

**MINUTES**  
**Kansas State University Faculty Senate Meeting**  
**October 14, 2003 3:30 p.m. Big 12 Room, K-State Union**

Present: Ackerman, Adams, Anderson, Baker, Bloomquist, Brigham, Brockway, Cauble, Chang, G. Clark, R. Clark, Cochran, Cox, De Bres, Dhuyvetter, Dodd, Eckels, Elder, Erickson, Fritz, Gormely, Greene, Grunewald, Haddock, Hamilton, Hancock, Hedrick, Jurich, Kirkham, Knapp, Maes, McCulloh, McHaney, Meier, Michie, Morrow, Olsen, Pacey, Prince, Rahman, Ransom, Reese, Rietcheck, Rintoul, Roozeboom, T. Ross, Schmidt, Schumm, Simon, Spears, Spikes, Spooner, Stadlander, Staggenborg, Stockham, Warner, Zabel

Proxies: Behnke, Clegg, Dandu, Fairchild, Fick, Hosni, Maatta, Nafziger, Thompson, Wilkie

Absent: Arck, DeLuccie, Dryden, Dubois, Grauer, Grice, Gwinner, Jackson, Johnston, Jones, Mack, Marr, Oberst, O'Hara, Quaife, Rolley, C. Ross, Rys, Schlup, F. Smith, M. Smith, Trussell, Watts, Willbrant

Visitors: Charles Boyer, Sharon Hauck

3:30 p.m. Royal Purple Yearbook Faculty Senate Picture was taken

- I. President Bob Zabel called the meeting to order at 3:37 p.m.
- II. It was moved to approve the minutes of the September 9, 2003 meeting. Motion was seconded and carried.
- III. President Zabel requested that announcements be moved after new business. Agreed by Senate members present.

President Zabel commended Pat Ackerman and David Stewart to co-chair Academic Affairs. He expressed thanks to Jackie Spears as chair of Academic Affairs for the past two years and a few months.

- IV. Reports from Standing Committees
  - A. Academic Affairs Committee - Pat Ackerman
    1. Course and Curriculum Changes
      - a. Undergraduate Education

1. Senator Ackerman moved to approve Undergraduate Course and Curriculum Changes approved by the College of Business Administration May 18, 2003.

Department of Accounting  
Changes in Catalog Description:  
ACCTG 494 Law for Accountants  
ACCTG 342 Taxation I

MACC Program  
From: 12 hours of economics  
To: 9 hours of economics  
Rationale: The Kansas State Board of Accountancy formerly required 12 hours of economics to sit for the CPA exam in the State of Kansas. The Board has reduced this requirement to 9 hours of economics.

Motion passed.

b. Graduate Education

1. Senator Ackerman moved to approve the graduate course and curriculum changes approved by Graduate Council, September 2, 2003.

CHANGE

AT 820 Comfort and Performance of Protective Clothing  
CS 710 Medicine III  
CS 720 Supplemental Equine Theriogenology  
CS 732 Diagnostic Techniques in Equine Medicine  
CS 737 Zoological Medicine  
CS 802 Supplemental Clinical Small Animal Soft Tissue Surgery CS 803  
Supplemental Small Animal Internal Medicine  
CS 806 Supplemental Equine Studies  
DMP 705 Principles of Veterinary Immunology  
DMP 712 Veterinary Bacteriology and Mycology  
DMP 854 Disease Epidemiology  
ECON 682 Development Economics  
FINAN 830 Financial Market Theory  
HRIMD 621 Hospitality Law  
HRIMD 665 Casino Management  
THTRE 664 Creative Drama  
THTRE 665 Drama Therapy with Special Populations

DROP

AT 720 Functional Apparel Design  
CS 716 Clinical Small Animal Surgery  
CS 717 Clinical Small Animal Medicine  
CS 719 Equine Medicine & Surgery Clinics  
CS 721 Agricultural Clinical Practices  
CS 722 Advanced Agricultural Clinical Practices

CS 820 Equine Lameness  
MANGT 630 Labor Relations Law  
MANGT 631 Collective Bargaining  
MANGT 639 Advanced Labor Relations

ADD

CS 748 Food Animal Local Practice  
CS 749 Food Animal Medicine & Surgery  
CS 750 Equine Medicine & Field Service  
CS 751 Equine Surgery & Field Service  
CS 752 Small Animal Internal Medicine  
CS 753 Small Animal General Medicine  
CS 754 Clinical Small Animal Soft Tissue Surgery  
CS 755 Clinical Small Animal Orthopedic Surgery  
CS 756 Comparative Cardiology  
CS 757 Equine Lameness I  
CS 758 Equine Lameness II  
CS 761 Cattle Herd Health & Production Elective  
CS 762 Supplemental Food Animal Medicine & Surgery  
CS 818 Supplemental Clinical Small Animal Orthopedic Surgery CS 823  
Companion Small Animal Medicine  
DMP 850 Immunology of Domestic Animals  
FSHS 709 Public Policy and Family Economic Well-Being  
HRIMD 720 Administration of Health Care Organizations

Certificate Program

Certificate in Family Financial Planning - name change

Motion passed.

2. Approve additions to graduation lists. Senator Ackerman moved to approve the following graduation list.

May 2003

Brianne Loraine Adams, BS and Associate of Technology - Airway  
Science Professional Pilot degree code U1 and PPIL Professional Pilot,  
degree code T3  
Sean K. Brimer, Arts & Sciences, BS - Biology  
Miwako R. Davison, Arts & Sciences, BS - Mass Communication (AD)  
Kevin Wade Lawrence, Technology & Aviation, Associate of  
Science - CMST degree code U3  
Christopher Charles Oviatt, Technology & Aviation, BS and  
Associate of Technology - Airway Science Professional Pilot degree, code  
U1 and PPIL Professional Pilot, degree code T3  
Thomas Roberts, Technology & Aviation, BS - Technology Management  
degree code T9  
Marie E. Ziegler, Business Administration, BS - Marketing and I  
international Business

December 2002

Wendie M. Hoffmann, Business Administration, BS - Human Resource Management

Eric O'Keefe, Arts & Sciences, BS - Social Science

May 2001

Tamra Lyn Armbrister, Arts & Sciences. BS - Social Science

August 1999

Ryan Patrick Gedney, Architecture, Planning and Design - Bachelor of Architecture

May 1989

Christina M. Wright, Education - Elementary Education

Motion passed.

B. Faculty Affairs Committee - Roger Adams

Senator Adams reported that Faculty Affairs met on October 7 and approved the Rewards and Recognition Proposal. This proposal will be on the Faculty Senate Executive Meeting as an agenda item for Faculty Senate in November. If passed by Faculty Senate, then, the proposal will go to the Compensation Task Force Committee. Also, the Faculty Affairs members met with the Ombudspersons and gained a lot of information.

C. Faculty Senate Committee on University Planning - Walter Schumm

Senator Schumm reported that the FSCOUP's plan is be the "watch dog" over the planning and construction of the Hotel/Garage. Gary Hellebust of the K-State Foundation is scheduled to meet with Faculty Senate Executive Council at their October meeting to review this project.

D. Faculty Senate Committee on Technology - Mike Haddock

1. University-wide contract for Microsoft products will be available October 20.
2. The Adobe contract will be settled in the next month and should offer cheaper rates for faculty. Roberta Johnson is the contact for this contract.
3. There are computers on campus still susceptible to the viruses. Out of 14,000 computers, only 23 have not been patched. These 23 computers will lose access if not patched. About 600 computers have been identified as being vulnerable to viruses that could happen.

VI. Old Business - none

VII. New Business

A. University Calendar Committee Policies and Procedures  
ATTACHMENT 3

Senator Cochran moved to accept this motion, Senator Ransom seconded. Discussion was held. Senator Rahman offered a friendly amendment to drop item 1 and renumber the other items. Senator Ransom did not approve the friendly amendment. Therefore, Senator Rahman made it an amendment to the main motion, which Senator Hamilton seconded. Discussion was held. The amendment was friendly amended, approved by Senators Hamilton and Rahman, to remove point 1 and add to point five (now point 4) which shall read: *The President of Faculty Senate shall forward the recommendations of the Faculty Senate to the Provost for approval, copied to the President of the Student Body and the University Registrar, not later than May 15.* Both Al Cochran and Senator Ransom agreed to make this a friendly amendment. Senator Cauble called for the question. It was seconded and carried.

Motion passed as friendly amended. See edited Attachment 3.

B. Resolution - Policy for Standard Class Meeting Times  
ATTACHMENT 4

Senator Rintoul moved to approve the resolution. Senator Hamilton seconded the motion. President Zabel allowed five minutes each for Senator Rintoul and for Senator Spears to speak to the motion before opening to floor discussion. Senator De Bres made a friendly amendment to the Resolution (hand out). Senator Michie seconded the friendly amendment, and Senators Rintoul and Hamilton agreed to the friendly amendment. Senator Hamilton moved to table the motion. Senator Baker seconded the motion. Motion to table passed. The original amended motion will be brought back to the November meeting as a tabled motion in old business.

VIII. Announcements

- A. Faculty Senate Leadership Council President Zabel referred everyone to the ATTACHMENT 1.
- B. Kansas Board of Regents meeting ATTACHMENT 2 - Senator Michie questioned the deletion of the PPST as an entrance requirement for education. President Zabel commented that the PPST would continue to be used at K-State and KU.

Zabel mentioned that several people across campus (Bill Meredith, Fred Newton, a student body representative, Al Cochran and himself) met and discussed the Wagle amendment concerning courses dealing with human sexuality. Senator Anderson expressed concern about faculty representation in these discussions. President Zabel assured him that he (Zabel) as well as Faculty Affairs Chair, Roger Adams, Academic Affairs Co-Chair Stewart, and Past-President Cochran serve on the committee and will consult with Senate. At this point he believes that existing policies regarding academic freedom and sexual harassment are relevant to the amendment.

- C. Report from Student Senate - Sam Meier reported that Student Senate Academic Affairs committee is reviewing the student enhancements recommended by Student Senate for the use of \$3.5 million of tuition revenue. They understand that \$400,000 was designated for room improvements. It is their understanding that this money will go totally for Kedzie renovation of the space where printing services was. Meier has asked if there are rooms that need or are not being used for technology. They are also looking into TEVALs and how they are being used. If anyone has information or questions, they can contact: Sam at srm@ksu.edu.
  - D. Wait List Committee - This committee has been formed with representatives from each college and two members from Academic Affairs - Senators Grunewald and Pacey.
  - E. Compensation Task Force - Senator Zabel reported that the task force is active and the Steering Committee has already met. Jana Fallin is chair of the Steering Committee, Senator Brigham chairs the Salaries and Fringe Benefits subcommittee, Senator Stockham chairs the Tuition Waiver subcommittee, and Kurt Gartner chair the Awards and Recognition subcommittee. Materials related to these topics prepared by the Salaries and Fringe Benefits Committee of Faculty Affairs will be the basis for the work of these groups. Other members of the CTF include Senators Spooner, Hosni, Gehrt, Cochran, and Zabel and Senator Cox is providing technical assistance.
  - F. Other - none
- IX. For the Good of the University
- Senator Adams announced that on October 24, there will be an opening reception (5:30 to 7:30) on the 2<sup>nd</sup> Floor of Hale Library for the "Listening to the Prairies: Farming in Nature's Image" exhibit sponsored by the Smithsonian National Museum of Natural History. The exhibit will be on-campus until December 15. Learn more about it - <http://www.lib.ksu.edu/prairie/index.html>
- Senator McCulloh is very concerned about general use classroom space and feels that no building on campus should be built without a general classroom space designated.
- Senator Simon announced that in 2004 the Department of Architecture will be celebrating 100 years of existence at K-Sate. A symposium hosted by the Department Architecture will be the first of many activities leading up to the celebration of the centennial in 2004. The symposium on October 16-17 will feature speakers and panelists from around the United States.
- IX. Adjournment - Jurich moved to adjourn. It was seconded and carried.

## ATTACHMENT 1

### Faculty Senate Leadership Council/President's Staff - 9/25/03

Several topics were on the agenda of the September meeting of the Senate Leadership Group and the President's staff.

VP Rawson described the campus development proposal to build a hotel and parking garage on the Union parking lot. FSLC members discussed issues related to funding, traffic, parking, academic/training opportunities, and aesthetics involved in the proposal from the K-State Foundation.

Senate President Zabel presented the final version of a Task Force on Faculty and Unclassified Professional Compensation (CTF), and discussed its purpose, structure, time line, and membership. The central purpose is to attract, retain, and reward productive faculty in order to allow K-State to achieve "Top 10" Land Grant University status. Jana Fallin, University Distinguished Teaching Professor, will chair the CTF, which will have a steering committee and three subcommittees (Tuition Waivers, Awards and Recognitions, and Salary and Benefits). Approximately 20 faculty, administrators, and unclassified professionals from across the university will begin work on the CTF early in October. In related discussion, prospects for renewed funding of SB 345 and strategies to encourage BOR and Legislative support for it were discussed.

Provost Coffman noted that the Library Funding Task Force has been established, and Juanita McGowan is helping get that effort underway. He also reported on progress regarding BOR institutional Performance Agreements and announced formation of a committee, including Senate representation, to develop a policy on Sexual Course Content in response to the Wagle Amendment.

On behalf of the FSLC, Pres. Elect Spears shared faculty concerns regarding insufficient classroom space, which will be exacerbated by the razing of Denison Hall. She asked to delay that plan until alternative classroom space is available. The Administration shared prospects for leasing classroom space near campus and remodeling facilities on campus for replacement classroom space. They agreed to continue discussion at the FSLC/President's Staff meeting in October.

Zabel and other members of the LC shared concerns about faculty morale reflected in their reactions to a number of issues currently before Senate. Inadequate classroom space, classroom scheduling policies, university calendar decisions, escalating health insurance premiums and deductibles, and two years of little or no salary increases are conditions contributing to increased stress and lower morale.

## ATTACHMENT 2

### Kansas Board of Regents Report - September 17-18. 2003

The Council of Faculty Senate Presidents (COFSP) discussed the proposal to remove the PPST as an entrance requirement to teacher education programs at state universities and recommended to the BOR that all universities be required to choose nationally normed, minimal competency tests in reading, writing, and math with cutoff scores equivalent to or higher than those of the PPST.

COFSP asked for information on a proposal for statewide transfer and articulation agreements that is under development by BOR staff.

Several issues related to Regents Faculty Awards were discussed, and a deadline was set for institutions to submit selection procedures (January BOR meeting) and to submit nominees by May 15.

COFSP discussed next steps for a proposal to encourage research collaboration among BOR institutions introduced last year and the prospects for a statewide library consortium. System-wide faculty meetings involving representatives of community and technical colleges also were considered.

COFSP asked to be included in the development of a BOR response to the Wagle obscenity amendment by COCAO.

COFSP will continue discussing these and other issues, such as funding of SB 345, during an October 4 retreat in Emporia.

Finally, the BOR heard a K-State proposal for partial razing and redevelopment of Jardine Terrace at a cost \$102 million over 10 years.



## ATTACHMENT 3

### University Calendar Committee Policies and Procedures

Approved by Faculty Senate October 14, 2003

- ~~1. Ultimate approval authority, on campus, for the academic calendar rests with the Provost.~~
- ~~1. 2.~~ The University Calendar Committee shall consist of the University Registrar (non-voting) as chairperson, three representatives of Faculty Senate appointed by the Faculty Senate President, and two students appointed by the President of the Student Body.
- ~~2. 3.~~ The University Calendar Committee shall maintain effective communication with the university community throughout its deliberations to insure sufficient input into the consideration process.
- ~~3. 4.~~ The University Calendar Committee shall make recommendations to the Faculty Senate Executive Committee not later than February 15. Faculty Senate shall then consider such recommendations for approval.
- ~~4. 5.~~ The President of Faculty Senate shall forward the recommendations of the Faculty Senate to the Provost **for approval**, copied to the President of the Student Body and the University Registrar, not later than May 15.
- ~~5. 6.~~ The Provost shall then send the calendar to the Board of Regents for final approval, whereupon it shall be distributed to the university community in a timely fashion by the University Registrar.
- ~~6. 7.~~ This process is applicable for calendar year 2005-2006 and thereafter. The current set of calendars, approved and on file with the Kansas Board of Regents, was revised in June 2002 and extends through academic year 2006-2007. While the Board of Regents is open, at any time, to modifications of previously submitted calendars, standard practice is for each Regents' institution to submit a single set of calendar projections once every five years.

## ATTACHMENT 4

Whereas

The problems cited as justifications for instituting a POLICY FOR STANDARD CLASS MEETING TIMES either vanished upon close inspection or were minor in nature, and

The problems created by the current POLICY FOR STANDARD CLASS MEETING TIMES are substantial and growing (including creation of a cumbersome bureaucratic procedure, confusion, and inefficient use of faculty time, staff time and classroom space), and

Faculty Senators are receiving widespread condemnation for the negative impacts of this policy, despite the fact that the initial suggestions for the policy did not originate in the KSU Faculty Senate,

The Policy on Standard Class Times, passed by the KSU Faculty Senate on December 10, 2002, shall be suspended; the previous Policy on Standard Class Times shall remain in effect for Fall 2004 semester planning. The Academic Affairs Committee shall be instructed to draft a new policy using the following suggestions as a guide:

- \* Collect and interpret the following quantitative data regarding conflicts in class or room scheduling
  - . the college in which the course is taught
  - . the type of course involved (e.g. three-hour lecture, 4-hour lab, etc.)
  - . the course number
  - . the total number of courses taught for the semesters in question
- \* Start with a minimal policy (e.g. for three-hour courses) and see if that solves most of the problems.
- \* Consider exemption of laboratory classes with multiple sections which are taught in dedicated space.
- \* Consider exemption of graduate courses at or above the 700 level, regardless of whether or not they meet in general use classroom space.

A draft of a revised policy on Standard Class Times should be available for consideration by the KSU Faculty Senate on or before the meeting of April 13, 2004.

