

MINUTES
Kansas State University Faculty Senate Meeting
December 10, 2002 3:30 p.m. Big 12 Room, K-State Union

Present: Ackerman, Adams, Anderson, Atkinson, Baker, Behnke, Brigham, Burton, Chang, Cochran, Cox, DeLuccie, Dodd, Dubois, Eckels, Elder, Fairchild, Fick, Frieman, Fritz, Gehrt, Gormely, Greene, Gwinner, Haddock, Hancock, Hedrick, Heublein, Holden, Jackson, Jones, Jurich, Kirkham, Klingzell, Krstic, Maatta, Maes, Marr, McCulloh, Michie, Minton, Molt, Montelone, Nafziger, Oberst, Pacey, Paulsen, Pesci, Prince, Rahman, Reddi, Reese, Roozeboom, Roush, Schmidt, Sherow, F. Smith, M. Smith, Spears, Spikes, Spooner, Stewart, Verschelden, Yagerline, Zabel

Proxies: Bradshaw, Knapp, Mack, Mathews, May, Newhouse, Olsen, Pickrell, Rys, Watts

Absent: Bloomquist, Cook, Dandu, De Bres, Dryden, O'Hara, Rintoul, Ross, Schlup, Schumm, Selfridge, Thompson

- I. President Al Cochran called the meeting to order at 3:30 p.m.
- II. A motion was made to approve the minutes of the October 8, 2002 and November 12, 2002 meetings. Motion was seconded and carried.
- III. Announcements
 - A. Faculty Senate Leadership Council
See ATTACHMENT 1
 - B. Kansas Board of Regents meeting - See Dec. 10 Faculty Senate Agenda - Attachment 2
 - C. Report from Student Senate - none
 - D. Report on the Director of Mediation Services position - Cia Verschelden
Cia Verschelden reported that the Director of Mediation Services, Becky O'Donnell, has been reappointed for another year. She recommended that we invite the director to give a short report of mediation activity during the spring semester.
 - E. Report on Calendar Committee - Cia Verschelden
Cia Verschelden reported that the committee had revisited the university calendar after receiving input from the university community. The revised calendar will be adopted for the 2004-2005 academic year because the 2003-2004 calendar has already been published. Spring 2004 classes will begin after Martin Luther King holiday but with the 2005 spring semester, classes will once again begin prior to the holiday. Each semester is 76 days of classes. Students have a 2-day fall break and a stop date before the final examination week. Senator Rahman expressed concern about the early start of the fall semester and the authority and approval of the recommendations from the calendar

committee.

F. Other

1. President Cochran announced that Senator Tony Jurich has agreed to be our interim parliamentarian because a student parliamentarian and/or past senators or retirees have not been found who are willing to serve.
2. The changes to the Faculty Senate constitution were passed at the General Faculty meeting on December 2, 2002.
3. Treats were served courtesy of the K-State Student Union Catering.
4. Faculty Senate has been requested to appoint a representative to the nominating committee for the KSURF Board of Directors.
5. Faculty Senate has been requested to appoint three persons to a 7-person committee called for in Part III of Appendix B: Financial Exigency of the University Handbook.

IV. Reports from Standing Committees

A. Academic Affairs Committee - Jackie Spears

1. Course and Curriculum Changes

a. Undergraduate Education

1. Senator Spears moved to approve Undergraduate Course and Curriculum Changes approved by the College of Arts and Sciences October 3, 2002.

Department of Art

CHANGE:

ART 399 Sophomore Honors Seminar in Art to: Honors Seminar in Art

Department of Chemistry

CHANGE:

CHM 215 Environmental Science: A Chemistry Perspective to:

CHM 315 Environmental Science: A Chemistry Perspective

Department of Mathematics

CHANGE:

MATH 570 History of Mathematics

CHANGE:

(Pages 125 and 126 in the undergraduate catalog)

Change to allow students to take MATH 570 as a fulfillment of advanced math.

Rationale: Mathematics majors in the B.S. program will now have the opportunity of taking MATH 570 to fulfill the advanced math requirement of 15 hours at the 400 level or above. See pages 2 and 11 of white sheets for details.

College of Arts and Sciences

List of courses being dropped due to a college-wide curriculum clean up. These courses are listed as active in the SIS database, but are not listed in a catalog and are no longer being offered through the department. See pages 8 - 9 of white sheets for list of courses

Arts & Sciences Curriculum Changes:
CHANGE: (Page 93, undergraduate catalog)
MATH 210 was deleted from the list of LEVEL III courses under 3. Equivalent competency.
Rationale: Math 210 should be a Level II course only. *See page 10 of white sheets.

Undergraduate Certificate: American Language and Culture Certificate Program

Motion passed.

2. Senator Spears moved to approve Undergraduate Course and Curriculum Changes approved by the College of Architecture, Planning and Design October 5, 2002.

Landscape Architecture

CHANGE:

LAR 460 Change in course description. See white pages, page 4.

Curriculum Changes to the Bachelor of Landscape Architecture

See pages 1 - 11 of white sheets for details.

The proposed curriculum change reduces the total credit hours required for graduation from 160 to 156. Most of the proposed changes are internal to the College of Architecture, Planning, and Design. Those not internal to the college involve moving the semester in which Expository Writing II is taken (from 4th to 6th) and shifting both general education and professional electives to semesters later in the program.

Motion passed.

3. Senator Spears moved to approve Undergraduate Course and Curriculum Changes approved by the College of Human Ecology October 18, 2002.

Department of Apparel, Textiles, and Interior Design

Undergraduate Catalog 2002 -04, Page 218:

CHANGE:

AT 265 Textiles

DELETE:

AT 266 Textiles Lab

Undergraduate Catalog 2002-04, Page 218

CHANGE:

Apparel and Textiles Minor - see page 2 of white sheets for making changes to reflect AT 265/266.

Undergraduate Catalog 2002-04, Pages 216-217

Apparel Marketing and Design

Changes to the bachelor of science in apparel and textiles to reflect AT 265/266.

See pages 3 and 4 of white sheets for details.

Undergraduate catalog 2002 -04 , Page 218

Changes to the bachelor of science in apparel and textiles
See pages 5 and 6 of white sheets for details.

Department of Human Nutrition
Undergraduate Catalog 2002-04, page 231
Changes to the Bachelor of science in human nutrition
See pages 7 and 8 of white sheets for details. Changes made to increase total hours for graduation from 120 to 124 in response to Board of Regents requirement.

CHANGE: (also changes to Undergraduate Catalog 2002-04 - pages 232 - 233
HN 320 Care and Prevention of Athletic Injuries
HN 551 Evaluation of Athletic Injuries of the Extremities
HN 552 Emergency Procedures and Evaluation of Core Athletic Injuries
HN 555 Therapeutic Modalities in Athletic Training
HN 556 Rehabilitation and Conditioning for Athletic Injuries
HN 557 Seminar in Issues in Administration of Athletic Training Programs to:
Administration of Athletic Training Programs
HN 585 Internship in Athletic Training

NEW DEGREE:
Bachelor of Science Degree in Athletic Training
See pages 9 -26 of white sheets for details.

Motion passed.

4. Senator Spears moved to approve undergraduate course and curriculum changes approved by the College of Agriculture October 17, 2002.

Animal Science and Industry
CHANGE:
ASI 361 Conversion of Food Animal to Carcass to: Meat Animal Processing

Horticulture, Forestry, and Recreation Resources
ADD:
HORT 519 Turfgrass Pest Management
HORT 555 Landscape Irrigation Contracting

CHANGE:
HORT 595 Landscape Irrigation Systems to HORT 550 Landscape Irrigation Systems
Curriculum Proposals:
FROM: Horticultural Therapy (no options)
TO: Horticultural Therapy (two options)
- Horticultural Therapy option
- Pre-Occupational Therapy option
*See white sheets for details.

Agronomy
Curriculum Proposals:
ADD:
ASI 500 - Genetics to the "One of the following courses" listed

in the Biology/Physical Sciences Section in the Crop Consulting Option. Rationale: makes option more consistent with Business and Technology and Production options.

Motion passed.

5. Senator Spears moved to approve undergraduate course and curriculum changes approved by the College of Arts and Sciences November 7, 2002.

Department of Art

CHANGE:

ART 245 Oil Painting I to: ART 245 Introduction to Oil Painting

ART 386 Photography in Art II to: ART 563 Photography in Art II

ART 395 Digital Photography to: ART 611 Digital Photography and Advanced Techniques

ART 570 Oil Painting II to ART 570 Mixed Media Painting Workshop

ADD:

ART 572 20th Century Formal Aspects of Painting

CURRICULUM CHANGES:

CHANGE: (page 100, undergraduate catalog)

Change to Bachelor of arts degree

Add photography as a concentration possibility. *See page 6 of white sheets for further details.

CHANGE: (page 101, undergraduate catalog)

Change to Bachelor of fine arts

Add photography to the list of concentrations. *See page 7 of white sheets for further details.

Department of History

ADD:

HIST 111 World History to 1450

HIST 222 Western Warfare Since 1618

HIST 528 America in the Age of Jackson

HIST 530 United States in the 19th Century

Department of Speech, Communication, Theatre, and Dance

DROP:

DANCE 117 Social, Square, and Folk Dance

DANCE 445 Movement Exploration and Creative Dance for Children

DANCE 460 Dance Styles and Personalities

Motion passed.

b. Graduate Education

1. Senator Spears moved to approve Graduate Course and Curriculum Changes approved by Graduate Council October 1, 2002.

CHANGE
FSHS Family Financial Planning

DROP
CS 701 Clinical Skills I
CS 703 Clinical Skills II
CS 704 Clinical Skills III

NEW
CS 739 Dermatology/Medicine
CS 742 Clinical Skills
CS 743 Grand Rounds I
CS 744 Grand Rounds II
CS 745 Grand Rounds III

New Graduate Certificate Program
Food Science Graduate Certificate Program

Motion passed.

2. Senator Spears moved to approve graduate course and curriculum changes approved by Graduate Council November 5, 2002.

CHANGE
MATH 706 Theory of Numbers
MATH 721 Analysis I
MATH 722 Analysis II
MATH 821 Real Analysis I
MATH 822 Real Analysis II
POLSC 642 International Conflict
SOCIO 833 Gender Differentiation and Inequality
SOCIO 933 Gender & Society

DROP
MATH 615 Advanced Engineering Mathematics
MATH 616 Advanced Engineering Mathematics II
MATH 866 Partial Differential Equations I
MATH 867 Partial Differential Equations II
MATH 910 Universal Algebra I
MATH 911 Universal Algebra II
MATH 914 Lattice Theory I
MATH 915 Lattice Theory II
LG 783 Phonology I
LG 785 Syntax I
LG 796 Theories of Grammar
LING 783 Phonology I
LING 785 Syntax I
LING 796 Theories of Grammar

(The following courses were dropped due to a college wide clean-up by the College of

Arts and Sciences of classes that are no longer being offered. Most no longer appear in the catalog.)

ANTH 736 Applied Agricultural & Rural Change
BIOL 605 Biology of Fungi
BIOL 691 Microbial Genetics Laboratory
BIOL 782 Reservoir Limnology
CHM 710 Chemical Applications of Group Theory
DAS 705 Advanced Seminar in Women's Studies
ECON 891 International Trade Theory and Policy
ENGL 702 The Folk Tale
ENGL 712 Spenser
ENGL 717 Shakespeare/Tragedies and Romances
ENGL 782 Language Typology
ENGL 784 Phonology 2
ENGL 786 Syntax 2
ENGL 787 Advanced Syntax
ENGL 788 Advanced Phonology
ENGL 798 Literature Proseminar
ENGL 898 Master's Report
GEOL 601 Geologic Presentation
GEOL 710 Applied Geology
GEOL 990 Res Geology
GREEK/MLANG 799 Problems in Modern Languages
HIST 766 Modern Eastern Europe
JMC 870 Seminar in Mass Communications Ethics
JMC 875 Seminar in Journalism History
PE 732 Physical Education Curriculum for the Elementary School
PE 745 Sociology of Sport
PE 750 Teaching Concepts of Physical Education
PE 998 Res Motor Behavior
LG 786 Syntax 2
MATH 641 Ordinary Differential Equation II
MC 616 Moot Court: Libel Law Practicum
MLANG 652 American Indian & Chicano Literature
MLANG 754 Spanish/American Drama, Essay, and Poetry II
MLANG 761 Medieval and Renaissance Poetry
MUSIC 709 Survey of Choral Repertory
PHYS 641 Nuclear Physics
PHYS 853 Electron Microscopy
PSYCH 622 Psychology of Exceptional Children
PSYCH 801 Logic and Methods of Psychology
PSYCH 922 Psychopathology
RTV 675 Radio-Television Criticism
RTV 880 Seminar in Telecommunications History
SOCIO 601 Film Noir and American Society
SOCIO 645 Sociology of Sport
SOCIO 930 Seminar in Community Analysis
SPPAT 855 Seminar in Language
SPPAT 865 Seminar in Audiology

SPPAT 868 Seminar in Aural Rehabilitation
STAT 708 Use of Statistical Computer Packages
STAT 841 Theory of Statistics 4
STAT 966 Multivariate Analysis 2

NEW

GEOL 620 Volcanology
MATH 715 Applied Mathematics I
MATH 716 Applied Mathematics II
MATH 842 Differential Equations III
MATH 875 Algebraic Topology
MATH 876 Differential Topology

Motion passed.

2. Approve graduation lists and additions:

Senator Spears moved to approve the following graduation lists.

a. Approve August 2002 graduation list.

b. Approve additions to graduation lists.

August 2002

Nicholas Augustine Contreras, Arts & Sciences, BA - Sociology-CR
Mary Alexandra Euston, Arts & Sciences, BS - Social Science
Erin Elizabeth Fast, Arts & Sciences, BS - Theater
Ryan David Fine, Architecture, Planning, and Design, Bachelor of Architecture
Ty Ellis Lawrence, Doctor of Philosophy
Annie L. Riemann, Arts & Sciences, BS - Social Science
Heather Smith, Education - Secondary Education
Anna M. Weckenborg, Architecture, Planning, and Design - Bachelor of Interior
Architecture
M. James Wood, Master of Arts

December 1999

Billy Williams, Arts & Sciences, Bachelor of Fine Arts - GD

May 1997

Gretchen Dee Bogle, Arts & Sciences, BS - Psychology

Motion passed.

3. Senator Spears moved to approve granting of posthumous degrees for past College of Agriculture students requested by Larry Erpelding, Associate Dean of Agriculture.

Lance Burch, Agriculture - Horticulture
John W. Fulkerson, Agriculture - Horticulture

Motion passed.

4. Senator Spears moved to approve the Revised Policy for Standard Class Meeting Times with the addition of the following sentences at the end of paragraph 3:

This policy provides a common framework for scheduling classes. Requirement regarding the distribution of classes across this framework are to be addressed separately, as the need arises. Current requirement can be found in Section F50 of the University Handbook.

Senator Prince moved to amend the motion as follows:

Change the footnote below “Table 1, Standard Starting and ending times for fifteen week semester lecture/recitation class and test periods” to “The schedule of 75-minute class periods presented for Tuesday-Thursday classes may also be used as an alternative class schedule on Monday-Wednesday evenings beginning at 5:30 PM (e.g., 5:30-6:45, etc.). Use of 75-minute periods for a Monday-Wednesday or Wednesday-Friday sequence before 5:30 PM requires approval (IV-A).” Senator Frieman seconded the motion. Amendment passed.

Senator McCulloh moved to further amend the policy as follows:

In Table 2 “STANDARD STARTING and ENDING TIMES for FIFTEEN WEEK SEMESTER LABS and MULTIPLE-HOUR CLASS PERIODS,” at the bottom of the column headed “3-hour class” replace 5:30-8:20 with 5:30-8:20**** and insert the following footnote at the bottom of the table: ****7:05-9:55 p.m. is an alternate period. Senator Dodd seconded the motion. Amendment passed.

The amended main motion then passed. The final policy is available at:

<http://www.ksu.edu/facsen/policies/ClassTime.htm>

- B. Faculty Affairs Committee - Eric Maatta
Senator Maatta reported no action items. See the Executive Committee minutes for an update on committee activities.
- C. Faculty Senate Committee on University Planning - Walter Schumm - no report
- D. Faculty Senate Committee on Technology - Beth Montelone
Senator Montelone reported no action items. See the Executive Committee minutes for an update on committee activities.
- V. Old Business - none
- VI. New Business - none
- VII. For the Good of the University
Senator Jurich asked that Faculty Senate send a letter of commendation to the Volleyball team for their successful year. It was also suggested that a letter of commendation be sent to Ben Champion who has recently been selected as a Rhodes Scholar.
- VIII. Meeting was adjourned at 4:30 p.m.

Faculty Senate Leadership Council

The Faculty Senate Leadership Group met with the President and his staff on Thursday afternoon, 21 November, preceding a meeting with the Deans and Department Heads wherein the budget situation was discussed. In our time with the President and his staff during the first meeting, our discussions began with the budget situation, and the President shared with us the political action they had taken relative to mitigating the size of the financial hit KSU might be forced to take. This included discussions with the Governor, the Governor Elect, and an influential BOR member regarding actions that would help preserve the fiscal integrity of the state's institutions of higher education. During the conversation, the administration reiterated its opposition to furloughs not mandated by the state, but mentioned the possibility of individuals voluntarily reducing their FTE tenths or taking voluntary leave without pay, with the resulting savings staying within their units. It also was shared that in a series of meetings by representatives of the administration with classified employees, there was a marked level of anxiety within that group, with them fearing that they would be sacrificed first. The administration agreed to help ameliorate those fears.

During the second meeting with Faculty Senate Leadership, the Deans, and Department Heads, the Provost distributed KSU's Budget Planning Principles, a document that synthesizes requirements by the BOR, as well as suggestions by Faculty Senate, the Council of Deans, and the administration. Moreover, the Provost announced that, effective that day, 21 November, the university would operate as if a condition of financial stress, as defined in the University Handbook, was in place. That policy mandates the active participation throughout the financial crisis of the several College Committees on Planning and the Faculty Senate Committee on Planning, as well as the formation of Departmental Committees on Planning and a special Committee of Seven, charged to work with the administration in an advisory capacity to address the budgetary pressures that appear, as well as KSU's possible responses to them, with an eye toward preserving faculty positions. The Provost's letter of 21 November to the Deans, in which the provisions related to the condition of financial stress are invoked, puts these actions into "*the context of overall efforts to address the financial situation.*" These include, and I quote, "*the use of new tuition revenue, normal attrition of positions that become vacant, and increasing operating efficiencies. For example, an amount equal to 3% of new tuition money (\$1.796M) being earmarked to offset the loss of appropriations in the FY 2003 budget, with ½ of the remaining tuition revenue allocated as OOE across all university units. When developing plans for FY 2003 budgets, units often used this OOE allocation to reinforce areas damaged by the loss of appropriations. The other half was allocated to the integrated information project. At present, we have approximately 140 positions, vacated through normal attrition, unfilled due to budget constraints. In addition, all the offices and departments/units have begun to implement ways to reduce other expenditures.*"

See these websites for further budget information from the Provost:

http://www.ksu.edu/provost/budget/Budget_principles.pdf

http://www.ksu.edu/provost/budget/Financial_Stress_memo.pdf