

MINUTES
Kansas State University Faculty Senate Meeting
September 10, 2002 3:30 p.m. Big 12 Room, K-State Union

Present: Ackerman, Adams, Anderson, Baker, Behnke, Bloomquist, Bradshaw, Brigham, Burton, Chang, Cochran, Cook, Cox, Dandu, DeBres, DeLuccie, Dodd, Dryden, Eckels, Elder, Fairchild, Fick, Frieman, Fritz, Gehrt, Gormely, Greene, Haddock, Hancock, Hedrick, Heublein, Holden, Jackson, Jones, Jurich, Kirkham, Klingzell, Knapp, Krstic, Maatta, Mack, Maes, May, McCulloh, Michie, Minton, Montelone, Nafziger, Newhouse, Oberst, O'Hara, Pacey, Paulsen, Pesci, Prince, Rintoul, Roozeboom, Roush, Rys, Schumm, Selfridge, Sherow, F. Smith, Spears, Spooner, Stewart, Thompson, Verschelden, Yagerline, Zabel

Proxies: Ewanow, Gwinner, Reese, Schmidt, M. Smith, Watts

Absent: Atkinson, Dubois, Marr, Mathews, Olsen, Pickrell, Rahman, Reddi, Ross, Schlup, Spikes

Visitors: Rodney Stanfield, Gary Hellebust, Brice Hobrock, Don Foster, Mike Crow, Gunile Devault

- I. President Al Cochran called the meeting to order at 3:30 p.m.
- II. A motion was made and seconded to approve the minutes of the June 11, 2002 meeting. Motion passed.
- III. Announcements
 - A. Faculty Senate Leadership Council

Leadership met with President's staff on August 29 with most of the meeting dealing with budget issues. The administration presented a first run of their presentations to the colleges and major administrative units regarding funding challenges that lie ahead. The group also discussed issues of faculty morale; the current political environment in the state and the need to get our message out to the citizens and legislators of Kansas; and the "Wildcats for Higher Education" brochure that Alumni can use to share K-State issues with the public. President Wefald discussed the background and some details of the sale of the KKSU airtime to WIBW radio.
See website: <http://www.ksu.edu/facsen/facsenate/kksu-wibw.htm>
 - B. Kansas Board of Regents meeting - no report
 - C. Report from Student Senate

John O'Hara, Student Senate Chair, indicated that Student Senate had their first meeting and will be first looking at the following issues:

 1. Voter registration and November elections
 2. SGA election code revisions
 3. Lafene Student Health Center privilege fees
 4. The availability of transcripts on-line and/or free
 - D. Other

1. President Cochran introduced the new president of Classified Senate, Rodney Stanfield, who then made a few remarks.
2. President Cochran announced that Provost Coffman had received an e-mail from Provost and Executive Vice Chancellor Dave Shulenburg at KU indicating that a group of faculty members at KUMC are working on a response to the impending increase in medical insurance rates and wanted to know if any K-State faculty would like to join them. President Cochran suggested Mickey Ransom, Tony Jurich, John Johnson and Mary Ellen Sutton as four individuals who may have an interest in such collaboration.

IV. Foundation Update - Gary Hellebust, President and CEO

Gary Hellebust discussed the current financial standing of the KSU Foundation. In FY 2002, the Foundation received \$37 million cash receipts, which were down from the \$44 million received in FY 2001. However, the overall cash and other donations were at a record high \$65 million. Last year the overall portfolio performance was a -5% and -3% in the previous year. The cost per dollar raised is about \$.10 to \$.12. Per University agreement, the Library receives about .25% payout from the market value of the university endowment. The foundation and university are currently in the quiet phase of a 7-year campaign. The public phase will begin in a couple of years.

V. Hale Library Report - Brice Hobrock, Dean

Brice Hobrock discussed how the Library has been affected by budget cuts. There was a university task force to define the library of the 21st century that made recommendations in 1997. That task force recommended that the amount of money allocated for acquisitions should increase by \$2 million. The new money should come from the State of Kansas (1% of any OOE increases allocated to K-State); \$1 per credit hour student fee; \$250,000 SRO annually; and Foundation contributions. They have had a fair amount of success in Foundation contributions. The Foundation is ensuring that \$10 million is given to the Library.

At the beginning of the fiscal year the Library was assessed the same percentage cut as the rest of the university. This cut basically equaled the new OOE allocated to them as part of the tuition increase. They are reserving an additional 4% of general use budget anticipating callbacks from the new governor. The Library is reviewing acquisitions and will probably eliminate either the print version or electronic version of some journals but not both.

VI. Reports from Standing Committees

A. Academic Affairs Committee - Jackie Spears

1. Approve draft policy - Revised Policy for Quizzes, Tests, and Exams
Scheduled Outside of Regular Class Time - Policy still not final and will be placed on the October agenda for approval.
2. Approve draft policy - Revised Policy for Standard Class Meeting
Times - Policy still not final and will be placed on the October agenda for approval.
3. The committee is working on Course Catalog changes because of the new Board of Regents 124 hour credit requirement for Bachelor degrees and the minimum 45 hour course requirement at the 300 level or above.
4. Academic Affairs will form subcommittees to look at General Education assessment and

the plus/minus grading system. Forward any suggestions for members to Senator Spears.

B. Faculty Affairs Committee - Eric Maatta - no report

C. Faculty Senate Committee on University Planning - Walter Schumm

Senator Schumm discussed the Controller's Office Memo 02-13 regarding Legislatively Restricted Purchases as a result of SB 517. The memo is available from the Controller's Office or from department heads. The committee has asked the College Committees on Planning to work with their respective Deans on budget issues this year. The committee has discussed the loss of broadcast rights for KKSU, the elimination of the printed line schedule, and the sharp increases in health insurance rates for calendar year 2003.

D. Faculty Senate Committee on Technology - Beth Montelone

This committee will have their first meeting next week. Beth Montelone has had contact with Vice Provost Beth Unger regarding technology issues for the committee to address.

VII. Old Business - none

VIII.. New Business

A. Motions to amend the Constitution and By-laws of the Faculty Senate - Jerry Frieman (Website for task force report: <http://www.ksu.edu/facsen/reports/constitut.htm>)

1. Jerry Frieman moved to amend the By-law 3 of Faculty Senate Constitution

ATTACHMENT 1. Motion was seconded. Per the constitution, the vote will be delayed until next month.

2. Jerry Frieman moved to recommend to the General Faculty the following amendments to the Constitution of Faculty Senate. **ATTACHMENT 2** Motion was seconded.

Senator Michie moved to table the motion and the motion was seconded. Motion passed.

B. Possible discontinuation of printed line schedule - Don Foster

Don Foster, University Registrar, announced that for the first time, the Spring 2003 line schedule will be available solely on-line. Some of the improvements to the on-line version of the line schedule may be seen now in viewing the electronic form of the Fall 2002 schedule, where possible changes have been made. There have been quite a number of cross links added to the course material and general information sections. The format has been standardized into "Courses at K-State" and available in one place. There will be one line per course and a designation of closed courses. They have archived all previous on-line course schedules. There will be cross links to the course catalog. The line schedule now has search capability and is sortable by instructor, time of day, general education courses, etc. Access during Summer Orientation is one issue that still needs to be addressed. They are providing print capability by section. This is not a KATS application but is inquiry only using the university's web server and will have the same response time as any of the other K-State web pages.

Concern was expressed by senators that a printed version is still necessary and if departments are forced to print their own line schedules this is a shift of expense to departments.

X. For the Good of the University - Senator McCulloh observed that we had discussed today three significant issues that had been decided with no faculty input: elimination of

KKSU air time, discontinuance of printed line schedules, and the K-State domain name change from .ksu to .k-state. This causes concern in that it suggests a pattern that runs contrary to KSU's established tradition of shared governance.

XI. Adjournment - Meeting adjourned at 5:30 p.m.

ATTACHMENT 1

Motion to amend By-law 3 of Faculty Senate Constitution

By-Law 3: A proxy is recognized only if a senator notifies the secretary of the faculty senate **Office of the Faculty Senate** of the name of that **the** proxy at least 24 hours in advance of the scheduled meeting of the senate **by noon of the previous working day for a meeting that begins before 2:00 p.m. on the next business day. For meetings that begin after 2:00 p.m., the Office of the Faculty Senate must be notified no later than noon of the day of the meeting.**

Motion to recommend to the General Faculty the following amendments to the Constitution of Faculty Senate

Article II, Section A, 1.a. (Representation in the Faculty Senate):

There shall be ~~three~~ **four** senators elected from each of the following representative units: (1) ~~the cooperative~~ extension, (2) the library, ~~(3) the general administration,~~ and ~~(4)~~ **(3)** each of the colleges. ~~Only~~ **All** unclassified personnel at ~~the state or area level (not including persons holding state appointment EE06 Code C),~~ with the rank of instructor or above or other alternate but equivalent rank and/or title who do not have a term appointment, **excluding County Extension Agents and Farm Management Fieldmen,** are to be counted in determining unit representation (~~Revised FSM 4-13-93~~). In addition to the ~~three~~ **four** senators from each of the units described above, an additional senator shall be elected from each unit for each twenty-five full-time equivalent (FTE) unclassified members above ~~fifty~~ **seventy-five** FTE or fraction thereof. Determination of the FTE for each unit is based on the total FTE of all unclassified personnel not on term appointments (including deans, associate deans, and assistant deans) who are funded through the budget of the unit. **In addition, there shall be a General University unit with the number of senators elected from that unit determined at a rate of 15% (rounded up to the nearest whole number) of the total number of senators in all other units (excluding the General University unit).**

Article II, Section A, 1.c. (Eligibility for membership in the Faculty Senate):

Those unclassified personnel identified in Section A.1.a., ~~stationed in Manhattan or at Kansas State University at Salina, College of Technology and Aviation,~~ with a total university appointment of five-tenths or more will be eligible to be elected to the ~~f~~Faculty ~~s~~Senate.

Article II, Section A, 5:

The proportional representation shall be reviewed and revised, if necessary, by the executive committee of the ~~F~~faculty ~~S~~senate every three years beginning in ~~February 1967~~ **October 2002. October 1 shall be the date for counting the number of faculty and unclassified non-faculty in each unit for the purpose of reapportionment of the Faculty Senate.**

Article II, Section D, 5.c:

Each caucus shall go back no further than the final ballot to find replacements for vacancies. When the names on the final ballot are exhausted, a special election will be called at the time of the vacancy to fill the vacancy.

Make the indicated changes and move the following sentence from Article III, Section C, 1.c. to become Article III, Section A, 5: “The immediate past president of the faculty senate is an ex officio at large member **with voting rights** of FSCOUP, the executive committee, and the ~~F~~faculty ~~S~~senate ~~with voting rights.~~”

Change the name of the General Administration caucus to General University in Article II, Section A, 1 a (3); 2; 4; & 6; Section C, 1, a; b; c; & d (2 citations in c and d).