

MINUTES
Kansas State University Faculty Senate Meeting
April 8, 2003 3:30 p.m. Big 12 Room, K-State Union

Present: Ackerman, Adams, Anderson, Baker, Behnke, Bloomquist, Burton, Chang, Cochran, Dandu, De Bres, Dodd, Dubois, Eckels, Elder, Fairchild, Fick, Frieman, Fritz, Gehrt, Gormely, Greene, Gwinner, Haddock, Hancock, Hedrick, Heublein, Holden, Jurich, Kirkham, Klingzell, Knapp, Krstic, Maatta, Mack, Marr, Mathews, McCulloh, Michie, Minton, Molt, Montelone, Newhouse, Oberst, O'Hara, Olsen, Paulsen, Pesci, Prince, Rahman, Roozeboom, Rys, Schmidt, Schumm, Selfridge, F. Smith, M. Smith, Spears, Spikes, Spooner, Stewart, Thompson, Verschelden, Watts, Yagerline, Zabel

Proxies: Atkinson, Brigham, Cox, Maes, Nafziger, Pacey, Reese, Rintoul

Absent: Bradshaw, Cook, DeLuccie, Dryden, Jackson, Jones, May, Pickrell, Reddi, Ross, Roush, Schlup, Sherow

Visitors: Livi Regenbaum, Mick Charney, Lori Alexander, Sheldon Bucl, Sam Meier, Dennis Kuhlman, Terry King

- I. President Al Cochran called the meeting to order at 3:35 p.m.
- II. The minutes were revised to reflect in III. D. that Zac Cook was the Student Body president, not Student Senate. Senator Verschelden moved for approval of the revised minutes of the March 11, 2003 meeting. Motion was seconded and passed.
- III. Announcements
 - A. Faculty Senate Leadership Council - see Executive Committee minutes
President Cochran reported that Sue Peterson's opinion was that state government would require no further reduction in the FY 2003 budget and for probably at least the first six months of FY 2004. She indicated that legislators were hard at work in private sessions trying to put together a plan that will enable the state to meet its financial obligations. A date to watch is April 22, when the official Consensus Revenue Estimating Group will make its announcement.
 - B. Kansas Board of Regents meeting **ATTACHMENT 1**
 - C. Report from Student Senate
John O'Hara, Student Body President, reported that Student Senate is working on student-centered enhancements and tuition strategy with the administration and working to develop a 5-year plan. They have discussed and prioritized the following tentative enhancements:
 1. Increasing the student worker minimum wage
 2. Increasing GTA/GRA/GA salaries
 3. Increasing funds for diversity
 4. Increasing the developing scholars programs
 5. Increasing international support such as student abroad scholarships, shuttle service from KCI for newly arriving international students, and other such programs for international students.

The Kansas Board of Regents Student Body presidents have discussed a statewide rally for higher education much like the rally our Student Senate coordinated last fall. He reported that the Attachment 3 dead week proposal was a good first step but allowing papers, assignments, quizzes, etc., that week is still an issue.

The Faculty Senate representative from Student Senate, Tanner Klingzell, thanked Faculty Senate for a good experience and particularly thanked Jackie Spears and the Academic Affairs committee for their good work. Sam Meier is the new representative. He introduced the student senators who were in attendance.

D. Calendar Committee Update - Cia Verschelden

Cia Verschelden reported that the Calendar Committee met last week. They discussed:

1. Reconsideration of the 2-day fall break and stop date. The committee decided they favored rescinding the decision for Fall 2004 because the change for Fall 2003 shortened the summer too much and causes conflicts with faculty research time, less time between summer session and fall semester and students and faculty having to return to campus earlier in August.
2. They will be formalizing the process to make calendar changes. The final calendar decision needs to be made for the 2004-2005 academic year by the close of the current academic year.
3. The make-up of the committee has been reviewed and additional members will be added.

E. Other

1. President Cochran solicited nominations for President-elect, Secretary and Chairs of Committees.
2. President Cochran congratulated organizers of the Sylvia Hurtado diversity summit.
3. Senator Wagle from Wichita attached an amendment to the state appropriations bill that was handed out at the meeting (amendment is attachment 5 on the following website: <http://www.ksu.edu/facsen/facsenate/fsm0403.htm>). Senator Michie proposed a straw vote in support of a draft letter from President Cochran on behalf of Faculty Senate, in opposition to the amendment and encouraging Governor Sebelius to veto the amendment. The majority voted in favor of sending the letter. That letter, and another from the Council of Faculty Senate Presidents, is attached. (letters are attachment 6 on the following website: <http://www.ksu.edu/facsen/facsenate/fsm0403.htm>)

IV. Honor System Constitutional Change - Phil Anderson **ATTACHMENT 2**

Phil Anderson discussed the proposed Honor System constitutional change intended to improve Honor Council diversity. The full text of the current constitution is available at <http://www.ksu.edu/honor/honcon.htm>. E-mail him at phil@ksu.edu with any questions or concerns. The change will be voted on in the May 2003 Faculty Senate meeting.

V. Presentation on budget issues - Deans Dennis Kuhlman and Terry King

Dennis Kuhlman, Dean of the College of Aviation and Technology, discussed the growth in their college. During the Fall 2002 semester they had 1099 students, 35% in Engineering Technology, 40% in Aviation, 10% in Technology Management and the remainder are students on the main campus. They have eliminated five vacant positions, three faculty, one classified and one unclassified professional. They have lost about 8% of their total budget. Even so, they are well-positioned for the next fiscal year and will be able to maintain all faculty positions next year. They are looking at efficiencies and have strategic plans to handle future cuts. Faculty will have somewhat less flexibility in their teaching assignments. The college will have less scholarship money for the next two years. Equipment updates is a major challenge for them with much unmet need. They will maintain program quality and student services as priorities.

Terry King, Dean of the College of Engineering, reported that they have 3400 total students and 140 faculty FTE. He handles budgeting by leaving most vacant positions in the departments and requiring department heads to handle their proportion of the cuts. Unclassified and classified positions have decreased total FTE over last ten years, whereas GTAs have increased. Their student salaries budget has increased slightly but OOE has remained fairly level. Their budget is increasingly funded with soft money (gifts and sponsored projects.) Faculty are looking at reducing course offerings and at curriculum reform. The Foundation shortfall will mean a cut in \$250,000 faculty support and \$400,000 scholarships annually. About ½ of the faculty support goes to professional development for travel, etc., and also GTA support.

Both deans reported that their colleges are informing various advisory boards and industry partners of the current budget situation. They also encouraged students to talk to their parents on the matter.

VI. Report from Standing Committees

A. Academic Affairs Committee - Jackie Spears

1. Course and Curriculum Changes

a. Undergraduate Education

1. Senator Spears moved for approval of the Undergraduate Course and Curriculum Changes approved by the College of Arts and Sciences February 13, 2003.

Chemistry

CHANGE:

CHM 350 General Organic Chemistry
CHM 566 Instrumental Methods of Analysis
CHM 585 Physical Chemistry I
CHM 586 Physical Chemistry I Laboratory
CHM 595 Physical Chemistry II
CHM 598 Physical Chemistry II Laboratory

(Page 107, undergraduate catalog)

CHANGE:

General Requirements for undergraduate major

Change to: A total of ~~120~~ 124 credit hours are required for graduation. (Students who entered KSU before the fall of 2003 require only 120 hours for graduation.)

*See page 10 of white sheets for details.

English

ADD:

ENGL 076 Reading Skills for Non-native Speakers of English
ENGL 081 Advanced Integrated Skills

CHANGE:

ENGL 079 ~~Oral Communication Skills for International Teaching Assistants to:~~
ENGL 079 Pronunciation and Speaking Skills for Non-native Speakers of English

Geography

ADD:
GEOG 495 Capstone Seminar in Geography

(Page 113, undergraduate catalog)
CHANGE: Geography (B.A. or B.S.)
Changes to the class list for a major in geography.

Rationale: The changes to the geography undergraduate major reflect changes in the discipline over the last several years, and bring the requirements more in line with the expertise and interests of the geography department faculty.

*See page 11 of white sheets for details.

Physics

CHANGE:
PHYS 562 Introduction to Quantum Mechanics to: PHYS 662 Introduction to Quantum Mechanics

College of Arts and Sciences

Curriculum Changes

CHANGE:

(Page 91; Undergraduate Catalog) Degree Requirements

FROM: At least ~~120~~ credit hours as required for graduation.

TO: At least 124 credit hours are required for graduation. (Students who entered KSU before the fall of 2003 require only 120 hours for graduation.)

Rationale: To make the catalog compliant with University/Board of Regents policy.

*See page 6 of white sheets for details.

CHANGE:

(Page 92, undergraduate catalog) Bachelor of Arts and Bachelor of Sciences

Add the statement to basic requirements: At least 124 credit hours are required for graduation. (Students who entered KSU before the fall of 2003 require only 120 hours for graduation.)

Rationale: To make the catalog compliant with University/Board of Regents policy.

*See page 7 of white sheets for details.

CHANGE:

(Page 93, undergraduate catalog) Bachelor of Fine Arts

Change wording to change graduation credit hours from 120 to 124 and some other minor wording changes.

Rationale: To make the catalog compliant with University/Board of Regents policy.

*See page 8 of white sheets for details.

CHANGE:

(Page 95, undergraduate catalog)

FROM: Secondary teacher ~~certification~~

TO: Secondary teacher license

Change the word certification to license throughout the document, change 120 to 124 (hours of coursework) and add the statement: Students who enter KSU before the fall of 2003 require only 120 hours for graduation.

Rationale: To make the catalog compliant with University/Board of Regents policy.

*See page 9 of white sheets for details.

Mathematics

(Page 125, undergraduate catalog) Requirements

Changes to the list of classes required.

Rationale: CIS has revised/introduced the courses CIS 105, CIS 111, CIS 200 and CIS 209. The change here better reflects what our math majors need.

*See page 12 of white sheets for details.

Music

(Page 133, undergraduate catalog) Bachelor of Arts

FROM:

~~120~~ hours required for graduation

TO:

124 hours required for graduation (Students who entered KSU before the fall of 2003 require only 120 hours for graduation).

Rationale: To make our catalog compliant with University/Board of Regents policy.

*See page 13 of white sheets for details.

Political Science

(Page 142, undergraduate catalog) Specialized curricula

CHANGE:

...~~120~~ hours for graduation.

TO:

...124 hours for graduation. (Students who entered KSU before the fall of 2003 require only 120 hours for graduation).

Rationale: To make the catalog compliant with University/Board of Regents policy.

*See page 14 of white sheets for details.

Sociology, Anthropology, and Social Work

(Page 147-148, undergraduate catalog)

Add the following statement: A student earning a B.A. or B.S. in social work must complete 124 hours (students who entered KSU before the fall of 2003 require only 120 hours for graduation)

Rationale: To make the catalog compliant with University/Board of Regents policy.

*See page 15 - 16 of white sheets for details.

Statistics

(Page 156, undergraduate catalog)

Change to the classes listed as general requirements for bachelor of arts or bachelor of science degrees

Rationale: These changes are responses to several changes in the university. The CIS 200 course has changed dramatically from the time it became a required course; it is no longer primarily a programming course. The including of 300 level statistic courses is to give our majors credit for courses that they take early on in their career. Changing STAT 410 and IMSE 541 (formerly IE 541) from requirements to electives gives greater flexibility to the curriculum.

Motion passed.

2. Senator Spears moved for approval of the Undergraduate Course and Curriculum Changes approved by the College of Human Ecology February 14, 2003.

UNDERGRADUATE CATALOG CHANGES:

School of Family Studies and Human Services

Curriculum: Family Life and Community Services

Bachelor of Science in Family Studies and Human Services

Pages 222 -223, K-State Undergraduate Catalog 2002-2004

Changes unrestricted electives from 21-21 to 24-25 and total for graduation from 120 to 124.

Rationale: The Board of Regents requires an additional 4 hours be added to increase the total number of hours needed for graduation.

*See pages 1 and 2 of white sheets for details.

School of Family Students and Human Services

Curriculum: Family and Consumer Economics

With Family Financial Planning Emphasis

Bachelor of Science in Family Studies and Human Services

Page 222, K-State Undergraduate Catalog 2002-2004

Deletes FSHS 550 from professional studies and increases total hours for graduation from 120 to 124.

Rationale: The Board of Regents requires and additional 4 hours to be added to increase the total number of hours needed for graduation to 124.

*See pages 3 and 4 of white sheets for details.

Human Nutrition

Public Health Nutrition

Bachelor of Science in Human Nutrition

Pages 231 and 232, K-State Undergraduate catalog 2002-2004

Changes to the requirements for the degree.

*See pages 14 - 15 of white sheets for details.

Hotel, Restaurant, Institutional Management, and Dietetics

ADD:

HRIMD 441 Professional Club Management

Family and Consumer Sciences Education licensure requirements

Bachelor of Science in Human Ecology

Changes in the requirements for the degree.

*See pages 6 - 8 of white sheets for details.

General Human Ecology

Bachelor of Science in Human Ecology

Changes in the requirements for the degree.

*See pages 9 - 10 of white sheets for details.

Human Ecology and Mass Communications

Bachelor of Science in Human Ecology and Mass Communications

Changes in the requirements for the degree.

*See pages 11- 13 of white sheets for details.

Motion passed.

2. Senator Spears moved for approval of additions to a graduation list:

December 2002

Alex C. Gilliland, Arts & Sciences - BS-Biology

Sharla Renee Hughes, Technology & Aviation - BS-Technology Management and the Associate of Applied Science degree in Business

Boris E. Sanjur, Master of Science

Motion passed.

3. Senator Spears moved for approval of the proposed change to Section F in University Handbook **ATTACHMENT 3**

She thanked the students for their participation in the discussions of this change. The policy does not restrict quizzes, projects, etc., from being given during the week prior to final exams. The policy still needs slight editorial changes. Senator Verschelden moved to table the motion to the next meeting. Her motion was seconded and passed.

4. Approve proposed change to Open House Policy **ATTACHMENT 4**

Discussion ensued about the difficulty of re-scheduling classes and labs canceled for the afternoon. Senator Spears agreed to accept a friendly amendment to strike the sentence: "Faculty are encouraged to reschedule classes and laboratories that will be canceled on the afternoon." According to Senator Gormerly, Provost Coffman has already agreed to eliminate the sentence. The motion died because of lack of a quorum.

5. The committee is considering a standard summer school schedule.

B. Faculty Affairs Committee - Eric Maatta - no action items

C. Faculty Senate Committee on University Planning - Walter Schumm

1. Senator Schumm reported that FSCOUP will meet on April 15 to allow Provost Coffman to attend the meeting.
2. He commented that it appears that custodial staff are being overworked. President Cochran reported that he sent a letter to Ed Rice, Facilities Management, commending Facilities staff for their work during the ice storm.

D. Faculty Senate Committee on Technology - Beth Montelone - no action items

VII. Old Business - none

VIII. New Business - none

IX. For the Good of the University

Senator Verschelden announced the Extraordinary Student Award that was started last year. The award is for students who face extraordinary challenges. She encouraged senators to nominate students for the award.

X. Adjournment - The meeting was adjourned at 5:30 p.m.

ATTACHMENT 1

Board of Regents Meeting 26-27 March 2003

1. Extensive discussion by several groups regarding the performance agreements issue. Progress has been made and the various sectors are coming together as to what would be the best way to approach this matter. Currently, there are six, specific ideas being discussed: (a) Increase System Efficiency/Effectiveness/Seamlessness, (b) Improve Learner Outcomes, (c) Improve Workforce Development, (d) Increase Targeted Participation/Access, (e) Increase External Resources, (f) Improve Community/Civic Engagement. The eventual result will be a mix of system-wide initiatives and those that are institution specific. General agreement that Goal A, above, would be an item that would be acceptable to all and a good starting point for more specific discussions and deliberations.
2. Report on the Core Competency Project was well received and appreciated by the BOR.
3. Board received a report from Connie Dietz, Wichita Board of Education member, relative to the Wichita Area Technical College. That situation is a complex one, which involves interest in regard to items currently under consideration by the legislature.
4. Legislative report - Individuals expressed concerned about SB 262, which could impose fees on the universities for certain financial services, including for each non-payroll check issued. Universal concern that this is contrary to the spirit of the block grant idea.
5. Motion by Regent Bond regarding whether, and how, revisions or review of university service areas might be accomplished. He requested a comprehensive review procedure.
6. Discussion regarding the request for KSU's ESARP and KU's Medical Center funding request. The regional universities wanted their own concerns heard, along with KSU's and KU's.
7. Discussion regarding policy on requests for new doctoral programs from the regional universities. This was prompted by ESU's recent request for a new doctoral program at their institution in Education.
8. Discussion regarding GTA/GRA Health Insurance contributions. COPS recommended that the employer contribution rate be increased from 50% to 75%. The BOR passed this.
9. The various student body presidents made individual reports regarding the processes involved on their campuses relative to proposed tuition increases for the next academic year.
10. Annual reports received from FHSU and WSU.

ATTACHMENT 2

Article II.1. ADD: "and the College of Technology & Aviation which is represented by four student members of four faculty members. In addition, the Dean of Student Life will appoint three student affairs staff and the Associate Provost for Diversity will appoint three students to serve on the Honor Council. The Honor Council will total 44 members."

ATTACHMENT 3

PROPOSED CHANGE TO UNIVERSITY HANDBOOK

Appendix F (p. 64)

Examinations

FROM:

F70 Except for honors, problems, seminar, reports, research, laboratory practical, language, studio and fine arts performances, and these courses, the last examination (last unit or comprehensive test) in a course must be given during the examination period specified by the Joint Committee on Academic Policy and Procedures and which is published in the class schedule. Once the final examination time for a course is published in the class schedule, it may be changed only with the concurrence of the Joint Committee on Academic Policy and Procedures, university provost, president of Faculty Senate, and president of the student body. No examinations other than those listed above may be given during the last five calendar days before final examinations. Classes may have take-home examinations, projects, papers, or other media in lieu of written final examinations as the last evaluation instrument in the class. In such instances, a deadline for submittal of the medium may not be earlier than the time of the end of the scheduled examination period for the course published in the class schedule. (FSM 3/20/90)

TO:

F70 Final examinations are scheduled by the Joint Committee on Academic Policy and Procedures. Once the final examination time for a course is published in the class schedule, it may be changed only with the concurrence of the Joint Committee on Academic Policy and Procedures, university provost, president of Faculty Senate, and president of the student body. Faculty members may assign take-home examinations, projects, papers or other media in lieu of a written final examination. In such instances, the deadline for submittal of the alternative assessment may not be earlier than the end of the scheduled final examination period for the course as published in the class schedule.

Except for honors, problems, seminar, reports, research, laboratory practical, language, studio and fine arts performance classes, the last examination for a class (either unit or comprehensive) must be given during the final examination period published in the class schedule. No examinations (unit or final) may be scheduled during the seven calendar days prior to the start of final examinations.

Rationale

In a letter to President Wefald and Provost Coffman dated October 31, 2002, John O'Hara (Student Senate Chair) and Seth Bridge (Academic Affairs and University Relations Chair) requested that no examinations (unit or comprehensive) be given during the last seven calendar days before final examination week. They cite "the students' need to be free during the week preceding the most important week of the semester, finals week. For many students the grade that they will receive for the semester relies heavily on their performance on the final exam. We believe that it is essential to allow students the freedom to put in the necessary work that will ensure success on their final exams." In a letter to Al Cochran and Jackie Spears dated November 7, 2002, Provost Coffman conveyed his and President Wefald's support of the change.

Effective: Fall 2003

ATTACHMENT 4

Proposed Change - Open House Policy Found in Memo Sent by Provost

FROM:

This reminder is being sent early to facilitate planning for the XXXXXXXX semester. The All-University Open House is scheduled for XXXXXXXX. I am writing to inform you that we will again cancel classes on Friday afternoon prior to the All-University Open House. Classes will be canceled starting at 1:30 p.m. on Friday, XXXXXXXX. If instances arise where rescheduling in specialized classroom or laboratory environments is not feasible, then instructor prerogative will determine whether classes will be canceled; this determination should be clearly noted on the course syllabus handed out at the beginning of the semester so that students are aware of it far in advance of Open House. Faculty are encouraged to reschedule classes and laboratories that will be canceled on the afternoon of XXXXXXXX. Thank you for your support of this recruitment activity and community event.

TO:

This reminder is being sent early to facilitate planning for the XXXXXXXX semester. The All-University Open House is scheduled for XXXXXXXX. I am writing to inform you that we will again cancel classes on Friday afternoon prior to the All-University Open House. Classes will be canceled starting at 2:30 p.m. on Friday, XXXXXXXX. If instances arise where rescheduling in specialized classroom or laboratory environments is not feasible **or canceling sections of a multi-section course would result in the loss of an entire class day**, then instructor prerogative will determine whether classes will be canceled. This determination should be clearly noted on the course syllabus handed out at the beginning of the semester so that students are aware of it far in advance of Open House. Faculty are encouraged to reschedule classes and laboratories that will be canceled on the afternoon of XXXXXXXX. Thank you for your support of this recruitment activity and community event.

RATIONALE:

The request for this change to the policy arose out of two concerns. First, the Standard Class Time Policy will shift some of the two-hour laboratories that meet once a week to a 12:30 PM - 2:30 PM time slot. Dismissal at 1:30 PM falls in the middle of that time slot. Second, faculty who teach sections of a multiple section class have expressed frustration with losing an entire class day because of the policy and questioned whether students actually participated in Open House preparations during the time they were released. An analysis of the classes for Spring 2003 revealed that the current policy (classes released at 1:30 PM) affected a total of 299 courses/course sections involving 9403 students. Of these, 124 sections are part of multiple section courses. Moving the dismissal time to 2:30 PM decreases the number of sections involved to 125 and involves 4932 students. That still leaves 57 sections of multiple-section courses affected, involving 2249 students directly. If faculty who teach multiple-section courses feel that they must dismiss the entire day of classes to accommodate the loss of a day for those sections meeting after 2:30 PM, then even more students are involved. Conservative estimates suggest that canceling an entire class day to accommodate Open House would affect approximately 10,000 students. Data gathered by Dr. Bosco's office suggest that approximately 1500-2000 students are involved in Open House.

Members of the Faculty Senate Academic Affairs Committee expressed strong support of Open House and the learning opportunities made available to the students. However, the data suggests that far more students are affected by the policy than actually participate in Open House. Moving the dismissal time to 2:30 PM reduces the number of students affected significantly. Giving faculty who teach multiple-section courses the option to hold class rather than lose an entire class day of instruction seems justified.

ATTACHMENT 5

Amendment to appropriations 263 and KSA 21-4301 definition of obscenity:

(i) During the fiscal year ending June 30, 2004, no department or division within any university under the jurisdiction and control of the state board of regents or any other such university shall expend any moneys as part of a human sexuality class or other similar class for undergraduate students for the purpose or display of any videos as part of or incident to such a class which are obscene as defined by K.S.A. 21-4301 and amendments thereto: Provided, That ;upon any violation of this subsection the state board of regents shall direct the immediate termination of the expenditure of moneys for any such department or division within such university.

