

MINUTES
Kansas State University Faculty Senate Meeting
June 11, 2002 3:30 p.m. Big 12 Room, K-State Union

Present: Adams, Anderson, Atkinson, Bloomquist, Bradshaw, Brigham, Burton, Chang, Cochran, Cook, Cox, Dubois, Eckels, Elder, Ewanow, Fairchild, Fick, Gehrt, Gormely, Greene, Gwinner, Haddock, Hancock, Heublein, Holden, Jones, Jurich, Kirkham, Knapp, Maatta, McCulloh, McKee, Michie, Montelone, Nafziger, Newhouse, Olsen, Pesci, Pickrell, Reddi, Rintoul, Roozeboom, Rys, Schlup, Schmidt, Selfridge, Sherow, Spears, Spikes, Stewart, Verschelden, Yagerline, Zabel

Proxies: Behnke, Dodd, Frieman, Maes, Marr, May, Prince, Reese, Schumm, M. Smith, Spooner

Absent: Baker, Dandu, DeLuccie, Dryden, Fritz, Jackson, Klingzell, Krstic, Mack, Mathews, Oberst, O'Hara, Pacey, Paulsen, Rahman, Ross, Roush, F. Smith, Watts

Visitors: Farrell Webb

- I. President Al Cochran called the meeting to order at 3:30 p.m.
- II. Senator Nafziger moved to approval the minutes of the May 14, 2002 meeting, Senator Knapp seconded. Motion passed.
- III. Announcements
 - A. Faculty Senate Leadership Council - did not meet. The Council members received a memo from President Wefald applauding the state tax increase to help fund public higher education, K-12, and other state agencies. However, in light of the current economic situation, we need to be prepared for mid-year budget cuts unless there is a quick rebound.
 - B. Kansas Board of Regents meeting - see the Faculty Senate Executive Committee minutes.
 - C. Report from Student Senate - none
 - D. Projected salary enhancements for selected colleges - see the Faculty Senate Executive Committee minutes. A recent letter from Dean Marc Johnson indicates that some faculty positions would be cut within the College of Agriculture, Research, and Extension. This occurs at the same time that some other college faculty will have salary increases. Senator Schmidt relayed information on budget cuts within Agriculture as follows:
 - \$1.99 million Research
 - \$2.6 million Extension
 - \$493,000 Teaching
 - E. BOR 60/45 rule and ramifications for implementation - see APPENDIX C
 - F. Other
 1. Bob Zabel, President-Elect, addressed Faculty Senate, thanking senators for their support. He shared his views on the role of Faculty Senate and the issues to be addressed in the future by this body.
 2. President Cochran acknowledged receipt of Cia Verchelden's End-of-Year report and

thanked her for her many contributions during her term of office as president.

APPENDIX E

IV. Plus/Minus Grading Issue

Senator Anderson moved that Faculty Senate refer to Academic Affairs the question of whether KSU should implement a plus/minus grading system. The motion was seconded by Senator Spears. Motion passed.

V. Ombudsperson Report

Farrell Webb gave a summary report for the period July 1, 2001 through today regarding his ombudsperson activities. He had 46 contacts from individuals and 59% went to active status. Of those, 56% were women and 44% were from men. He addressed issues from all areas of the university, including the administration. Of all cases, very few resulted in actual grievances. About 13% were resolved within hours; 17% in less than a week, 57% took a few weeks, 13% took several months to resolve.

The issues addressed (do not add to 100% because of multiple issues per case):

4% involved micromanagement

14% involved promotion/tenure

11% privacy

22% workplace climate

26% workload

4% sexual orientation

14% direct discrimination

Aruna Michie reported that she had 34 calls or contacts recorded and 22 (14 were from women) of those became active cases, with one becoming a full grievance. Time spent on each case varied substantially from an hour to many months. Issues addressed included tenure/promotion, evaluation, climate/working conditions, workload, salaries, dismissal, and health-related issues. She had a few cases that were group complaints. Her cases covered six colleges and non-academic units. It was clear to her that there are gaps in the University Handbook policies covering unclassified professionals.

VI. Reports from Standing Committees

A. Academic Affairs Committee - Jackie Spears

1. Course and Curriculum Changes

a. Undergraduate Education

1. Jackie Spears moved to approve Undergraduate Course and Curriculum Changes approved by the College of Arts and Sciences November 8, 2001 - has received approval by the College of Education.

Undergraduate Catalog Change:

Page 130 (undergraduate catalog) - Bachelor of Music Education

The format for the music requirements has been changed to conform to the other degrees and for better readability. New course titles and numbers are necessary because of changes in the core curriculum of the music department.

*See pages 28-29 of white sheets for details.

Motion passed.

2. Spears moved to approve Undergraduate Course and Curriculum Changes approved by the College of Business Administration April 3, 2002.

Department of Finance
CHANGES in Prerequisites:
FINAN 531 Commercial Banking

Department of Management
Proposed Changes to MIS Program - Undergraduate Catalog:
Rationale: Demand for MIS courses continues to exceed resources to staff classes. In addition, the current quality standard - students must maintain a 2.5 GPA (overall KSU) to remain in the program - is not sufficient.
**See white sheets for further details on rationale and changes.

Motion passed.

3. Spears moved to approve Undergraduate Course and Curriculum Changes approved by the College of Architecture, Planning and Design April 18, 2002.

Department of Architecture
Change in Credit Hours in the 8th Semester - spring of 4th year) from 15 to 14. More specifically, the number of Professional Support Electives in this semester is reduced from 10 - 9. For students electing to do an internship this semester, the credits for ARCH 505 Arch. Internship Part A are reduced from 12 to 11. This reduces the total number of credits required for graduation from 165 to 164 and the total number of professional support elective credits from 25 to 24.

**See white sheets for more details.

FROM: ARCH 505 Architecture Internship, Part A (12)
TO: ARCH 505 Architecture Internship, Part A (11)

Bachelor of Architecture
Environmental Design Studies Program
Reflects the changes in credit hours for Professional Support Electives and ARCH 505.

**See white sheets for further details.

Interior Architecture
Proposal to Change Department Name:
FROM: The Department of Interior Architecture
TO The Department of Interior Architecture and Product Design
**See white sheets for further details.

Motion passed.

4. Spears moved to approve Undergraduate Course and Curriculum Changes approved by the College of Technology and Aviation April 30, 2002.

CHANGE:

ENGL 202 Technical Writing to: ENGL 302 Technical Writing
PPIL 362 Multi-Engine Ground School
PPIL 400 Aviation Legislation
PPIL 415 Human Factors
PPIL 435 Air Transportation
PPIL 440 FAR 135 Operations to: PPIL 440 Air Carrier Operations
PPIL 450 Aviation Safety Management
CET 211 Statistics
CET 350 Site Construction
CET 351 Construction Techniques and Detailing
CET 410 Managerial and Engineering Economics
CMST 222 Applications in C Programming for Engineering Technology to:
CMST 302 Applications in C Programming for Engineering Technology
ECET 252 Microprocessor Fundamentals to: ECET 350 Microprocessor
Fundamentals
ECET 230 Industrial Control to ECET 330 Industrial Controls
ECET 264 Electric Power and Devices to: ECET 304 Electric Power and Devices
MET 245 Materials Strength and Testing
MET 252 Fluid Mechanics I to: MET 252 Fluid Power Technology
MET 264 Machine Design Technology I
MET 333 Advanced Material Science
MET 353 Fluid Mechanics II to: METE 353 Fluid Mechanics
MET 382 Industrial Instrumentation and Controls
MET 462 Senior Design Project

ADD:

SPAN 110 Conversational Spanish for the Workplace
GIS 250 Photogrammetry
CET 020 Civil and Construction Engineering Technology Seminar
MET 020 Mechanical Engineering Technology Seminar

DROP:

MET 265 Sophomore Design Project

CURRICULUM DELETION:

Associate of Technology in Construction Engineering Technology (CNET)

CURRICULUM OPTION DELETION:

Associate of Technology in Computer Science Technology -
Geographic Information Systems Option (CMST-GIS)

CURRICULUM MODIFICATION (CET):

Proposed Associate of Technology in Civil and Construction Engineering Technology
(CET)

Civil Option (CETCV) and Construction Option (CET/CN)

The existing Associate Degree programs in Civil Engineering (CET) and Construction

Engineering Technology (CNET) will be combined to form a single curriculum entitled Civil and Construction Engineering Technology. This renamed curriculum will maintain the CET curriculum code designation. The revised curriculum will contain two options, which will be creditable under the TAC of ABET accreditation criteria for either Civil Engineering Technology or Construction Engineering Technology programs.

*See pages ET-9 - ET-10 of white sheets for further details.

CURRICULUM MODIFICATION (ECET):

Proposed Associate of Technology in Electronic and Computer Engineering Technology

The curriculum changes reflect course number changes from these white sheets.

*See page ET-11 of white sheets for further details.

CURRICULUM MODIFICATION (ECETB):

Bachelor of Science in Electronic and Computer Engineering Technology

These changes are part of a comprehensive revision of the MET/METB courses and curricula.

*See page ET-12 of white sheets for further details.

CURRICULUM MODIFICATION (MET):

Associate of Technology in Mechanical Engineering Technology

These changes are part of a comprehensive revision of the MET/METB courses and curricula.

*See page ET-13 of white sheets for further details.

CURRICULUM MODIFICATION (METB):

Bachelor of Science in Mechanical Engineering Technology

These changes are part of a comprehensive revision of the MET/METB courses and curricula.

*See page ET-14 of white sheets for further details.

Motion passed.

5. Spears moved to approve Undergraduate Course and Curriculum Changes approved by the College of Human Ecology May 10, 2002.

College of Human Ecology, Dean's Office

Page 45, K-State Undergraduate Catalog 2000-2002

The following interdisciplinary courses in the gerontology program are being moved from the Dean's Office, College of Arts and Sciences, to the Dean's Office, College of Human Ecology.

ADD:

GERON 315 Introduction to Gerontology

School of Family Studies and Human Services

Change program names:

FROM:

B.S. in Family Studies
and Human Services

TO:

B.S. in Family Studies and
Human Services

Major in Family and
Consumer Economics

Major in Personal Financial Planning

Minor in Family Financial
Planning

Minor in Personal Financial Planning

Page 216, K-State Undergraduate Catalog 2000-2002

Family and Consumer Economics

Bachelor of Science in Family Studies and Human Services

Change name of degree from Family and consumer economics to Personal Financial
Planning

* see page 3 and 4 of white sheets for further details.

Motion passed.

b. Graduate Education

1. Spears moved to approve Graduate Education course and Curriculum changes approved by the Graduate Council May 7, 2002.

Website: <http://www.ksu.edu/grad/gc/courses5.htm>

CHANGE

AGRON 610 Biotechnology

ARCH 601 Topics in History of the Designed Environment

AT 745 Fiber Science

AT 746 Textile Dyeing and Printing

AT 770 Physical Analysis of Textiles

AT 885 Chemical, Optical, and Spectroscopic Analysis of Textiles

BIOL 830 Advanced Virology

CS 741 Veterinary Practice Management

EECE 733 Real-Time Embedded Systems Design

FSHS 888 Research Methods in FSHS I

FINAN 643 International Financial Management

GEOG 702 Computer Mapping and Geographic Visualization

GEOG 708 Geographic Information Systems II

ME 640 Control of Mechanical Systems II

PLPTH 610 Biotechnology

PLPTH 912 Molecular Approaches to Plant Pathology

SOCIO 809 Classical Social Theory

SOCIO 841 Social Stratification

SOCIO 934 Sociology of Rural Development

SOCIO 940 Seminar in Work and Organizations

SOCIO 951 Sociology of Global Social Change

SOCIO 962 Topics Seminar in Criminology/Deviance

WOMST 610 Seminar in Women's Studies

DROP

AT 980 Professional Development Seminar
NE 693 Radiation Shielding Design
SOCIO 767 Social Reactions to Deviance
SOCIO 852 Social Roles and Social Relationships

GERON 600# Seminar in Gerontology
GERON 605# Practicum in Gerontology
GERON 610# Seminar in Long-Term Care Administration
GERON 615/DHE 615# Long-Term Care Administration Internship
GERON 620# Problems in Gerontology

Dropped from Arts & Sciences curriculum to be added to the
College of Human Ecology.

NEW

ASI 658 Animal Growth and Development
CS 740 Small Animal Emergency Medicine
CS 868 Topics in Small Animal Internal Medicine
CS 872 Small Animal Endoscopy
CS 873 Advanced Topics in Small Animal Surgery
FSHS 860 Family Policy
FSHS 866 Sex Therapy
FSHS 879 Systemic Assessment and Treatment of Psychopathology
FSHS 890 Research Methods in FSHS II
FSHS 898 Professional Issues in Family Life Education and Consultation
FSHS 970 Clinical Specialization in MFT
FSHS 983 Marriage and Family Therapy Research
FSHS 987 Advanced Clinical Theory
MATH 799 Topics in Mathematics
NE 690 Radiation Protection and Shielding
PLPTH 800 Advanced Plant Physiology I
PLPTH 890 Introduction to Genomic Bioinformatics
SOCIO 822 Introduction of Methods of Social Analysis
SOCIO 831 Sociology of Agriculture
SOCIO 833 Gender Differentiation and Inequality
SOCIO 842 Technology and Social Development
SOCIO 897 Practicum in Social Analysis
SOCIO 933 Gender & Society
SOCIO 953 Political Sociology of Advanced Societies

GERON 600++ Seminar in Gerontology
GERON 605++ Practicum in Gerontology
GERON 610++ Seminar in Long-Term Care Administration
GERON 615++ Long-Term Care Administration Internship
GERON 620++ Problems in Gerontology

++ College of Human Ecology will meet on Friday, May 10, 2002 to approve these
courses. Courses will be moved from College of Arts and Sciences to the College of
Human Ecology.

New Graduate Certificate Program
Geographic Information Science Graduate Certificate Program

Motion passed.

c. General Education

1. Spears moved to approve general education course proposals approved by the General Education Council April 4, 2002.

PSYCH 115 General Psychology (Honors)

Motion passed.

2. Spears moved to approve an addition to a graduation list.

May 2001

Courtney Christopher, Technology & Aviation, BS - Airway Science
Professional Pilot, degree code U1

Motion passed.

3. Spears moved to approve the extension of the Interim Policy on Approval, Routing, and Notification. Located on web at: <http://www.ksu.edu/facsen/policies/approval.htm>
This is an interim policy that has been in place for several years. Academic Affairs would like to move to electronic routing but since that is at least a year away, they want to extend the interim policy for another year.

Motion passed.

4. Revised Policy for Standard Class Meeting Times - for information purposes
website: <http://www.ksu.edu/facsen/policies/ClassTime.htm>

Senator Spears discussed this policy and encourages feedback from faculty. This will return to the Senate agenda in early fall.

5. Revised Policy for Quizzes, Tests, and Exams Scheduled Outside of Regular Class time (ORCs) - for information purposes Website: <http://www.ksu.edu/facsen/policies/orc.htm>

Senator Spears discussed this draft policy and also requests feedback. This policy will return to Senate this fall.

6. Progress Report on Other Issues

- a. The Kansas Board of Regents policy to require 45 upper division credit hours for a baccalaureate degree will affect some university programs, particularly within the College of Arts & Sciences. The committee will work with these programs to gain compliance.
- b. Academic Affairs will be looking at the possibility of developing guidelines for certificate programs.

B. Faculty Affairs Committee - no action items

Senator Maatta announced that the committee will be looking at the Intellectual Property Policy again.

C. Faculty Senate Committee on University Planning - no report

D. Faculty Senate Committee on Technology

1. Beth Montelone reported that FSCOT received a request from Rebecca Gould, Director of the Information Technology Assistance Center (ITAC), requesting that faculty support and adhere to the no food/no drink policy for the technology classrooms.
2. The committee received a presentation from the team working on the K-State Enterprise Authentication System (KEAS). The new system will eventually become a single sign-on into all university systems. Each employee and student will be assigned a unique electronic ID, and in January, employees will be given an opportunity to change their ID. Phase I will include the e-mail ID and users will be able to select an alias. Phase II will include K-State OnLine, and KATS and local area networks will come after that. To help spread the word, they have developed a short presentation for departments to view which is available at: <http://keas.cns.ksu.edu>.

VII. Old Business - none

VIII. New Business

A. Committee assignments

President Cochran met with Jane Rowlett, Director of Academic Services, and has received the listing of committee assignments to be made from Faculty Senate. He will distribute the listing and request volunteers and nominations for these assignments.

IX. For the Good of the University

A. Academic Calendar (for information purposes) APPENDIX D

Cia Verschelden, chair of the University Calendar Committee, discussed the future academic calendars that have been submitted to the Board of Regents and requested feedback. Changes are still possible. Senator McCulloh observed that the spring semesters would be starting later, after the Martin Luther King holiday, and running later in May. Nine-month faculty would be required to extend their academic year time commitment to a longer period by about one week. There also appears to be large imbalance of class days of the week such as Monday versus Thursday class days. Senator Stewart commented that with spring classes beginning three days after Martin Luther King day, there could be an effect on participation in K-State's observance activities for that week.

B. President Cochran extended thanks to Senator Adams for his sharing of the Washington Post article "At Kansas State, Seeking Patents, With Hopes of Profits Pending."

C. President Cochran thanked parliamentarian Kimberly Clark on behalf of the entire senate for her special efforts to be present at the meeting.

X. Adjournment - meeting adjourned at 5:00 p.m.