

MINUTES
Kansas State University Faculty Senate Meeting
January 12, 1999 3:30 p.m. Big 12 Room, K-State Union

Present: P. Anderson, Aramouni, Baker, Canter, Clegg, Conrow, Consolvo, Cushman, Dodd, Dubois, Exdell, Finnegan, Foster, Geiser, Glasgow, Gray, Grunewald, Hightower, Holden, Hosni, C. Jones, J. Jones, Kassebaum, Kirkham, Koelliker, Krstic, Legg, Lynch, Mann, Martin, Mathews, McClaskey, McCulloh, Miller, D. Mosier, Ottenheimer, Oukrop, Pence, Rahman, Ransom, Raub, Salsberry, Schapaugh, Shultis, Schmidt, Swanson, Takemoto, Taylor-Archer, Verschelden, Weiss, Wetta, White, Williams, Youngman, Zabel

Absent: D. Anderson, Atkinson, Barkley, Behnke, Briggs, Charney, Clark, Delker, Deluccie, Devault, Devlin, Eckert, Fenton, Fenwick, Fjell, Flores, Hamilton, Higgins, Jardine, Johnson, Keiser, Lehman, Liang, N. Mosier, Ossar, Rush, Schroeder, Stewart, Wissman

Proxy: Michie

Visitors: Robert Shoop, Susan Scott

I. President Rahman called the meeting to order at 3:49 after Regent Murray Lull's presentation.

II. Minutes of the December 8, 1998 meeting were approved.

III. Announcements

A. At the last Board of Regents' meeting, each of the Regents' Universities reported on the state of Academic Advising at their institution. Provost Coffman provided an overview of advising at KSU while representatives of the students submitted a resolution requesting a number of changes at KSU. A committee to look into advising will be constituted by Provost Coffman and President Rahman. It will consist of two faculty, two students, and two administrators. If Senators would like to see a larger representation from Colleges, President Rahman needs their input immediately.

B. President Rahman is discussing appropriate modifications to Section B124 of Faculty Handbook with Vice Presidents Rawson and Krause.

C. For other announcements, President Rahman asks faculty to refer to the January 4 minutes of the Executive Committee meeting attached to the agenda.

IV. Special Reports

A. IRMC

Secretary Ottenheimer noted that there have been several serious breakins into the computer system on campus. The Informational Resource Management Council

(IRMC), in order to help ensure the security of the computer system, is preparing a policy on passwords which will require each password to be changed within a certain period of time.

B. The Leadership Institute

Robert J. Shoop, one of the coordinators (with Susan Scott, Brian Niehoff, and Sue Peterson) of tried to explain the structure and function of the Institute. He pointed out that it shouldn't be confused with the minor in leadership studies which is an academic program. The Institute is an externally funded organization that is designed to promote leadership development through research and service, is seeking to establish a multimillion dollar endowment with fund raising spearheaded by former Governor Mike Hayden, and will be governed by a coordinating committee which will include College representation. Deans have been asked to submit names for the committee.

C. Campus Development Committee

President Rahman reported that the composition and purpose of the Committee was discussed at the last meeting of University Leadership and that the structure will be changed somewhat. Instead of one large committee there will be an advisory board with smaller working committees that will include faculty with appropriate expertise.

V. Standing Committee Reports

A. Faculty Senate Committee on University Planning - Vladimir Krstic

1. The Committee discussed the Graduate Education and Research Initiative with Provost Coffman. The Committee urged that any program enhancements should be based on new money, that there should be an initiative for new money, and any discussion of enhancement should include financial support for the Library. The Provost agreed with these points. The Committee also recommended that the Initiative needs to be incorporated into Strategic Planning.

2. FSCOUP met with the Library Committee and discussed planning. FSCOUP will be developing long range plans for the library that should be incorporated into Strategic Planning while the Library Committee should be concerned with more of the day-to-day operations of the Library.

3. The Committee is digesting and summarizing the CCOP materials on Strategic Planning that have been turned in from the Colleges and will present its report to the University Strategic Planning Committee within the next two month.

4. Senator Legg briefly discussed the SRO Report (Attachment 1) that was gathered from information provided by Vice President Schellhardt.

B. Academic Affairs -- Jim Dubois

1. Course and Curriculum Changes:

a. Undergraduate Education

1. It was moved and seconded to approve the Undergraduate Course and Curriculum Changes approved by the College of Arts and Sciences November 5, 1998.

The motion passed.

2. It was moved and seconded to approve the Undergraduate Course and Curriculum Changes approved by the College of Human Ecology November 20, 1998.

The motion passed.

3. It was moved and seconded to approve the Undergraduate Course and Curriculum Changes approved by the College of Education November 24, 1998.

The motion passed.

b. Graduate Education

It was moved and seconded to approve the following Graduate Course and Curriculum changes approved by Graduate Council December 1, 1998:

CHANGE

ANTH 676	Old World Archaeology
AT 642	Textiles Fibers
AT 850	Research Methods in Apparel and Textiles
CE 762	Water Treatment Processes
CE766	Wastewater Engineering: Biological Processes
EECE 501	Electrical Engineering Laboratory I
EECE 512	Linear Systems
IMSE 623	Industrial Ergonomics
IMSE 641	Statistical Process Control in Manufacturing
IMSE 671	Topics in Automated Factory Concepts
IMSE 685	Principles of Manufacturing Information Systems
KIN 600	Exercise Psychology
KIN 601	Cardiorespiratory Exercise Physiology
KIN 602	Gender Issues in Sport and Exercise
KIN 603	Cardiovascular Exercise Physiology
KIN 604	Exercise and Mental Health
KIN 605	Topics in the Biological Basis of Kinesiology
KIN 606	Topics in the Behavioral Basis of Kinesiology
KIN 625	Exercise Testing and Prescription
KIN 630	Design and Analysis of Exercise and Sport
Equipment	
KIN 635	Nutrition and Exercise
KIN 650	Development of Motor Control

KIN 655
KIN 657

Fitness Promotion
Therapeutic Use of Exercise in the Treatment of
Disease
Minority Groups in Sports
Cinematographic and Videographic Analysis of
Human Movement

KIN 703
KIN 718

DROP

AT 600
AT 840
AT 910
ATIDH 870

Textiles Analysis
Consumption of Textile Products
Advanced Textile Dyeing and Finishing
Seminar in Apparel, Textiles, Interior Design, and
Housing

EECE 683
FN 603
FN 905
FN 906
FN 907
FN 908
IMSE 601
IMSE 651
IMSE 652
IMSE 836
IMSE 950

Power Devices
Food Science Internship
Lipids in Food Systems
Proteins in Food Systems
Food Dispersions
Carbohydrates in Food Systems
Introduction to Systems Management
Standard Data Systems
Industrial Ergonomics
Operations Research and Artificial Intelligence
Human Factors

NE 635
NE 646
NE 675
NE 696
NE 697
NE 750
NE 762
NE 772
NE 774

Plasma Physics
Reactor Laboratory
Neutron and Particle Interactions
Nuclear Systems Design
Nuclear Engineering Design
Direct Energy Conversion
Nuclear Instrumentation
Radiation Effects on Materials I
Effects on Material II

NEW

BIOL 828
CIS 726
DMP 770
EECE 684
SPCH 716

Conservation Biology
Advance World Wide Web Technologies
Emerging Diseases
Power Laboratory
Small Group Communication

The motion carried.

C. Faculty Affairs Committee - Alexander Mathews

1. The Committee is presently examining the GTA questionnaire, discussing the Provost's Grievance Task Force, and reviewing the policy governing conflict of interest.

VI. Old Business

None

VII. New Business

None

VIII. For the Good of the University

A. President Rahman reported that a number of articles have recently appeared in the press about the University lauding both our athletic and academic programs. On the other hand, one article pointed out the dismally low graduation rate of African Americans. President Rahman believes this area of concern needs to be more fully addressed.

B. Senator Legg proposed that a letter of congratulations be sent to President Wefald on his being named Kansan of the year by the Topeka Capitol Journal. There was unanimous support for the proposal.

IX. The meeting adjourned at 5:00 p.m.

KANSAS STATE UNIVERSITY
 Manhattan, Kansas 66506

Allocation of Indirect Cost Reimbursements as of July 1, 1996
 (President's Office Memorandum Dated August 16, 1965, and Amendments)

Recipients	VETMED ARTSC			Agric ARTSC			### Cont.	Public		Salina
	Res Proj	Res Proj	Res Proj	Instr Proj#	Instr Proj#	Instr Proj#	Educ. Proj.	Ext. Proj.	Service- Other	
Dept (S.R.O.) *	30%	35%	40%	---	40%	35%	---	40%	---	40%
Host Res Dir (S.R.O.)	---	---	5%!	---	---	---	---	---	---	---
Host Dean (S.R.O)	10%	10%	---	45%***	5%	10%	40%##	5%	45%+	5%
Unal S.R.O.**	55%	50%	55%	55%	55%	55%	---	55%	55%	20%
Cont Educ (S.R.O.)	---	---	---	---	---	---	60%##	---	---	---
Ext. Ser. (S.R.O.)	---	---	---	---	---	---	---	---	---	---
Vice Provost(S.R.O.) for Research (460226)	5%	5%	---	---	---	---	---	---	---	5%
Salina Fiscal Affairs	---	---	---	---	---	---	---	---	---	30%
Totals	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

- # When certain special enrollment fees are not charged to the project or the student, the amount of these fees is deducted and the balance allocated.
- * This is the Dean's Office for College of Education and College of Architecture & Design
- ## 100% goes to Continuing Education when project is in Con. Ed.
- ** Allocated by the President for: a. University-wide costs resulting from sponsored projects such as Computing Center services, financial administration and radiation safety; b. a Reserve for Contingencies to be used for unforeseen adjustments required by audits or unexpected terminations; c. for matching federal grants; and d. for other projects that stimulate sponsored project funding.
- *** This is the Department for the Upward Bound & Special Services awards. Also for School of Family Studies & Human Services - 40% goes to FAMST account 460730 and 5% goes to HUMEC account 460710.
- ### All Continuing Education Activity including Public Service and Instruction
- + KCRI (Kansas Center for Rural Initiatives) - distributed 45% to KCRI.
- + SBDC (Small Business Development Center) distributed 45% to Dean of Business Administration.
- ! Host Res Director will be either AES, EES or Vice Provost for Research depending on the unit doing the Research

cc: Tom Schellhardt; Keith Ratzloff; Kyle; Mary; Rose; Paul

**KANSAS STATE UNIVERSITY
DERIVATION OF FY 1999 SPONSORED RESEARCH OVERHEAD RATE**

<u>DERIVATION OF INDIRECT COST RATE:</u>	<u>FY 1995 RATE COMPONENTS (1)</u>
Physical Facilities Components:	
Building Use Charges	2.4%
University Equipment Use Charges	4.0%
Operations and Maintenance	12.0%
Library	<u>1.6%</u>
Subtotal – Physical Facilities	20.0%
Administrative Components	
General Administration	5.78%
Sponsored Program Administration	4.32%
College and Department Administration	<u>15.90%</u>
Subtotal – Administrative	26.0% (2)
Grand Total	46.0%

Footnotes:

- (1) Negotiated rate components. Rates are effective for the period 7/1/95 to 6/30/99.
 (2) Administrative components are capped at 26.0% (per OMB Circular A-21).

**RESEARCH INDIRECT COST RATE COMPARISON WITH BIG 12 UNIVERSITIES
FY 1998-99**

<u>University</u>	<u>On-Campus</u>	<u>Off-Campus</u>
Baylor	Not Available	Not Available
Colorado	45.5%	2.6% 26%
Iowa State	44.5%	2.5% 25%
Kansas	46.0%	25.0%
Kansas State	46.0%	26.0%
Missouri	46.0%	23.0%
Nebraska	44.0%	25.5%
Oklahoma	46.5%	26.0%
Oklahoma State	43.3%	24.9%
Texas	51.0%	22.5%
Texas A&M	44.0%	23.0%
Texas Tech	46.0%	24.0%

KANSAS STATE UNIVERSITY
 SPONSORED RESEARCH OVERHEAD GENERATED BY COLLEGE AND MAJOR UNIT
 FISCAL YEAR 1998

<u>College and Major Unit</u>	<u>SRO Generated</u>	<u>Pct. of Total</u>
Arts and Sciences <i>generates over 1/2 collected by univ.</i>	\$3,537,927	51.4%
Engineering	1,295,147	18.8%
Agriculture	963,625	14.0%
Veterinary Medicine	340,189	4.9%
Education	337,784	4.9%
Human Ecology	258,751	3.8%
Technology and Aviation – Salina	34,285	0.5%
Architecture and Design	13,964	0.2%
Business Administration	12,765	0.2%
Other	<u>82,319</u>	1.2%
Grand Total	<u>\$6,876,756</u>	100.0%

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SPONSORED RESEARCH OVERHEAD DATA
 KANSAS STATE UNIVERSITY
 FY 1998

.....FISCAL YEAR 1998.....

<u>COLLEGE/UNIT</u>	<u>MTDC (a)</u>	<u>SRO GENERATED</u>	<u>SRO AS A % OF MTDC</u>	<u>ALLOCATION OF SRO</u>	<u>% OF TOTAL</u>
Arts & Science	\$10,828,596	\$3,537,927	32.67%	\$1,543,136 (b)	22.2%
Agriculture	11,051,304	963,625	8.72%	461,116 (b)	6.6%
Engineering	6,772,946	1,295,147	19.12%	530,485 (b)	7.6%
Education	1,583,829	337,784	21.33%	142,350	2.0%
Veterinary Medicine	1,842,360	340,189	18.46%	123,189 (b)	1.8%
Human Ecology	1,964,240	258,751	13.17%	147,034	2.1%
Business	118,635	12,765	10.76%	4,411	0.1%
Architecture & Design	154,833	13,964	9.02%	12,156	0.2%
Technology – Salina	221,889	34,285	15.45%	30,156 (b)	0.4%
Other (c)	<u>1,354,858</u>	<u>82,319</u>	6.08%	<u>620,770</u>	8.9%
Total	<u>\$35,893,490</u>	<u>\$6,876,756</u>	19.16%	<u>\$3,614,803</u>	52.0%
			Central Unallotted	<u>3,343,032</u>	48.0%
			Grand Total	<u>\$6,957,835</u>	100.0%

14.3%

Footnote: (a) MTDC stands for modified total direct cost expenditures. Modified direct costs consist of all salaries and wages, fringe benefits, materials and supplies, services, travel, and subgrants and subcontracts up to \$25,000. Equipment, capital expenditures, tuition remissions, patient care charges, rental costs, scholarships and fellowships are excluded from modified total direct costs.

(b) FY 1998 SRO Distributions to Host Research Directors and Host Deans were;
 AES.....\$109,851; EES.....\$54,904; VPR.....\$122,435
 Extension.....\$15,996; VMC.....\$28,573; Arts & Science.....\$315,928; Salina.....\$6,163

(c) includes the VP for Acad Serv & Tech and VP for Research and Dean of the Graduate School.

KANSAS STATE UNIVERSITY
ANALYSIS OF INDIRECT COST RATES CHARGED FOR
SPONSORED PROGRAM AWARDS RECEIVED DURING FY 1998

<u>OVERHEAD RATE CHARGED</u>NUMBER OF AWARDS.....							<u>TOTAL</u>	<u>PCT. OF TOTAL</u>
	<u>AES/CES</u>	<u>UNIV</u>	<u>EES</u>	<u>INSTRUCT</u>	<u>CONT ED</u>	<u>PSO</u>			
No Overhead Charged	202	93	54	64	1	8	422	51.8%	
1.0 to 10.0%	38	0	1	22	0	3	64	7.9%	
11.0 to 20.0%	22	16	30	4	0	3	75	9.2%	
21.0 to 30.0%	20	6	5	4	4	0	39	4.8%	
31.0 to 40.0%	27	13	5	1	2	1	49	6.0%	
41.0 to 50.0%	54	41	62	1	0	0	158	19.4%	
Over 50.0%	<u>0</u>	<u>0</u>	<u>0</u>	<u>8</u>	<u>0</u>	<u>0</u>	<u>8</u>	1.0%	
Total	363	169	157	104	7	15	815	100.0%	

NOTES:

AES/CES – Agricultural Experiment Station Research/ Cooperative Extension Services
EES – Engineering Experiment Station
UNIV– University Research (formerly called Bureau of General Resesearch)
INSTRUCT – Sponsored Instruction Projects (negotiated federal IDC rate = 55.6%).
CONT ED – Continuing Education, Public Service (negotiated federal IDC rate = 34.1%).
PSO – Public Service, other (negotiated federal IDC rate = 34.1%).
All 100% equipment grants received during this period were excluded from the analysis
since no overhead is assessed.

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ANALYSIS OF SPONSORED RESEARCH OVERHEAD ALLOCATIONS
 KANSAS STATE UNIVERSITY
 FY 1994 TO FY 1998

history of allocations

COLLEGE/UNITFY 1998.....	FY 1997.....	FY 1996.....	FY 1995.....	FY 1994.....	
	ALLOC	% OF TOTAL	ALLOC	% OF TOTAL	ALLOC	% OF TOTAL	ALLOC	% OF TOTAL	ALLOC	% OF TOTAL
Arts & Science	\$1,543,136	22.2%	\$1,258,598	20.8%	\$1,314,683	22.4%	\$1,277,299	24.2%	\$1,159,364	23.5%
Agriculture	461,116	6.6%	359,679	6.0%	362,481	6.2%	363,660	6.9%	411,459	8.4%
Engineering	530,485	7.6%	442,700	7.3%	517,761	8.8%	378,575	7.2%	282,185	5.7%
V Prov for Acad Serv & Tech	131,310	1.9%	130,969	2.2%	122,086	2.1%	141,764	2.7%	223,956	4.5%
Education	142,350	2.0%	171,117	2.8%	156,553	2.7%	137,559	2.6%	183,203	3.7%
Veterinary Medicine	123,189	1.8%	134,560	2.2%	94,038	1.6%	107,119	2.0%	98,817	2.0%
Vice Provost For Research	452,893	6.5%	297,237	4.9%	344,452	5.9%	236,210	4.5%	205,755	4.2%
Human Ecology	147,034	2.1%	241,789	4.0%	74,418	1.3%	46,371	0.9%	33,757	0.7%
Business	4,411	0.1%	2,235	0.0%	2,448	0.0%	1,778	0.0%	2,635	0.1%
Architecture & Design	12,156	0.2%	2,655	0.0%	1,357	0.0%	963	0.0%	2,657	0.1%
Technology - Salina	30,156	0.4%	101,434	1.7%						
Other	36,567	0.5%	37,962	0.6%	14,546	0.2%	26,435	0.5%	2,105	0.0%
SubTotal	\$3,614,803	52.0%	\$3,180,935	52.7%	\$3,004,823	51.1%	\$2,717,733	51.5%	\$2,605,893	52.9%
Central Unallotted	3,343,032	48.0%	2,855,529	47.3%	2,873,000	48.9%	2,560,438	48.5%	2,318,072	47.1%
Grand Total	\$6,957,835	100.0%	\$6,036,464	100.0%	\$5,877,823	100.0%	\$5,278,171	100.0%	\$4,923,965	100.0%

KANSAS STATE UNIVERSITY
 BUDGETED CENTRAL SRO ALLOCATIONS
 FISCAL YEAR 1999

05-Nov-98

<u>DEPARTMENT</u>	<u>FY 1999</u>	<u>USE OF FUNDS</u>
<u>GENERAL ADMINISTRATIVE SUPPORT</u>		
Office of the President	\$11,482	Federal Liaison expense
Office of the Provost – Equipment Reserve	21,224	Equipment
Controller's Office	413,054	accounting & purchasing staff support
Human Resource Services	66,264	personnel & payroll
Information Systems	242,331	computing support
News Services	18,333	Science writer
Institutional Membership Dues	8,659	Association membership dues
Summer Research Awards	83,033	Summer Research Awards
International Programs	22,478	Program Support
V Prov for Acad Services & Instruction	165,954	Equipment
Computing & Network Services	451,375	Computing Support
Public Safety (Hazardous Waste Removal)	30,150	Hazardouse Waste Removal
Subtotal – General Admin Support	<u>\$1,534,337</u>	
<u>VICE PROVOST FOR RESEARCH</u>		
Office of Research & Sponsored Programs	\$169,061	Pre-Award Services support
Research Enhancements	299,571	Research Equipment
Graduate School	91,380	Graduate Student Stipends
Research Support and Travel Awards	119,187	FDA and USRG Research & Travel Awards
Biotechnology Core Facility	52,740	Research Support
Electronics Design Laboratory	94,872	Research Support
University Compliance Office	108,757	Research Compliance
Biology	102,294	NASA/NSCORT/Lab Animal Care
Statistics	12,116	GRA Support
Engr. Experiment Station	43,708	Electronics Technician
Subtotal – V Prov for Research Support	<u>\$1,093,686</u>	
GRAND TOTAL	<u><u>\$2,628,023</u></u>	

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*3.3 million
 2.6 used
 rest to VP for Research
 Ron Trewyn asked how used
 doesn't get released until
 end of year.*