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MINUTES
Faculty Senate Academic Affairs
December 19, 2023, 3:30 pm
ZOOM ONLY: 442 684 782 or https://ksu.zoom.us/j/442684782

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Present: Grant Alford (APD), Andy Bennett (AS-Co-Chair), Jessica Binckley (SGA), Hansin Bilgili (BA), Nicky Cassell (VM), Kim Hiller (HHS), Brandon Kliewer (ED-Co-Chair), Deborah Kohl (EXT), Joann Kouba (Ag), Shane Lyon (VM alternate), Laurel Moody (GU), and Drew Smith (TA), Steve Warren (EN)
Absent: Elizabeth Berney (LIB)
Proxies: Andy Bennett for Sujatha Prakash (Term Appt)
Nonvoting liaisons: Kelley Brundage (REG), Karen Goos (PROV)
Guests and/or visitors: Christy Craft, Bronwyn Fees, Krishna Ghimire, Rod Howell, Hardy Johnson, Kristen Kremer, Mindy Markham, Michael Pritchard, Karin Westman

1. Kliewer called the meeting to order at 3:30 pm.

2. The minutes of December 5, 2023, were approved as submitted.

3. Retro graduation conferral – business process (endorsement) – Kelley Brundage
   Kliewer referred members to the file that was shared yesterday with them. This item will not be fully discussed or voted on today but will be on the docket for action at the next meeting. He asked if Kelley wanted to quickly highlight anything for them prior to that next meeting. She noted for committee members that on the last page it references the shared governance processes and constitution language which identifies the current degree conferral process and how they've added language to the standing business process to update it for these retro conferrals, or graduation list additions, as we've called them.

4. Course Proposals:
   To view full proposals, see the Curriculog Agenda: https://kstate.curriculog.com/agenda:2238/form

Architecture, Planning and Design	CDPLN - 633 - Grantwriting
	CDPLN - 700 - Foundations of Community Development
	CDPLN - 704 - Community Leadership and Capacity Building
	INDD - 600 - Professional Practice
	LAR - 750 - Advanced Seminar
Arts and Sciences	ANTH - 510 - New Religions
	BIOL - 670 - Immunology
	ENGL - 185 - Race, Film, and American Stories
	ENGL - 685 - Readings in World Literature
	GEOL - 750 - Geologic Evolution of Planet Earth
	GEOL - 760 - Geochemical and Biogeochemical Modeling
	GEOL - 806 - Sedimentary Petrology
	GEOL - 835 - Advanced Petroleum Exploration, Imperial Barrel Award Competition
	PSYCH - 670 - Neural Mechanisms of Learning and Memory
	THTRE - 504 - Stage Combat
	THTRE - 552 - Sound Design
	THTRE - 663 - Solo Performance
Business Administration	FINAN - 560 - Concepts in Financial Technology
Education	EDEL - 415 - Teaching Methods for Mathematics, PK-2
	EDEL - 465 - Teaching Methods for Mathematics, Grades 3-6

	EDEL - 466 - Supporting Elementary Learners in Reading and Math, Grades PK-6
	EDEL - 467 - Teaching Methods for STEAM, PK-6
Engineering	ARE - 010 - ARE New Student 1st Year Workshop 1
	ARE - 012 - ARE New Student 1st Year Workshop 2
	ARE - 460 - ARE Professional Practice
	ATM - 245 - Introduction to Biomanufacturing Technology
	ATM - 345 - Cell Culture Technology in Biomanufacturing
	BME - 200 - Introduction to Biomedical Engineering
	BME - 390 - BME Skill Development Experience
	BME - 430 - Biomaterials
	BME - 470 - Biomedical Device Components
	BME - 490 - Undergraduate BME Design Experience
	BME - 575 - Clinical Systems Engineering
	CC - 410 - Advanced Programming
	CC - 510 - Computer Systems Administration
	CC - 515 - Full Stack Web Development
	CC - 520 - Database Essentials
	CC - 535 - Applied Data Science
	CE - 351 - Incompressible Fluid Mechanics
	CIS - 115 - Introduction to Computing Science
	CIS - 116 - Introduction to Programming
	CIS - 200 - Programming Fundamentals
	CIS - 537 - Computer Vision
	CIS - 561 - Introduction to Data Science in Practice
	CNS - 010 - CNS New Student 1st Year Workshop 1
	CNS - 012 - CNS New Student 1st Year Workshop 2
	CNS - 241 - Strength of Materials and Analysis
	CNS - 242 - Strength of Materials Lab
	CNS - 310 - Introduction to Building Information Modeling
	ECE - 241 - Introduction to Electrical and Computer Engineering
	ECE - 410 - Circuit Theory I
	ECE - 441 - Design of Digital Systems
	ECE - 511 - Circuit Theory II
	ECE - 512 - Linear Systems
	ECE - 519 - Electric Circuits for Engineers
	ECE - 542 - Computer Networking
	ECE - 590 - Senior Design Experience I
	ME - 212 - Engineering Graphics
	ME - 310 - Elements of Thermodynamics
	ME - 532 - Experimental Strength of Materials
Health and Human Sciences	FNDH - 313 - Science of Food
	HDFS - 375 - Introduction to Research Methods in Human Development and Family Science
	HDFS - 552 - Social Justice in a Family Context
	HMD - 892 - Leadership in Hospitality and Dietetics Administration
	IHS - 399 - Integrative Human Sciences Applied Learning Orientation
	IHS - 420 - Family and Consumer Science Methods for Secondary and Middle Schools
	IHS - 425 - Family and Consumer Science Education Practicum

A motion was made by Kliewer and seconded by Kohl to approve the course proposals. There was mention of an issue raised via email for HMD 892, which was resolved prior to the meeting. Motion carried.

5. New Curriculum Proposal(s):
   To view full proposals, see the Curriculog Agenda: https://kstate.curriculog.com/agenda:2239/form

Architecture, Planning & Design	Industrial Design (Minor) - *(new course pending approval with Gen Ed Council – date tbd)*
Arts and Sciences	Forensic Studies Certificate
Technology & Aviation (Salina)	Machine Learning and Autonomous Systems (Graduate Certificate)

A motion was made by Kliewer and seconded by Smith to approve the new curriculum proposals. Kliewer noted the gen ed council was scheduled to meet on Dec. 15th, but they had to reschedule for January. Due to the current circumstances with Gen Ed and trying to get curriculum approved within the timeframe outlined, we want to be as flexible as possible with these proposals during this year. Therefore, even though normally the APD curriculum would be held due to the course not being ready yet, it will be acted on. There was a comment that the rationale for the Machine Learning and Autonomous Systems needs to be updated as some of the dates are already passed, etc. This will be updated. Motion carried.

6. Curriculum Proposal(s)*:
   To view full proposals, see the Curriculog Agenda: https://kstate.curriculog.com/agenda:2240/form

Architecture, Planning and Design	Interior Architecture (Non-Baccalaureate MIAR)
	Master of Industrial Design (M.I.N.D.D.) (post-baccalaureate track)
	Master of Industrial Design (M.I.N.D.D.) (non-baccalaureate track)
	Master of Interior Architecture (M.I.A.R.C.) (post-baccalaureate track)
Arts and Sciences	Integrated Health Studies Secondary Major *(new course pending approval from Gen Ed Council – date tbd)*
Education	Elementary Education (B.S. in Education)
Engineering	Agricultural Technology Management (BS)
	Architectural Engineering (BS)
	Biological Systems Engineering (BS)
	Biomedical Engineering (BS)
	Chemical Engineering (BS)
	Civil Engineering (BS)
	Computer Engineering (BS)
	Computer Science (BS)
	Construction Science and Management (BS)
	Cybersecurity (BS)
	Electrical Engineering (BS)
	Environmental Engineering (BS)
	Industrial Engineering (BS)
	Mechanical Engineering (BS)
Health and Human Sciences	Accelerated B.S./M.S. in Life Span Human Development
	Life Span Human Development (M.S.)
	Life Span Human Development (Ph.D.) (specialization within PhD in Health and Human Sciences)

A motion was made by Kliewer and seconded by Kohl to approve the curriculum proposals, except for the Real Estate and Community Development B.S. which wasn't ready yet and was removed from the agenda. It was noted that the Integrated Health Studies Major has a required course in it (DAS 197) that has not been approved. Since this is a required course, there was some concern about approving the curriculum without it. It seemed reasonable to hold that curriculum so those can be approved together. The hope is they can both be ready for the January 16th AAC meeting. Bennett made a motion to move this curriculum to the next agenda. Kliewer seconded. Motion carried. Kliewer will also reach out to Tanya Gonzalez to let her know that we are waiting on that course, as she chairs the Gen Ed Council meetings. Motion carried to approve all other curriculum proposals. *Those curriculum changes that qualify to be expedited due to changes relating to the K-State Core will be approved through the FS Exec and FS steps and proceed to the implementation steps.*

7. Expedited Proposals approved by colleges/Grad Council:
   To view full proposals, see the Curriculog Agenda: https://kstate.curriculog.com/agenda:2241/form

Agriculture	ASI - 620 - Beef Systems Management
	ASI - 777 - Meat Science and Muscle Biology
Architecture, Planning and Design	IAID - 407 - Design Workshop I
	IARC - 605 - Problems in IARC
	IARC - 625 - Lighting
	IARC - 810 - IARC Capstone Studio
	IARC - 811 - Design Research
	IARC - 815 - Advanced Studio Programming
	INDD - 350 - Product Semantics
	INDD - 810 - INDD Capstone Studio
	INDD - 815 - Advanced Studio Programming
	LAR - 655 - Landscape Architecture Professional Internship
	PLAN - 665 - Planning Professional Internship
	PLAN - 703 - Off-Campus Studies
Arts and Sciences	ADC - 395 - Holistic Recovery and Addiction Services Coordination
	ADC - 561 - Methods of Individual Counseling
	ADC - 562 - Practicum in Addiction Counseling
	ADC - 575 - Addiction and Family
	ENGL - 315 - Introduction to Popular Culture
	GEOG - 370 - Environmental Justice
Education	Counseling and Student Development (M.S.)
Engineering	Computer Science Minor *(new course, CIS 116, in course proposals above)*
Health and Human Sciences	CFT - 824 - Parent-Child Interaction: Theory and Research
	ECED - 710 - Child Care: Components and Issues
	ECED - 728 - Assessment of Young Children
	ECED - 730 - Early Childhood Program Administration
	ECED - 740 - Play Facilitation
	ECED - 830 - Advanced Program Development
	ECED - 884 - Practicum in Parent Education
	HDFS - 660 - Marriage Preparation and Enrichment
	HDFS - 670 - Working with Parents
	HDFS - 862 - Interpersonal Relationships
	Integrative Human Sciences (B.S.) *(new course, IHS 399, in course proposals above)*
Technology & Aviation (Salina)	AVT - 838 - MSA Thesis
Veterinary Medicine	AP - 871 - Toxicology

A motion was made by Kliewer and seconded by Kouba to approve the expedited proposals. Bennett noted there are two curriculum proposals with new courses attached. Those were approved earlier in the meeting, so these are good to go. It was noted there was a typo in the AP 871 Toxicology course (section size should be 125, not 25). This will be corrected. Motion carried.

8. New Term Microcredential programs – *informational*

Arts and Sciences	European History Graduate Microcredential: https://kstate.curriculog.com/proposal:10881/form Military History Graduate Microcredential: https://kstate.curriculog.com/proposal:10878/form United States History Graduate Microcredential: https://kstate.curriculog.com/proposal:10883/form
Leadership Studies	K-State Grad Edge: Graduate Student Leadership Development Program: https://kstate.curriculog.com/proposal:11096/form

These were shared with committee members as information items.

9. New Permanent, For-Credit Microcredential(s) **for approval** by AAC:
To view full proposals, see the Curriculog Agenda: https://kstate.curriculog.com/agenda:2242/form

Arts and Sciences	Microcredential in Water Quality

A motion was made by Kliewer and seconded by Bennett to approve the new microcredential. This is the first permanent, for credit microcredential this committee is takin action on. Bennett shared that he did have a conversation with the head of biology about this to make sure there wasn't any concern from Geology. It was confirmed they had discussed things with geology and there was no overlap. There was a question about interdisciplinarity, and brief discussion ensued on what would categorize something as interdisciplinary. From the standpoint of biology, since there is support from geology and chemistry within in, it could appear interdisciplinary, however, from the context of the larger picture, it doesn't overlap colleges or have interdisciplinary learning outcomes. That information seemed helpful to the discussion. There was excitement to have our first permanent, for-credit microcredential. Motion carried.

10. Posthumous degree request: Spring 2024, Tristan Roy, DVM, College of Veterinary Medicine

A motion was made by Bennett and seconded by Kliewer to approve. Bennett commented that even though the student was in vet med a brief time, the policy in Section F150 of the University Handbook allows for this to be offered to the family, due to the close cohort nature of Vet Med, and he fully supports this, as did the rest of the committee. The extended family will be attending the May 2024 commencement ceremony to honor Tristan. Motion carried.

11. Committee work/updates and Committee Reports will be saved for the next agenda.

12. Announcements and/or for the good of the University – everyone was wished a wonderful and relaxing winter break, and they were reminded to submit their grades if they hadn't yet.

13. The meeting was adjourned at approximately 4:05 pm.

Next meeting: January 16, 2024, 3:30 pm; Zoom: https://ksu.zoom.us/j/442684782