

MINUTES
Faculty Senate Academic Affairs
November 15, 2022, 3:30 pm
ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>

Present: Roger Adams (LIB), Andy Bennett (AS-Co-Chair), Suzanne Bentley (Term Appt), Nicky Cassel (VM), Teresa Douthit (Ag), Jeff Ebeck (SGA), Kim Hiller (HHS), Brandon Kliewer (ED-Co-Chair), Michael McGlynn (APD), DeAnn Presley (EXT), Drew Smith (TA), Steve Warren (EN), and Becca Zecha (GU)

Absent: Terry Mason (BA)

Nonvoting liaisons present: Kelley Brundage (REG), Shannon Castleberry (REG), Karen Goos (PROV)

Guests, visitors: Barbara Anderson, Marne Arthaud-Day, Elizabeth Dodd, Bronwyn Fees, Terri Gaeddert, Tanya González, Kristen Kremer, and Scott Tanona

1. Bennett called the meeting to order at 3:30 pm.
2. The November 1, 2022, Academic Affairs minutes were approved as submitted.
3. Course Proposals:

To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:1827/form>

Arts & Sciences	ADC - 325 - Professional, Ethical, and Legal Issues in Counseling ADC - 350 - Addiction and Family ADC - 562 - Practicum in Addiction Counseling ADC - 564 - Professional Seminar ADC - 570 - Methods of Group Counseling ADC - 595 - Holistic Recovery and Addictions Services Coordination COMM - 843 - Communication and Technology DANCE - 509 - CAPSTONE SEMINAR DANCE - 510 - CAPSTONE PROJECT MC - 840 - Social Media Data Visualization PHILO - 565 - Advanced Topics in Medical Ethics
Business Administration	MANGT - 430 - Business Law I
Engineering	ATM - 558 - Hydrology and Soil Erosion Management BAE - 331 - Professional Practice for Biological Systems Engineering Design BAE - 536 - Biological Systems Engineering Senior Design I BAE - 545 - Biological Process Engineering CIS - 200 - Programming Fundamentals IMSE - 563 - Manufacturing Processes Engineering ME - 312 - Advanced Engineering Graphics ME - 543 - Intermediate Mechanics of Materials
Health and Human Sciences	HHS - 100 - Well-being 1: You & Community HHS - 200 - Well-being 2: Mind & Body HHS - 300 - Well-being 3: Money & Meaning ID - 315 - Digital Visualization I ID - 320 - History of Interior Design I ID - 325 - Interior Design Studio 3 ID - 415 - Digital Visualization II ID - 499 - Problems in Interior Design IDFS - 650 - Resilient Systems for a Sustainable World IDFS - 670 - Problem Solving for a Sustainable World

Leadership Studies	LEAD - 818 - Qualitative Approaches to Studying Leadership & Engagement
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A motion was made by Douthit and seconded by Smith to approve the course proposals. There was a question on MNGT 430 and whether they want to go ahead and down number at this point. A motion was made by Douthit and seconded by Presley to table this course so the unit can discuss. Motion carried. Motion carried to approve all other course proposals.

4. New Curriculum Proposal(s):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1828/form>

Arts & Sciences	Accelerated Chemistry (B.S.) Master of Business Administration (MBA) Addiction Counseling (B.A./B.S.) Advertising and Public Relations (Minor)
Health and Human Sciences	Accelerated B.S. in Personal Financial Planning/ Master of Business Administration

A motion was made by Smith and seconded by Douthit to approve the new curriculum proposals. There was a question about the Addiction Counseling degree and Kristin Kremer addressed the question. Motion carried.

5. Curriculum Proposal(s):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1828/form>

Business Administration	Management (B.S.)
Engineering	Computer Science (B.S.)

A motion was made by Smith and seconded by Adams to approve the curriculum proposals. Motion carried.

6. Expedited Proposals approved by colleges/Grad Council:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1829/form>

Agriculture	ASI - 200 - Introduction to Research in Animal Science ASI - 399 - ASI Quadrathlon Agronomy (B.S.) - Business and Industry Option Agronomy (B.S.) - Consulting and Production Option Agronomy (B.S.) - Plant Science and Biotechnology Option Agronomy (B.S.) - Range Management Option Agronomy (B.S.) - Soil and Environmental Science Option ENTOM - 399 - Undergraduate Research Experience
Business Administration	Professional Strategic Selling (BSBA) Professional Strategic Selling Certificate
Education	EDCI - 801 - Internship in K-12 Schools
Health and Human Sciences	AT - 645 - Private Label Apparel Product Development
Technology & Aviation: Salina	Applied Manufacturing Certificate MET - 336 - Dynamics of Machines

A motion was made by Smith and seconded by Douthit to approve the expedited proposals. Brief question about ENTOM 399. Undergraduate research courses, when they first began several years ago, were to be in the 400 level, but it did not seem there were any negative consequences to

changing the course level and it was determined a few other research courses had also done that.
Motion carried.

7. University Calendar Committee – Proposed three-year academic calendar for KBOR (FA25-SU28)
Brundage shared the information regarding the proposed three-year calendar with members. This is for the committee’s notification, and it will move forward for a vote at the FS meeting in December. There were a couple clarifying questions on the fall break/thanksgiving holiday and how it was laid out and about the KSUnite event that has been held each fall now for the past five years and whether it needs documented in the academic calendar for our own internal part so that instructors will know to expect the canceling of classes when this comes around. Brundage will take this feedback to the calendar committee as they have discussion over future calendars.
8. Proposal for general education – K-State Core
Bennett shared they have been working on the proposal, even up to this morning, based on feedback received from various colleges. Committee members went through the proposal section by section and made changes as needed. There was conversation about systemwide transfer courses and in which buckets some of them need to be in; that will be verified this week. Relating to the format of the proposal, it was believed that having the shorter, or summarized version, is good, but it may be wise to have a link to the full details included within that version. Perhaps a hyperlink to a pdf. This will hopefully address any concern that something is missing. Two amendments were made during discussion on the draft proposal. A motion was made and seconded to **accept performance courses within bucket #6**. Motion to amend carried. A motion was made and seconded to **allow for double dipping or allowing one course to be used to satisfy more than one requirement**. Based on this, an edit was made to language in bucket #7. Motion to amend carried.

Lengthy discussion continued. Some clarity was also provided that once the core is approved and the disciplinary councils are in place, a proposal can be reviewed whereby a college can request to be included as a disciplinary unit, instead of simply trying to put forward courses for inclusion. It was agreed more clarity will be gained as we progress. To propose to be a disciplinary unit is different from proposing to add a course for inclusion and does not really fit within curriculum procedures and the ARN procedures document, but it may be good to include some language related to this, perhaps in a future iteration.

Based on review of the draft proposal, amendments made today, and official amendments received from faculty to be considered during the final vote, committee members **voted to approve the K-State Core proposal**. Official amendments to the Core that have been submitted will also move forward with the proposal. One final email review will occur prior to the FS Executive committee reviewing this for placement on the FS agenda as a first reading. It should be noted that included in the proposal are the actions to retire the K-State 8, approve changes to University Handbook, Section F120, and approve changes to the Approval, Routing, and Notification procedures. Senator Bennett will also inquire of the Executive Committee about the best way to share caucus statements. For example, there was a statement from one caucus that did not necessarily fit as an amendment, so the question was whether to officially include it with the proposal or perhaps have it as a supplementary document. This will be something the FS Executive committee will need to determine.

Additionally, all were reminded that amendments to this proposal will be needed in writing approximately 15 days prior to the final vote. All were thanked for their valuable feedback and contributions in this process.

9. 22-23 Committee work (in progress) – no discussion on this item
 - A. General Education Common Core
 - B. Undergraduate Post Bacc minors in general – should these continue
 - C. Interdisciplinary program Policy review

- D. Follett – Discussion of proposed process
 - E. Micro-credentialing
 - F. Changing course components – which ones may be expedited? (in progress)
10. Committee Reports – reports deferred to next meeting
- A. ARPS (Academic Records, Processes and Systems Committee) - Douthit
 - B. CAPP (Committee on Academic Policies and Procedures) – Kliewer
 - C. Curriculog Team
 - D. Library – Zecha
11. Announcements and/or for the good of the University
12. The meeting adjourned at 5:12 pm.

Next meeting: December 6, 2022, 3:30 pm; Zoom ID: 442 684 782