

MINUTES
Faculty Senate Academic Affairs

April 18, 2023, 3:30 pm

ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>

Present: Roger Adams (LIB), Nicky Cassel (VM), Teresa Douthit (Ag), Kim Hiller (HHS), Brandon Kliewer (ED-Co-Chair), Terry Mason (BA), Michael McGlynn (APD), Sujatha Prakash (Term Appt), DeAnn Presley (EXT), Drew Smith (TA), and Becca Zecha (GU)

Absent: TBD (SGA)

Proxies: Brandon Kliewer for Andy Bennett (AS-Co-Chair) and for Steve Warren (EN)

Nonvoting liaisons: Kelley Brundage (REG) and Shannon Castleberry (REG)

Guests and/or visitors: Kate Digby, Caelee Lehman, Mitch Nielsen, Becky Stuteville, and Meng Zhang

1. Kliewer called the meeting to order at 3:30 pm.
2. The April 4, 2023, Academic Affairs minutes were approved as submitted.
3. Course Proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2003/form>

Agriculture	ASI - 835 - Advanced Swine Nutrition
Engineering	ATM - 250 - Chemical Application Systems ATM - 251 - Chemical Application Systems Laboratory CE - 241 - Introduction to Civil Engineering Materials CE - 441 - Design of Civil Engineering Materials CE - 563 - Environmental Engineering Fundamentals CIS - 111 - Introduction to Computer Programming IMSE - 580 - Manufacturing Systems Design and Analysis
Olathe	AAI - 860 - Introduction to Systems and Data in Animal Health AAI - 862 - Applied Analytics in Animal Health AAI - 864 - Introduction to Computing for Animal Health
Veterinary Medicine	VAP - 897 - Problems in Animal Welfare

A motion was made by Kliewer and seconded by Douthit to approve the course proposals.

A question was raised about VAP 897. It seemed to overlap with the exact same course description from VAP 835, which is also listed a recommended prerequisite. No one was present that could answer the questions at hand, and it was the consensus that this should be tabled until the next meeting to clarify. A motion was made by Prakash and seconded by Smith to table VAP 897. Motion carried.

There was also a question about CE 441 and IMSE 580 both having prerequisites that are higher than the course number itself. Engineering is aware they have several course numbering issues that need cared for and Kliewer will follow up to verify these are a part of that lift when they address these in future.

Motion carried to approve all other courses.

4. New Curriculum Proposal(s):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2004/form>

Arts and Sciences	Graduate Certificate in Digital Media for Educators
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Business Administration	Dual Master of Business Administration/Master of Accountancy
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A motion was made by Kliewer and seconded by Adams to approve the new curriculum proposals. There was a brief question raised about the dual master’s degree and it was addressed.

Motion carried.

5. Curriculum Proposal(s):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2004/form>

Arts and Sciences	Political Science (M.A.)
Business Administration	Organizational Leadership Graduate Certificate
Engineering	Biological Systems Engineering (B.S.) Manufacturing Systems Minor
Olathe	Master of Science in Applied Biosciences

A motion was made by Kliewer and seconded by Smith to approve the above curriculum changes.

There was conversation about the proposed change from a Professional Science Master in Applied Biosciences to a Master of Science in Applied Biosciences. Kliewer reported he and Bennett were apprised that there have been several conversations between K-Olathe and the Food Sciences department. Graduate Council also heard the discussion. Some of the rationale of concern was relayed on behalf of Food Science and was the belief that when created, the designation of “Professional” aided in creating some guard rails and a distinction between the MS in Food Science and this degree and that moving this to a Master of Science would potentially remove some of those. Though it was agreed there still isn’t full agreement between the units, the Graduate Council did vote to approve the proposal. It was also stated from Olathe that the overall structure of the program is not changing; however, the impetus for this being proposed after several years of the degree being in place is that it will be more recognizable to industry and therefore, a better fit for students, as a Master of Science degree. After conversation it was requested by committee members to have this proposal be a separate vote. A motion was made by Douthit and seconded by Prakash to vote on this proposal separately. Motion carried. A vote was taken on the degree change – motion carried, though not unanimously.

Motion carried to approve the other curriculum changes.

6. Expedited Proposals approved by colleges/Grad Council:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:2005/form>

Agriculture	ASI - 815 - Application of Quantitative Genetics in R Software ENTOM - 101 - Insects and People ENTOM - 200 - Insect Sampling and Surveillance ENTOM - 205 - Introduction to Insect Data Analysis ENTOM - 210 - Introduction to Insecticides ENTOM - 250 - Economic Entomology FDSCI - 630 - Food Science Problems FDSCI - 690 - Principles of HACCP and Preventive Controls for Human Food HORT - 282 - Foundations of Horticultural Pest Management HORT - 490 - Horticulture Internship HORT - 499 - The Horticultural Professional
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	PMC - 120 - Outdoor Recreation Certification Animal Sciences and Industry (B.S.) - Science/Pre-Vet Option Food Science and Industry (B.S.) - Science Option Horticulture (B.S.) - Golf Course and Sports Turf Operations Option Horticulture (B.S.) - Horticulture Production Option Horticulture (B.S.) - Landscape Horticulture Option Park Management and Conservation (B.S.)
Architecture, Planning and Design	CDPLN - 703 - Applied Community Development CDPLN - 705 - Organizing for Community Change CDPLN - 707 - Evaluations of Organizations & Programs CDPLN - 710 - Community Analysis CDPLN - 715 - Principles and Strategies of Community Change CDPLN - 716 - Building Native Communities and Economic Capacity Community Development (M.S.)
Arts and Sciences	Dance and the Human Experience Secondary Major Master of Public Administration (M.P.A.) MC - 446 - Media Planning
Business Administration	ACCTG - 835 – Business Consulting & Advanced Managerial Accounting
Engineering	ARE - 736 - Advanced Plumbing Design BAE - 645 - Bioenvironmental Reaction Engineering CIS - 890 - Special Topics in Computer Science CNS - 645 - Construction Scheduling and Cost Control CNS - 660 - Construction Operations Computer Science (M.S.) Computer Science (Ph.D.)
Veterinary Medicine	CS - 757 - Equine Lameness I CS - 776 - Advanced Urinary
Olathe campus	Professional Science Master's in Applied Biosciences

A motion was made by Kliewer and was seconded to approve the expedited proposals. It was noted a request was made in the Master of Public Administration to have it in the expedited category even though the change in credit hours required to graduate would normally put it in the standard routing. After discussion and reviewing the rationale, there was no objection to keep it with the expedited changes.

Motion carried.

7. Graduation additions / lists

- A. Graduation list additions – as submitted from the Registrar’s office
- B. Summer 2022 list – as submitted from the Registrar’s office
- C. Fall 2022 list – as submitted from the Registrar’s office

A motion was made by Kliewer and was seconded by Smith to approve the graduation list addition and the lists from Summer and Fall 2022. Motion carried.

8. Proposed New Microcredential programs – informational

Business Administration	Microcredential in Tableau for Business Intelligence (https://kstate.curriculog.com/proposal:9306/form)
Extension	Microcredential in Convergent Facilitation Tools for Research and Extension Professionals (https://kstate.curriculog.com/proposal:9312/form)

Senator Kliewer reported on two microcredentials recently approved.

9. New Business

A. Committee appointment for Undergraduate Grievance Board: Christy Craft (23-25)

This appointment is made by this committee. It was noted that Craft has served two previous terms of two-years each. This will be her third consecutive term; however, it was noted that many of the committees have three-year terms instead of two, but to change the length of term for this board would require a change to the University Handbook. Support was shared for her serving again and there were no other concerns. A motion was made by Kliewer and seconded by Adams to approve this appointment. Motion carried.

10. 22-23 Committee work

A. Micro-credentialing – update

Kliewer shared that the approval process was approved by Faculty Senate. However, a policy for these credentials still needs to be crafted and various other offices, including the Registrar's office, Financial Aid, admissions, and the like will need consulted to ensure that the business process can be carried out when this does come forward.

B. Undergraduate Post Bacc minors in general – should these continue

This will be on next year's docket.

C. Interdisciplinary program Policy review

The hope is to put things in place next academic year on this item.

D. Follett – follow up discussion of proposed process

Kliewer shared there was conversation about the Union's presentation regarding Follett in the most recent FS Leadership Council meeting. Faculty Affairs and Technology have been part of these presentations and have had conversations as well. There isn't necessarily opposition, but lingering questions and concerns that will need input as we move forward. FS leadership has this on their radar to visit with administration about in the coming weeks.

E. Changing course components (which ones may be expedited?) – no discussion

11. Committee Reports

A. ARPS (Academic Records, Processes and Systems Committee) – no report

B. CAPP (Committee on Academic Policies and Procedures) – Kliewer

Kliewer shared there was much conversation about a course scheduler update.

C. Curriculog Team – no report

D. Library – Zecha

Zecha will be bringing forward a proposal from the committee to update their charge and perhaps add more clarity to the role they serve.

12. Announcements and/or for the good of the University

A. Faculty and Professional Staff Retiree Ceremony: April 26th, 4 pm, Alumni Center

Please come and help celebrate these individuals' careers at K-State.

B. Committee Leadership 23-24 to be discussed in May

Kliewer shared that he and Bennett have discussed this and they are willing to serve as co-chairs for the upcoming year. However, they do not wish to keep anyone else from throwing their hat in to serve. Therefore, if you have interest, please feel free to reach out to either of them if you're curious about what is involved. Or, if you simply wish to put your name forward for the election at the next meeting, let Candace know so she can include your name on that agenda point.

13. Members discussed the second May meeting date. This will be the turnover meeting and is generally held the third Tuesday of the month, however, Candace will be out of town, and it was inquired if the

committee can meet the 23rd. If you are NOT able to attend on the 23rd, please let Candace know so we can be sure there will be a quorum.

14. The meeting was adjourned at 4:24 pm.

Final meetings of the year:

- May 2, 2023, 3:30 pm
- May **23**, 2023, 3:30 pm – *tentative*