

MINUTES
Faculty Senate Academic Affairs
September 7, 2021, 3:30 pm
ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>

Present: Bryce Atchison (SGA), Sara Blankley (GU), Jenny Bormann (Ag-Co-Chair), Gerry Craig (AS), Kim Hiller (HHS), Brandon Kliever (Ed), Michael McGlynn (APD), Terry Mason (BA), DeAnn Presley (EXT), Carol Sevin (LIB), Don Von Bergen (TA-Co-Chair), Steve Warren (EN)

Other guests: Brie Heidbreder, Naomi Wood

Nonvoting liaisons present: Kelley Brundage (REG) and Shannon Castleberry (REG)

1. Von Bergen called the meeting to order 3:33 pm.
2. The August 17th minutes stood approved as submitted.
3. KBOR General Education Working Group report – Brie Heidbreder
They are trying to create more consistency across institutions (Kansas is only state that doesn't have this). As a reminder, Brie sits on the KBOR committee as a faculty representative and Tanya González serves as the representative for the provost. They met in July and their next meeting will be in September. The proposed framework for the package had begun, including discipline areas and the number of credit hours required in each discipline area (37-39 in total). Nothing is finalized yet as they are still working through things. There are core subject areas within each discipline area. For example, written communication may be a discipline, and the core areas within it would be biology, chemistry and so on. The main discipline areas were conveyed previously, but include written communication, oral communication, math and statistics, natural and physical sciences, social and behavioral sciences, arts and humanities, and an institutionally designated flex area.

They are working to get feedback from registrars via survey to see how this framework will work. They want to make sure the credit hours will work across colleges. The implementation group will be developed soon, and they will discuss specific, practical issues that may come up. Another group will focus on learning outcomes. They hope to increase consistency while not disrupting what individual institutions are doing. The Registrar's office has questions about how it will work with transcriptions and degree audits (documentation). There were also concerns about adding requirements to degrees that are already tight! One point to remember is that K-State 8 is not going away; hopefully these will layer together.

4. New Business
 - A. University Calendar Committee – Recommended changes to composition for vote (Brundage)
Kelley Brundage provided a brief explanation of the proposed changes to the calendar committee composition along with the other changes presented. Main goal was to expand representation on committee.

A motion was made by Bormann and seconded by Von Bergen to approve these proposed revisions.

Discussion: These changes, if approved will be effective this semester. Faculty Senate will work to make the additional FS representative appointments and Student Senate will be requested to add additional members as well.

Motion passed.

Brundage will update document with new correct name for Polytechnic campus.

Brundage updated group about deadlines for summer grade deadline submission; calendar committee will begin discussion; will come back with proposal for us.

5. Expedited Proposals approved by colleges/Grad Council:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1372/form>

Arts and Sciences	ART - 340 - Introduction to Sculpture ART - 370 - Introduction to Metals and Jewelry BIOL - 542 - Ichthyology ENGL - 200 - EXPOSITORY WRITING II GEOG - 535 - Global Climatology and Climate Change Geology Minor MUSIC - 490 - Collegium Musicum Early Music Ensemble THTRE - 080 - Theatre Forum THTRE - 162 - Concepts of Theatre Production Undergraduate degree in Geography (BA/BS)
-------------------	--

It was inquired whether any of these need to be moved to the standard workflow.

Bormann moved to remove ENGL 200 and Geology Minor from the expedited workflow.

Von Bergen moved and Bormann seconded to approve ENGL 200 as a standard proposal. Motion carried. Engl 200 was approved as a standard proposal and will move forward to Exec and FS before it is finalized.

Bormann moved to reject the Geology minor due to lack of required attachments related to proposals that allow admission of non-K-State graduates to complete them (see ARN pg 32-33). Von Bergen seconded. There was discussion as to the process for having these requests approved and what documentation is missing. Additionally, the background was discussed about how these stand-alone minors came about. This is quite unique to K-State. Right now, the five-year review for ones in place has also not been enforced. This may require further conversation. After further discussion about this proposal, the motion passed to send this back. **Update:** at this time, the proposers have requested to withdraw this proposal. They will resubmit a new proposal at a future time after further discussion.

A motion was made by Von Bergen and seconded by Sevin to approve the remaining expedited changes. Motion passed.

6. A motion was made by Von Bergen and seconded by Kliewer to approve the following posthumous degree requests:

- A. Jonathan Andrew Sommerfeld, Bachelor of Science, College of Engineering, Spring 2022
- B. Vinton Robuck, Bachelor of Science, College of Engineering, Fall 2022

Motion passed.

7. Committee work

- A. Posthumous degree policy/procedures – put together a small working group ([UH F150](#))
Not discussed at this meeting.
- B. Post Bacc Minor Policy review ([UH 160](#))
Not discussed at this meeting.
- C. Undergraduate Academic Certificate Policy review ([UH 170](#))
- D. Not discussed at this meeting. Interdisciplinary program Policy review (attachment)

Bormann provided some background and noted they have received feedback from deans of academic units and others and now this is ready for this body. Members discussed; everyone (including Kelley) will send suggestions and questions to Carol to compile and address with the working group.

- E. Coordination with CAPP
 - i. Related to final exam procedures; cross-Listed definition for course; other
Not discussed at this meeting.
 - F. GEN/GRAD course submission – update if any on workflow in Curriculog for this
Not discussed at this meeting.
8. Committee Reports
- A. ARPS (Academic Records, Processes and Systems Committee) – Blankley (no report-meeting on 9-8)
 - B. CAPP (Committee on Academic Policies and Procedures) – Higginbotham (no report-meeting on 9-8)
 - C. Curriculog Team (Bormann)
Not discussed at this meeting.
 - D. University Calendar Committee – Brundage
Compositional changes, etc. acted on above during new business.
 - E. University Library Committee – Hiller
Kim Hiller volunteered to serve on this committee.
9. Announcements and/or for the good of the University
- A. State of the University Address – September 17, 3:30 pm, (Union Forum Hall and live stream)
The address will be given in person at the Student Union’s Forum Hall, but will also be live streamed for those who are more comfortable attending in that fashion.
10. Meeting was adjourned 4:48.

Next meeting: Tuesday, September 21, 2021, 3:30 pm; Zoom ID: 442 684 782