

MINUTES
Faculty Senate Academic Affairs
March 22, 2022, 3:30 pm
ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>

Present: Sara Blankley (GU), Jenny Bormann (Ag-Co-Chair), Gerry Craig (AS), Mary Lynn Higginbotham (VM), Kim Hiller (HHS), Brandon Kliewer (Ed), Terry Mason (BA), DeAnn Presley (EXT), Carol Sevin (LIB), Don Von Bergen (TA-Co-Chair), and Steve Warren (EN)

Absent: TBD (SGA), Michael McGlynn (APD)

Proxy: Jenny Bormann for Suzanne Reese (TE)

Nonvoting liaisons present: Kelley Brundage (REG), Shannon Castleberry (REG)

Guests and visitors: Gary Brase, Marcellus Calduis, Spencer Clark, Kate Digby, Tanya González, Tom Hallaq, Deborah Kohl, Melody LeHew, Christopher Little, Brandon Savage, Jessica Spare, Natasha Taylor, Bill Turnley, and LaVerne Williamson

1. The meeting was called to order at 3:30 pm.
2. Proposed addition to University Handbook, Section F45 – Enrollment Holds (AAC/FAC joint action)

Bormann directed attention to the proposed language for Section F45 of the University Handbook. Members of Faculty Affairs were also present to discuss and vote. Both committees individually discussed the proposal at their last meeting. This language is proposed to 1) be transparent in policy that holds are utilized and 2) update and clarify when an enrollment hold should be utilized. The list has been reviewed by a working group in great detail.

Clarifying questions and comments were addressed including what other rare kinds of holds may be utilized outside the main list. One example shared was a hold that may perhaps need to be placed on a student’s account relating to a decision made by the honor and integrity council. Other questions related to the minimum threshold for a hold related to fees, and the timeframe allowed for a student to care for a hold. All questions were addressed sufficiently.

A motion was made by Von Bergen and seconded by Kliewer to approve this language. Motion carried. This will be on the upcoming Faculty Senate agenda in April.

3. The March 1, 2022 minutes were approved as submitted.
4. Course Proposals:
To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1598/form>

Business Administration	MANGT - 860 - Managing the Triple Bottom Line Business MANGT - 880 - Strategic Management MANGT - 890 - International Management
Education	EDCI - 913 - Inquiry I – Statistical Analysis in Curriculum and Instruction EDCI - 914 - Inquiry II – Qualitative Research in Curriculum and Instruction EDCI - 915 - Inquiry III - Program Evaluation for Curriculum and Instruction EDCI - 917 - Inquiry IV - Advanced Quantitative Methods in Curriculum & Instruction EDCI - 918 - Inquiry IV - Advanced Qualitative Methods in Curriculum & Instruction
Leadership Studies	LEAD - 489 - Seminar in International Service-Learning

Veterinary Medicine	CS - 894 - Antimicrobial Resistance in Bacteria: Impact on Animal and Public Health
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A motion was made by Bormann and seconded by Von Bergen to approve the Business Administration courses. A suggested edit was made to the course description for MANGT 890 and the department was agreeable and made one additional edit. Motion carried with this change.

A motion was made by Bormann and seconded by Kliewer to approve the Education courses. There was clarification requested about any impact to Statistics. Emails were sent prior to the meeting and this was verified with the unit. They had no objection. Motion carried.

A motion was made by Bormann and seconded by Von Bergen to approve the Leadership Studies and Vet Med courses. Motion carried.

5. Curriculum Proposal(s):

To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:1599/form>

Health and Human Sciences	Financial Counseling Minor Personal Financial Planning (B.S.) Personal Financial Planning Minor
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A motion was made by Bormann and seconded by Von Bergen to approve the curriculum changes. Motion carried.

6. Expedited Proposals approved by colleges/Grad Council:

To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:1600/form>

Arts and Sciences	ART - 650 - Advanced Painting Topics I ART - 660 - Advanced Sculpture DANCE - 705 - Movement: Fundamentals, Analysis, & Observation GEOL - 790 - Problems in Geology MC - 472 - Multiplatform News Production PSYCH - 885 - History and Trends in Psychology STAT - 764 - Applied Spatio-Temporal Statistics STAT - 766 - Applied Data Mining/Machine Learning and Predictive Analytics
Health and Human Sciences	PFP - 468 - Professional Practice Management in Personal Financial Planning
Leadership Studies	LEAD - 399 - Internships for Career Development

A motion was made by Bormann and seconded by Craig to approve the expedited changes. Brief question on Geology course. Motion carried.

7. Old Business

A. Undergraduate Academic Credit Certificates ([UH F170](#)) - action

This language had been approved last semester, but after various questions arose it came back to this committee before being voted on by Faculty Senate. It has since had input from CAPP and others and is now ready for action by this committee once again. There was a brief question raised about A/Pass/Fail courses, and those are considered a letter grade course and should work with current language. Other considerations were discussed related to those types of courses. It was clarified this language is for undergraduate certificates and any changes to the graduate certificate policy would be cared for by the Graduate Council. A motion was made by Bormann and seconded by Von Bergen to

approve the proposed handbook change. Motion carried. This will be on the upcoming Faculty Senate agenda for action.

8. 21-22 Committee work

A. Posthumous degree policy/procedures ([UH F150](#))

This policy is being reviewed currently by associate deans and has been looked over by CAPP as well. It will come to this committee for action after those reviews are complete.

B. Post Bacc Minor Policy review ([UH F160](#))

Language was shared with committee members for their first read. Various questions and comments were addressed. A minor typo was corrected. This language will remove the requirement to have a five-year review of a unit's offering the minor to non-K-State students. However, it was noted that all minors should go through regular reviews just as other programs do. There was a question raised about the benefits of offering post-baccalaureate minors at all and whether in future this should be discussed. Various comments were shared. This may be a discussion for next year. However, this proposed change works to clean up current policy. This proposal will be voted on at the next meeting.

C. Interdisciplinary program Policy review

Bormann and Kliewer have been working on this and have had meetings with Tanya González to finalize language. The proposal is now with CAPP and associate deans and they are looking at this.

D. Cross-Listed course definition

A rough draft of possible definitions was shared with CAPP and they are now working to review what was provided to them. They are putting a work group together to review this.

9. Committee Reports

A. ARPS (Academic Records, Processes and Systems Committee) – Blankley

No report.

B. CAPP (Committee on Academic Policies and Procedures) – Higginbotham

Nothing additional than what has been shared.

C. Curriculog Team – Bormann/Castleberry/LaBerge – **No report**

D. University Library Committee – Hiller

They will be meeting next week.

10. Committee Leadership 22-23

Bormann and Von Bergen encouraged members to consider taking on a co-chair role for this committee. There is work involved, but it is very rewarding to be part of the leadership of Faculty Senate and it opens doors to work with those who want the best for K-State and work together as a team to move us forward. Bormann will be rotating off senate this year so we will need at least one additional co-chair.

11. Announcements and/or for the good of the University

12. Meeting was adjourned at 4:15 pm.

Next meeting: Tuesday, April 5, 2022, 3:30 pm; Zoom ID: 442 684 782