

MINUTES
Faculty Senate Academic Affairs

March 1, 2022, 4:00 pm

ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>

Present: Sara Blankley (GU), Jenny Bormann (Ag-Co-Chair), Gerry Craig (AS), Mary Lynn Higginbotham (VM), Brandon Kliewer (Ed), Terry Mason (BA), DeAnn Presley (EXT), Suzanne Reese (TE), and Don Von Bergen (TA-Co-Chair)

Absent: Bryce Atchison (SGA), Michael McGlynn (APD)

Proxy: Don Von Bergen for Kim Hiller (HHS), Brandon Kliewer for Carol Sevin (LIB), and Jenny Bormann for Steve Warren (EN)

Nonvoting liaisons present: Kelley Brundage (REG), Karen Goos (PROV), Shannon Castleberry (REG)

Guests and visitors: Jeannie Brown-Leonard

1. Von Bergen called the meeting to order at 4:00 pm.
2. The February 15, 2022 minutes were approved as submitted.
3. New Business
 - A. Enrollment Holds – proposed addition to University Handbook, Section F45 – CAPP: Kelley Brundage and Jeannie Brown-Leonard

Von Bergen introduced Jeannie Brown-Leonard all welcomed her to the meeting. She presented the proposal and shared briefly how this came about and the work that has been done behind the scenes to create this proposal. A few questions were addressed including whether there really were over 200 hold types, which was correct. It was also asked how those individuals in charge of putting a hold in place will know which one to use, etc.? Brundage and her team will build the back end of this process which will include a request form to complete and a webpage to assist as well. Goos shared a hypothetical example that if a student has a fee on their account of a small amount, those students can be worked with before it would come to the level of a hold; however, if a student has multiple instances of that same fee, it may rise to the level that an enrollment hold needs utilized. She also reported that KBOR has a high-end policy on this and so do the majority of the regents' institutions. Therefore, this policy would bring K-State into alignment with that and would also be transparent to students and parents alike about when this could apply.

4. Tabled course and/or curriculum proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1584/form>

Agriculture	AGED - 735 - Methods of Technological Change in Agriculture AGED - 737 - Teaching Diverse Learners in Agricultural Education AGED - 831 - Survey Development in Agricultural Education and Communications
Arts and Sciences	POLSC - 774 - Teaching the Institutions of Government POLSC - 775 - Teaching the Bill of Rights POLSC - 780 - Engaged Citizens: Public Policy Issues and Processes POLSC - 781 - Teaching the Theoretical Foundations of Constitutional Government POLSC - 782 - Teaching the Historical Origins of Constitutional Government POLSC - 783 - Teaching the Development of Constitutional Principals POLSC - 787 - Teaching Citizenship POLSC - 788 - Teaching the Constitutional Principles of America's Founders POLSC - 789 - Methods and Materials in Civic Education

A motion was made by Von Bergen and seconded by Bormann to approve the Ag courses. These were edited as requested and are ready to move forward. Motion carried.

A motion was made by Von Bergen and seconded by Bormann to bring the POLSC courses back to the table. Motion carried. Von Bergen moved and Borman seconded to approve all courses, but POLSC 775 and 780. The units will need to determine how best to move forward with these two courses since the course numbers do not align. Motion carried. Von Bergen will reach out to the units to confirm.

5. Expedited proposals approved by colleges/Grad Council:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1585/form>

Veterinary Medicine	Veterinary Medicine (D.V.M.)
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A motion was made by Von Bergen and seconded by Bormann to approve the Vet Med curriculum. They are working on revising their curriculum over a four-year period and these are the first changes. Motion carried.

6. Graduation list addition and Posthumous degree request:

- Graduation list addition: Fall 2021, Richard Garrett, BS, Arts and Sciences
- Posthumous degree: Spring 2022, Ryan Smith, BS, Health and Human Sciences

A motion was made by Von Bergen and seconded by Bormann to approve these two requests. Motion carried.

7. Old Business (withdrawn from FS agenda for further edits)

A. Undergraduate Academic Credit Certificates ([UH F170](#))

This policy is being given final review by CAPP, but the revised proposal was shared with AAC today. This will be voted on at the next meeting.

8. 21-22 Committee work

A. Posthumous degree policy/procedures ([UH F150](#))

Work is progressing on this policy. CAPP has been reviewing possible language and currently the associate deans are being asked for input.

B. Post Bacc Minor Policy review ([UH 160](#))

This is in process. A small group met to discuss possible edits to this section. One likely change will be to remove the requirements to have programs go through a five-year review to determine if they can still offer these to non-K-State graduates.

C. Interdisciplinary program Policy review

In progress as well. A first draft has been worked on by Bormann and Kliewer and they are meeting with Tanya González later this week to review it together.

D. Cross-Listed definition

A small work group met to go through a possible definition and some criteria. It was determined in that conversation that a definition may be necessary for joint listed courses and equivalent courses. This draft is being shared with CAPP for input before coming back to this body.

9. Committee Reports – no reports today

10. Academic Affairs committee Leadership 22-23

Von Bergen noted that if you are interested in co-chairing this committee please visit with him, Jenny, or Candace. There is still some time, but there is a need for this coming year.

11. Announcements and/or for the good of the University
Commendation was given to Von Bergen and Bormann for their dedication and work this year.
12. Next meeting is during spring break (March 15), may it be changed to March 22nd?
After conversation and confirmation, this meeting will be on March 22nd at 3:30 pm. Faculty Affairs will also join that meeting at the beginning so as to vote jointly on the proposed handbook language in F45.
13. The meeting was adjourned at 4:46 pm.