

**MINUTES**  
**Faculty Senate Academic Affairs**  
**February 15, 2022, 3:30 pm**  
**ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>**

**Present:** Sara Blankley (GU), Jenny Bormann (Ag-Co-Chair), Gerry Craig (AS), Mary Lynn Higginbotham (VM), Brandon Kliewer (Ed), Terry Mason (BA), Michael McGlynn (APD), DeAnn Presley (EXT), Suzanne Reese (TE), Don Von Bergen (TA-Co-Chair), and Steve Warren (EN)

**Absent:** Bryce Atchison (SGA)

**Proxy:** Emily Finch for Carol Sevin (LIB)

**Nonvoting liaisons present:** Kelley Brundage (REG), Karen Goos (PROV), Shannon Castleberry (REG)

**Guests and visitors:** Barbara Anderson, Heather Bailey, Matt Basel, Kate Digby, Lt. Col Hogan, Rod Howell, Christie Launius, Mitchell Neilsen, Sara Rosenkranz, Bruce Schultz, Michelle Toews, and Bill Turnley

1. Bormann called the meeting to order at 3:30 pm.
2. The February 1, 2022 minutes were approved as submitted.
3. Tabled course and/or curriculum proposals...

**To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:1566/form>**

Arts and Sciences	Social Transformation Studies B.A./B.S. (new) – <i>was tabled to wait for STRAN 600 to be at the same step</i>
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A motion was made by Bormann and seconded by Presley to bring the curriculum back to the table. Motion carried. This degree was waiting on a new course to come to this step and it has. There were no concerns with degree other than waiting on the new course. Motion carried to approve.

4. Course Proposals:

**To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:1567/form>**

Agriculture	AGCOM - 716 - Technical Communication in Agricultural Education and Communications AGCOM - 717 - Proposal Development in Agricultural Education and Communications AGCOM - 718 - Grantwriting in Agricultural Education and Communications AGCOM - 733 - Graphical Design and Theory in Agricultural Communications AGCOM - 738 - Utilizing Online Media in Agricultural Communications AGCOM - 800 - Foundations of Agricultural Communications <b>AGED - 732 - Leadership Analysis Through Film</b> <b>AGED - 734 - Methods of Technological Change in Agriculture</b> <b>AGED - 736 - Teaching Diverse Learners in Agricultural Education</b> AGED - 738 - Assessing Learning in Agricultural Education <b>AGED - 830 - Survey Development in Agricultural Education and Communications</b> AGED - 832 - Foundations and Theory of Agricultural Leadership AGED - 838 - Qualitative Design in Agricultural Education and Communications
Architecture, Planning and Design	IAID - 602 - Furniture Design II IAID - 605 - Problems in IAID IAID - 625 - Lighting

	<p>IAID - 814 - Furniture Design III  IARC - 628 - Construction Documentation  INDD - 605 - Problems in INDD  <b>INDD - 644 - Internship</b>  INDD - 645 - Internship Report  <b>INDD - 664 - Summer Internship</b>  INDD - 665 - Summer Internship Report</p>
Arts and Sciences	<p>AMETH - 560 - Topics in American Ethnic Studies  ART - 320 - Water Media  GEOG - 841 - Advanced Fluvial Geomorphology  <b>MUSIC - 846 - Marching Band - Graduate Level</b>  <b>MUSIC - 847 - Cat Band - Graduate Level</b>  <b>POLSC - 774 - Teaching the Institutions of Government</b>  <b>POLSC - 775 - Teaching the Bill of Rights</b>  <b>POLSC - 780 - Engaged Citizens: Public Policy Issues and Processes</b>  <b>POLSC - 781 - Teaching the Theoretical Foundations of Constitutional Government</b>  <b>POLSC - 782 - Teaching the Historical Origins of Constitutional Government</b>  <b>POLSC - 783 - Teaching the Development of Constitutional Principals</b>  <b>POLSC - 787 - Teaching Citizenship</b>  <b>POLSC - 788 - Teaching the Constitutional Principles of America's Founders</b>  <b>POLSC - 789 - Methods and Materials in Civic Education</b>  <b>PSYCH - 120 - Psychology of College Success</b>  PSYCH - 575 - History of Psychology  STRAN - 600 - Pathways to Social Change</p>
Business Administration	<p>ACCTG - 840 - Introduction to Academic Accounting Research  MANGT - 561 - Transportation and Warehouse Management  MANGT - 590 - International Management  MANGT - 595 - Strategic Management</p>
Engineering	<p>CIS - 861 - Data Science in Practice</p>
Graduate	<p>GRAD - 700 - Graduate Education Abroad</p>
Health and Human Sciences	<p>FNDH - 980 - Graduate Seminar in Food, Nutrition, Dietetics and Health  <b>HDFS - 752 - Social Justice Approach to Prevention in HDFS</b>  HDFS - 770 - Development and Implementation of Prevention Science Programs  HDFS - 800 - Introduction to Human Development and Family Science Graduate Program  HDFS - 806 - Statistical Methods in Human Development and Family Science I  HDFS - 809 - Qualitative Research Methods in Human Development and Family Science  HDFS - 852 - Theories of Human Development and Family Science  HDFS - 881 - Capstone in Human Development and Family Science  HDFS - 893 - Evaluation of Prevention Science Programs  HDFS - 906 - Statistical Methods in Human Development and Family Sciences II  HDFS - 981 - Applied Practicum in HDFS  HDFS - 982 - College Teaching Practicum in HDFS  HDFS - 983 - Research Practicum in HDFS  HHS - 888 - Foundations in Research Methodology  HHS - 995 - Grant Writing and Management  <b>IDFS - 650 - Resilient Systems for a Sustainable World</b></p>

	<p>IDFS - 670 - Problem Solving for a Sustainable World</p> <p>IDFS - 750 - Leading Change for a Sustainable World</p>
Veterinary Medicine	<p>AP - 805 - Cell Physiology</p> <p>AP - 807 - Integrated Physiological Systems 1</p> <p>AP - 817 - Integrated Physiological Systems 2</p> <p>AP - 835 - Animal Care and Welfare</p> <p>CS - 832 - Antimicrobial Resistance in Bacteria: A One Health Perspective</p> <p>VAP - 805 - Cell Physiology</p> <p>VAP - 807 - Veterinary Systems 1</p> <p>VAP - 817 - Veterinary Systems 2</p> <p>VAP - 835 - Animal Care and Welfare</p> <p>VCS - 832 - Antimicrobial Resistance in Bacteria: A One Health Perspective</p>

A motion was made by Bormann and seconded by Von Bergen to approve the agriculture courses. Discussion: A comment was made about **AGED 732**. There had been question as to whether this is the appropriate place for that material to be covered, however, Leadership Studies discussed this with the proposing unit and because this is part of a larger program, tied to the Ag IDEA consortium, and there are reasons for why it is in that unit, they're not objecting.

Directly before the meeting FS AAC was notified that **AGED 734, 736, and 830** are course numbers already in use. A motion was made by Bormann and seconded by Von Bergen to table these until different course numbers can be identified by the department. Motion carried. **Update:** Other course numbers were identified by the unit (735, 737, and 831) and these will be on the next AAC agenda.

A motion was made by Bormann and seconded by Von Bergen to approve the APD courses. Discussion: The unit was consulted prior to the meeting as it had been noted that **INDD 644 and 664**, as internship courses, may not cover the K-State 8 tag material each time, therefore, with the permission of the unit, the tag was removed from each of those courses. Motion carried.

A motion was made by Bormann and seconded by Von Bergen to approve the A&S courses. Discussion: It was noted that prior to the meeting conversation occurred with the unit about **MUSIC 846 and 847**. The last sentence of the course description, referring to a course syllabus, was removed. Additionally, the K-State 8 tag was removed from each of these as they are clearly graduate level courses and do not fit the criteria for a tag.

Conversation on POLSC courses occurred prior to the meeting as well. All of these courses were requesting cross-listing status with EDCI courses, however, POLSC 774, 775, and 780 do not match the course number of their counterpart. Therefore, that needs addressed prior to their approval and the numbers will need altered. Also, there needs to be a record that the faculty in the other department voted in favor of the change. There was a letter attached from the dept chair indicating favor of the cross-listing, but it did not verify the faculty had voted on this. Therefore, a motion was made by Von Bergen and seconded by Bormann to table **POLSC 774-789** until these things can be cared for. Motion carried.

A question was raised about the justification for the K-State 8 tag in PSYCH 120. Heather Bailey was present and able to address the concerns. A revised course description was presented and accepted that would provide stronger justification for the tag being included.

Motion carried to approve all A&S course proposals, except POLSC 774-789.

A motion was made by Bormann and seconded by Von Bergen to approve the Business courses. No discussion. Motion carried.

A motion was made by Bormann and seconded by Von Bergen to approve the Engineering and Grad courses. Motion carried.

A motion was made by Bormann and seconded by Von Bergen to approve the HHS courses. There were questions on **HDFS 752** related to the cross-listing language and K-State 8 tags. After conversation with Michelle Toews, it was noted this was accidental and the unit thought both things were removed. A note was added in the requisites file stating that students who have taken HDFS 552 may not take 752 for credit, the cross-listing language was removed, and the tags.

Members were also reminded about the conversations surrounding the **IDFS 650, 670, and 750** courses. These courses will not be used in future to block any other unit that is wanting to propose sustainability courses; these are pertinent to the IDFS unit. Barbara Anderson, who was present, noted that is correct. They have no intention of stopping other units from proposing sustainability courses in the future. Motion carried to approve all HHS courses.

A motion was made by Bormann and seconded by Presley to approve the Vet Med courses. Motion carried.

5. New Curriculum Proposal(s):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1568/form>

Business Administration	Supply Chain Management Certificate
Education	Indigenous Ed Leadership Certificate (IELC)
Health and Human Sciences	Concurrent B.S./M.S. in Fashion Studies

A motion was made by Bormann and seconded by Presley to approve the new curriculum proposals. There was one typo noted in the catalog description for the concurrent degree that was fixed. Motion carried.

6. Curriculum Proposal(s):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1568/form>

Arts and Sciences	Aerospace Studies Minor
Business Administration	Management (B.S.)
Health and Human Sciences	Fashion Studies (B.S.) Food, Nutrition, Dietetics and Health (Ph.D.) Health and Human Sciences (Ph.D.) Interior Design (B.S.) Prevention Science (M.S.) Prevention Science in HDFS (Ph.D.)

A motion was made by Bormann and seconded by Presley to approve the curriculum changes. There was a comment that the catalog description for the Interior Design curriculum is quite long. It was recommended the unit review this so that that when future changes come through for that curriculum, they can perhaps shorten it. Motion carried.

7. Expedited Proposals approved by colleges/Grad Council:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1569/form>

Architecture, Planning and Design	IAID - 680 - Production Furniture for the Contract Market Research IAID - 681 - Production Furniture for the Contract Market Design IAID - 824 - Advanced Furniture Design Studio Architecture (M.ARCH) (Non-Baccalaureate track) Master of Architecture (M.ARCH) (post-baccalaureate track)
Arts and Sciences	DANCE - 505 - Methods and Materials of Teaching Dance PHILO - 595 - Environmental Ethics Art History Minor History Minor Mathematics B.A./B.S. Mathematics Minor
Engineering	CIS - 018 - Computer Science Professional Development Seminar CIS - 118 - International Professional Development Experience CIS - 525 - Introduction to Network Programming
Health and Human Sciences	GNHE - 780 - Problems in General Human Ecology HDFS - 825 - Family Resource Management
Veterinary Medicine	AP - 838 - Anatomy 1

A motion was made by Bormann and seconded by Presley to approve the expedited proposals.  
Motion carried.

8. Posthumous degree request: Spring 2022: Paige Dorzweiler, Master of Science, Graduate School

A motion was made by Bormann and seconded by Von Bergen to approve the request. Motion carried.

9. Old Business (withdrawn from FS Dec. agenda for further edits)

- A. Undergraduate Academic Credit Certificates ([UH F170](#))

No report. Currently in the process of having CAPP review this.

10. 21-22 Committee work

- A. Posthumous degree policy/procedures ([UH F150](#))

Subcommittee crafted language and sent to CAPP for input. Once this is received back from CAPP and any other edits are made, AAC and FAC will vote on this and move it forward.

- B. Post Bacc Minor Policy review ([UH 160](#))

No update right now.

- C. Interdisciplinary program Policy review

Bormann and Kliewer are working on a draft. They have shared the draft with Tanya González to determine if this is a good place to start and then they'll bring this back to AAC for input.

- D. Final exam policy – related to inclement weather and/or university closure etc.

This was brought up at the last meeting and Von Bergen is working on it. There was conversation about where this should be housed once it's created. This will be discussed further, but this likely needs to be in the University Handbook, which is for the high-level policy. CAPP can help build procedures out to work with the policy.

- E. Cross-Listed definition

As has been noted lately, there is continued confusion about what cross-listing really means for courses; what the requirements are, etc. Don, Jenny, Kelley, and any others, perhaps CAPP, who are interested will start work on a definition for this. It was noted there will be several courses that will be grandfathered in, and we'll have to deal with those as they come forward. However, just because we've done something wrong in the past, does not mean we should continue doing it. The definition will be included in the Approval, Routing, and Notification manual so it's in one place where people are used to looking. It should be somewhat concise and understandable. It was also asked if members

can think of good reasons why cross-listing is utilized and what the benefits are. A few examples were offered, such as students identifying with a prefix as part of their major, another was that based on the prefix and that the student credit hours are credited to that unit when it's taken there. So, in short, it's the same course, taught by different units. There was another memory of some engineering courses being taken by Vet Med students as an elective for their curriculum. However, perhaps instead the curriculum could be updated to include the Eng courses. We're trying to determine if the value of cross-listing is worth the effort involved. If there are other thoughts, please share these with Don and Jenny.

F. Catalog deadlines – No update

11. Committee Reports – no reports today

- A. ARPS (Academic Records, Processes and Systems Committee) - Blankley
- B. CAPP (Committee on Academic Policies and Procedures) - Higginbotham
- C. Curriculog Team – Bormann/Castleberry/LaBerge
- D. University Library Committee - Hiller

12. Announcements and/or for the good of the University

None today.

13. The meeting adjourned at 4:27 pm.

Next meeting: Tuesday, March 1, 2022, 3:30 pm; Zoom ID: 442 684 782