

**MINUTES**  
**Faculty Senate Academic Affairs**

**December 15, 2020, 3:30 pm**

**ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>**

**Present:** Kelli Almes (Vet Med), Sara Blankley (Gen. Univ.), Jenny Bormann (Ag), Elizabeth Dodd (A&S), Mark Linville (BA), Michael McGlynn (APD), Carol Sevin (LIB), Phil Vardiman (HHS-Co-Chair), Don Von Bergen (TA-Co-Chair), Steve Warren (EN), and Erin Yelland (EXT)

**Absent:** Spencer Clark (Ed) and Reagan Stonestreet/ (SGA)

**Guests/Visitors:** Adam Ahlers, Barbara Anderson, Kate Digby, Bronwyn Fees, Bob Garcia, Michael Gibson, Todd Goodson, Nathan Howe, Sonya Lutter, Mitchell Neilsen, and Kevin Roberts

**Nonvoting liaisons present:** Kelley Brundage (REG), Shannon Castleberry (REG), and Karen Goos (PROV)

1. Vardiman called the meeting to order at 3:30 pm.  
 In order to accommodate guests and manage time efficiently, course and curriculum proposals were not voted on in exact order as outlined below, but for the purposes of the minutes they will be addressed in the order as they were presented on the agenda.
2. The November 17<sup>th</sup> minutes were approved as submitted.
3. Tabled course and/or curriculum proposals  
**To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1183/form>**

Engineering	IMSE - 441 - Introduction to Analytics
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A motion was made by Vardiman and seconded by Von Bergen to bring this course back to the table. Motion carried. The changes to this course relating to the requisite section have been made. Vardiman moved and it was seconded by Yelland to approve. Motion carried.

4. Course Proposals:  
**To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1183/form>**

Agriculture	AGED - 215 - Agricultural Electrical Systems ATM - 558 - Hydrology and Soil Erosion Management GRSC - 301 - Baking Fundamentals: The Art and Science of Baking
Arts and Sciences	SOCIO - 863 - Sociology of Victimology
Education	EDCEP - 315 - Educational Psychology EDCI - 110 - Foundations of Education EDCI - 405 - Middle-Level Education EDCI - 703 - MAT Secondary Math Methods EDCI - 706 - MAT Secondary English/Language Arts EDEL - 250 - Health and Movement Education in Elementary Classrooms EDSEC - 405 - Middle-Level Education EDSP - 323 - Exceptional Students in the Secondary School EDSP - 324 - Exceptional Child in the Regular Classroom LEAD - 212 - Introduction to Leadership Concepts LEAD - 405 - Leadership in Practice
Engineering	CE - 541 - Civil Engineering Materials I <del>CE - 641 - Civil Engineering Materials I</del> CE - 654 - Design of Groundwater Flow Systems CE - 680 - Economics of Design and Construction

Health and Human Sciences	CSD - 347 - Introduction to Phonetics CSD - 442 - Developmental Psycholinguistics CSD - 580 - Neurological Basis of Communication and Swallowing Disorders FASH - 680 - Sustainable Fashion and Color FASH - 740 - Merchandising Analytics HDFS - 525 - Community Mental and Relationship Health HM - 303 - Operational Research in the Hospitality Industry HM - 361 - Hotel Operations HM - 363 - Event Management HM - 464 - Revenue Management HM - 475 - Internship in Hospitality Management HM - 504 - Fair and Festival Management
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**AG:** A motion was made by Vardiman and seconded by Von Bergen to approve the Ag courses. There was a question on the tag for GRSC 301; however, no changes were made. It was commented they want to be sure appropriate assessment of the tag is in place. Motion carried.

**AS:** A motion was made by Vardiman and seconded by Dodd to approve the A&S course. Brief question on course description. Motion carried.

**ED:** A motion was made by Vardiman and seconded by Dodd to approve the ED courses.

There had been correspondence prior to the meeting regarding LEAD 212 and LEAD 405. Both of these proposals needed additional information related to the K-State Social Science tag. A motion was made by Vardiman and seconded by Von Bergen to table these courses. Motion carried. There was also a question related to the credit hours on EDCI 405 that was not able to be sufficiently answered. A motion was made by Vardiman and seconded by Dodd to table this course. Motion carried. Motion carried to approve all other ED courses.

Todd Goodson was able to join the meeting in order to answer the question related to EDCI 405. Therefore, a motion was made by Vardiman and seconded by Von Bergen to bring that course back to the table. Motion carried. Goodson clarified that the change to the credit hours field within that proposal was in error and the credit hours should have remained as 2. This error will be corrected. With that, a motion was made by Vardiman and seconded to approve EDCI 405. Motion carried.

**EN:** A motion was made Vardiman and seconded by Almes to approve the EN courses. There was clarification provided by Von Bergen regarding CE 541 and 641. These proposals were submitted inaccurately, much like some from of the course proposals last month. One proposal contained the change to remove the K-State tag, while the other proposal had all other changes. These two proposals will be combined and the correct information included and only the proposal for CE 541 will move forward to Exec and Senate. Motion carried.

**HHS:** A motion was made by Vardiman and seconded by Almes to approve the CSD courses. Bob Garcia was invited to speak briefly on these as there had been a question related to the impact statement and information in the system. After a brief summary on the courses and verification that files had been uploaded into Curriculog, the motion carried.

A motion was made by Vardiman and seconded by Almes to approve the HM courses. There was a brief question on HM 475 to verify the correct information was in the description and requisite field. It was determined to be correct. Bormann briefly commented that Ag has a problems course that will be proposed as a permanent course in the future and while the title may appear similar to HM 475, their course will be very specified and will not have overlap.

Vardiman also shared that one additional new course, HM 650, is not on today's, as it must still go through Grad Council. It is part of the curriculum proposal from Hospitality Management on the next agenda item. That curriculum proposal will be tabled until the new course is ready for this committee as well, which should be in February. In the meantime, the motion to approve the HM courses carried.

A motion was made by Vardiman and seconded by Von Bergen to approve the FASH and HDFS courses. A typo was corrected in the course description of FASH 740. Motion carried.

5. Curriculum Proposal(s):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1184/form>

Agriculture	Food Science and Industry (B.S.) - Business and Operations Management Option Food Science and Industry (B.S.) - Science Option Food Science and Industry (B.S.) - Technology Option Wildlife and Outdoor Enterprise Management (B.S.) Park Management and Conservation (B.S)
Architecture, Planning and Design	Interior Architecture (Non-Baccalaureate MIARC) Master of Industrial Design (M.I.N.D.D.) (postbaccalaureate track) Master of Interior Architecture (M.I.A.R.C.) (postbaccalaureate track)
Arts and Sciences	Dance Performance Certificate
Education	Leadership Studies Minor
Engineering	Master of Software Engineering (M.S.E.)
Health and Human Sciences	Fashion Studies (M.S.) Hospitality Management (B.S.) Sustainable Fashion Business (Ph.D.)

A motion was made by Vardiman and seconded to approve the AG proposals. A comment was made that the catalog language for the Food Science proposals seems rather long. Adam Ahlers was present and responded that those will be changed in their next iterations, but they did not have the opportunity this semester to give that portion of the proposal a thorough review. There was also a question raised about the removal of electives list. This has been done previously with other Ag curricula and the list will be housed with their advisors. The list itself is not changing, but since this is the initial request to remove it from the catalog and house it internally, this will move forward as a standard change. Also, Ahlers spoke to the other change in the curriculum. Motion carried.

A motion was made by Vardiman and seconded by Almes to approve the APD proposals. Motion carried.

A motion was made by Von Bergen and seconded by Bormann to approve the AS proposal. Motion carried.

The Leadership Studies Minor was corresponded about prior to the meeting and edits were needed. Therefore, a motion was made by Vardiman and seconded by Bormann to table this proposal to allow edits to be submitted by the college. Motion carried.

A motion was made by Vardiman and seconded by Almes to approve the EN proposal. Motion carried.

As indicated earlier in the meeting, the Hospitality Management BS proposal does not have all new courses approved yet, HM 650 is missing. Therefore, a motion was made by Vardiman and seconded by Dodd to table this proposal until HM 650 is ready for this committee's review as well. Motion carried.

A motion was made by Vardiman and seconded by Almes to approve the other HHS proposals. There was a brief question about the title in one of the curriculum proposals (Human Ecology PhD) and it was verified as correct. Motion carried.

6. Expedited Proposals approved by colleges/Grad Council:

To view full proposals, see the **Curriculog Agenda**: <https://kstate.curriculog.com/agenda:1185/form>

Agriculture	AGED - 615 - Laboratory Instructional Techniques in Teaching AgriScience AGRON - 700 - Agricultural Meteorology GRSC - 900 - Professional Development in Grain Science GRSC - 920 - Grain Science Graduate Seminar WOEM - 620 - Human-Wildlife Conflicts
Architecture, Planning and Design	ARCH - 605 - Architectural Design Studio V ARCH - 606 - Architectural Design Studio VI ARCH - 805 - Comprehensive Design Preparation ARCH - 809 - Architectural Design Communication ARCH - 817 - Architectural Design Studio VII ARCH - 818 - Architectural Design Studio VIII Architecture (M.ARCH) (Non-Baccalaureate track)
Arts and Sciences	GEOL - 605 - Introduction to Geochemistry GEOL - 650 - Geomicrobiology GEOL - 760 - Geochemical and Biogeochemical Modeling Theatre with concentration in Drama Therapy (M.A.)
Education	EDSEC - 302 - Coaching and Officiating Basketball EDSEC - 303 - Coaching and Umpiring Baseball EDSEC - 304 - Coaching and Officiating Track and Field EDSEC - 305 - Coaching and Officiating Football EDSEC - 306 - Coaching and Officiating Volleyball EDSEC - 315 - Technology in the Business Classroom EDSEC - 407 - World Wide Web-Based Searching/ Researching EDSEC - 471 - Office Systems and Procedures EDSEC - 500 - Content Area Methods in the Secondary and Middle Schools EDSP - 853 - College Students with Special Needs Curriculum and Instruction (Ed.D.) Teaching and Learning Graduate Certificate
Health and Human Sciences	AT - 780 - Textile Surface Manipulations AT - 835 - Strategic Economic Analysis of Apparel and Textile Industries AT - 880 - Textile Sustainability FASH - 600 - Soft Goods Supply Chain Management FASH - 610 - Computer-aided Design of Fashion FASH - 625 - Sustainable Fashion Business FASH - 655 - Flat Pattern FASH - 670 - Pre-Production Technologies FASH - 695 – Draping FASH - 700 - Foundations of Sustainability FASH - 720 - Professional Advancement in Merchandising FASH - 725 - Theory and Practice of Soft Goods Marketing and Distribution FASH - 735 - Promotional Strategies in Merchandising FASH - 805 - Practice-Based Research FASH - 810 - International Merchandise Management FASH - 815 - Financial Merchandising Implications FASH - 825 - Strategic Planning for Sustainability

	FASH - 830 - Fashion Behavior & Sustainability FASH - 840 - Product Development FASH - 845 - Consumers in the Soft Goods Market FASH - 850 - Research Methods in Fashion Studies FASH - 855 - Readings in Fashion Studies FASH - 860 - Contemporary Topics in Fashion Studies FASH - 870 - Problems in Fashion Studies FASH - 875 - Practicum in Fashion Studies FASH - 896 - Project Report FASH - 897 - Project Exhibit FASH - 899 - Master's Thesis Research FASH - 990 - Dissertation Proposal Seminar FASH - 995 - Grantsmanship and Publication FASH - 999 - Dissertation Research in Fashion Studies
Veterinary Medicine	AP - 841 - Introduction to Histology AP - 842 - Anatomy 2 VCS - 942 - Advanced Surgical Experience

A motion was made by Vardiman and seconded by Bormann to approve the expedited proposals. There was a question about GEOL since those seemed to impact CHM. Since this is within the same college, it's okay to remain in the expedited path. There was also question about AP 842 and the other course tied to it. AP 838 appears on the Grad Council step and will come here in February. Brief discussion about holding this one, but did not appear necessary after conversation. Motion carried.

7. A motion was made and seconded to approve the graduation list addition and posthumous degree request:

Cassandra Rae Hampel, BS in Business Administration, May 2017

Joshua Kendall Yarrow, BS in Agriculture, May 2021 (posthumous degree)

Motion carried.

8. Ongoing Committee work – no updates

- A. Optional syllabus statement on University Excused Absences – no update
- B. Undergraduate Academic Certificate Policy review – no update
- C. Post Bacc Minor Policy review – no update
- D. Interdisciplinary program Policy review

Sevin reported on behalf of Dodd, who had to leave to attend another meeting. Dodd is reaching out to various stakeholders and getting feedback. It may be rather difficult to define “interdisciplinary.”

9. Committee Reports

- A. ARPS (Academic Records, Processes and Systems Committee) – Bormann

There is a university policy that was discussed having to do with students taking the last 20 out of 30 credits at K-State. However, as a university policy, if there are any changes proposed, this would go through the proper committees and channels for approval.

- B. CAPP (Committee on Academic Policies and Procedures) – Almes

A lot of topics were discussed including holds for enrollment and complaints received about finals being given during dead week.

- C. Curriculog Team

No report.

- D. University Library Committee – Linville

Have not met, but they were updated via email that the Hale renovation is on track, the search for a new dean is in process, and contract negotiations are underway.

10. Announcements and/or for the good of the University

Vardiman updated members that the curriculum proposal for the Art BFA, which had been sent back to college by this body for further review and confirmation of approval from the department, was withdrawn at this time. They will revisit this in future and submit a new proposal if needed.

11. Meeting adjourned at 5:03 pm

Next meeting: Tuesday, January 19, 2021, 3:30 pm; Zoom ID: 442 684 782