

MINUTES
Faculty Senate Academic Affairs
November 3, 2020, 3:30 pm
ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>

Present: Kelli Almes (Vet Med), Sara Blankley (Gen. Univ.), Jenny Bormann (Ag), Spencer Clark (Ed), Elizabeth Dodd (A&S), Mark Linville (BA), Michael McGlynn (APD), Carol Sevin (LIB), Phil Vardiman (HHS-Co-Chair), Don Von Bergen (TA-Co-Chair), and Steve Warren (EN)

Absent: Reagan Stonestreet (SGA)

Proxy: Phil Vardiman for Erin Yelland (EXT)

Guests/Visitors: Bronwyn Fees, Nathan Howe, Mindy Markham, Brian Niehoff

Nonvoting liaisons present: Kelley Brundage (REG) and Karen Goos (PROV)

1. Vardiman called the meeting to order at 3:32 pm
2. The October 20th minutes were approved as submitted.
3. KBOR General Education Working Group report – Brian Niehoff
 Niehoff briefly spoke about the purpose of the work group. They’ve only met twice. He is the representative for K-State. They are working with system-wide transfer courses related specifically to general education. The main hope is to make the transfer process simpler for students coming to K-State to finish their degree. He will update the committee as work progresses.
4. Course Proposals:
To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1137/form>

Architecture, Planning, & Design	ARCH 373 – Digital Architecture II ARCH 433 – Building Construction Systems in Architecture I ARCH 505 – Architectural Internship, Part A ARCH 506 – Architectural Internship, Part B ARCH 514 – Environmental Systems in Architecture II ENVD 195 – CAT Community Connections IARC 320 – IARC Design Studio II IARC 391 – Topics in Contemporary Design Seminar IARC 406 – Problems in IARC IARC 435 – IARC Design Studio III INDD 350 – Product Semantics
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A motion was made by Vardiman and seconded by Von Bergen to approve the APD proposals. There was a question about IARC 320 and the Historical Perspectives K-State 8 Tag. There are significant changes to the catalog description and, if the tag is to be kept, the description should address why the tag is appropriate. Dodd moved and Von Bergen seconded to table the IARC 320 and get more information from APD. Motion carried.

Motion carried to approve all courses with the exception of IARC 320.

Nathan Howe was able to join the meeting to answer questions. Therefore, Vardiman moved to bring IARC 320 back to the table, seconded by McGlynn. After discussion, it was agreed Howe will discuss this course with the APD course/curriculum committee. They meet tomorrow and so they should be able to make the determination of whether to keep the tag or not and make the appropriate changes in time for this to be on the next FS AAC meeting agenda. It was moved and seconded once again to table this proposal. Motion carried.

5. Expedited Proposals approved by colleges/Grad Council:

To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:1138/form>

Arts and Sciences	DANCE – 405 – Applied Movement Fundamentals STAT 351 – Business and Economic Statistics II
Health and Human Sciences	FASH - 110 - Fashion Studies Orientation FASH - 325 - Fashion Retailing FASH - 340 - Fashion Aesthetics FASH - 375 - Digital Fashion Communications FASH - 400 - Fashion Illustration and Flats FASH - 410 - Fashion Production II FASH - 445 - Professional Development FASH - 460 - Soft Goods Evaluation FASH - 550 - Fashion Internship FASH - 575 - Fashion Forecasting FASH - 576 - Principles of Buying
Technology & Aviation (Polytechnic)	ECET - 352 - Digital Circuits and Systems

A motion was made by Vardiman and seconded by Almes to approve all expedited proposals. There was a suggestion made regarding DANCE 405. The unit may wish, in future, to not detail in the description how a course is to be delivered, since that could limit the instructor. No changes were made to this proposal. A request was made to keep the projected term date as Spring 21 for ECET 352. This is due to the fact the proposal is to decrease one credit hour and if not implemented for spring, it will cause an issue with the total number of credit hours for the degree. This was approved by the college on Oct. 28th. However, since the last step for expedited proposals is now by the FS AAC it didn't reach this committee in time. It was the consensus keeping it for spring is agreeable. This is a good reminder for the coming year that proposals need to reach FS AAC in time for the proposal to be within the deadline. Motion carried.

6. Graduation list addition request:

A. Blake Benton, BS in Business Administration, College of Business Administration, Aug. 2017

A motion was made by Vardiman and seconded by Von Bergen to approve the request. Motion carried.

7. New Business

A. Amendment to Spring 2021 Academic Calendar: Addition of Well Being Days – Kelley Brundage

The proposed change to the calendar was presented to committee members for information and feedback. Kelley Brundage relayed how the calendar committee came to this decision. There were two extra days within the spring semester. Students provided input as well as administration. Feb. 22 and April 5th. CAPP was consulted prior to decision in order to determine if there were known issues with the two dates selected.

Discussion: There was concern whether this will contribute to the spread of the virus if students still leave town. It was noted students did research whether there was a spike in cases related to the Labor Day weekend, which is a three-day weekend. There was conversation by students, as well as the calendar committee prior to the amendment being made.

This change to the Spring calendar will need to go to KBOR for final approval. A vote is needed by Faculty Senate and the hope is this proposal can be placed on the November Faculty Senate meeting agenda, rather than the one in December. President Markham was in attendance and will work to see if this is acceptable to the FS Executive Committee. If so, this will be on next week's Faculty Senate agenda and both Kelley Brundage and Karen Goos will be invited to attend and answer questions as needed.

8. Unfinished Business

A. Tracking of discontinued course/curriculum - Discussion

This topic was discussed at the last meeting and members were advised to consider it further. After a brief recap, Brundage shared that the Registrar's office does certain types of tracking for discontinued programs. It's not very efficient so she's started a process on their side to see how they can move forward with it. Members agreed that the request from senate has more to do with a program or course deletion based on a budget cutback or fallout from COVID. It was noted the reasons for discontinuance can be complicated. One idea offered was perhaps in future there could be a common set of reasons to have available as a drop down in a Curriculog form if something is being discontinued so that there is at least initial information.

No decisions were made, but this topic will continue to be on the agenda for future conversation, perhaps on a monthly basis.

9. Ongoing Committee work

A. Optional syllabus statement on University Excused Absences

This is in progress, but there is nothing to share yet.

B. Undergraduate Academic Certificate Policy review

No update.

C. Post Bacc Minor Policy review

No update.

D. Interdisciplinary program Policy review

Dodd, Bormann, and Sevin have been corresponding. Dodd reported she has looked into what kinds of programs K-State identifies as interdisciplinary. This was in the hope that this may identify a common definition. Her research showed there are 19 different programs that identify themselves as interdisciplinary. When examining the details, the core of the majority can be completed in one college, so they're not truly what we may identify as interdisciplinary. The interdisciplinarity can mainly be found in the electives. Discussion continued. There are finance questions for these types of programs as well as the question of how the diploma will read. There are multiple issues, such as these, that are outside of a basic program approval, so those are some of the thing that need considered.

The conversation moved into questions and confusion about the definition, not only for interdisciplinary programs, but the definition for a secondary major. It seems these are supposed to be interdisciplinary, but that's not the case either. It was agreed FS AAC may need to take that topic on as well. These are perhaps longer projects to complete, but worthwhile.

10. Announcements and/or for the good of the University

With the load of course and curriculum proposals for the next meeting, it was asked if we can start at 3 pm. The majority were okay with this; some members may arrive a little late.

11. The meeting was adjourned at 4:55 p.m.

Next meeting: Tuesday, November 17, 2020, Zoom ID: 442 684 782