

**MINUTES**  
**Faculty Senate Academic Affairs**

**October 6, 2020, 3:30 pm**

**ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>**

**Present:** Sara Blankley (Gen. Univ.), Jenny Bormann (Ag), Spencer Clark (Ed), Elizabeth Dodd (A&S), Mark Linville (BA), Michael McGlynn (APD), Carol Sevin (LIB), Phil Vardiman (HHS-Co-Chair), Don Von Bergen (TA-Co-Chair), and Erin Yelland (Ext)

**Absent:** Reagan Stonestreet (SGA), Steve Warren (EN)

**Proxies:** Kelli Almes (Vet Med)

**Guests/Visitors:** Jess Falcone, Christie Launius, and Jeff Ward

**Nonvoting liaisons present:** Shannon Castleberry (REG), Karen Goos (PROV)

1. Phil Vardiman called the meeting to order at 3:30 pm
2. The September 15, 2020 minutes were approved as submitted.
3. Course Proposals:

**To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1097/form>**

Education	EDSP - 500 - Introduction to Human Exceptionality <del>LEAD - 350 - Culture and Context in Leadership</del>
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It was reported that LEAD 350 was accidentally on the agenda. It should have been deleted in the system over the summer as no changes were necessary to the course.

A motion was made by Vardiman and seconded by Von Bergen to approve the Education proposal. There were comments about the impact report and it was noted notification was completed; the documentation was just uploaded today. Motion carried.

4. Expedited Proposals approved by colleges/Grad Council:

**To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1108/form>**

Arts and Sciences	Anthropology B.A./B.S. <b>ART B.F.A.</b> Biology Minor Gender, Women, & Sexuality Studies B.A./B.S. Gender, Women, & Sexuality Studies Minor Geographic Information Science & Technology B.S. GEOL 501- Independent Study in Geology Graphic Design Minor MUSIC 417 – Conducting MUSIC 517 – Choral Conducting MUSIC 518 – Instrumental Conducting Religious Studies Certificate
Engineering	CIS - 505 - Introduction to Programming Languages

There were guests present for some of the proposals and those items were addressed first. Members were reminded that as expedited proposals, final approval is by this body. Therefore, any that are approved today will move forward to the implementation stage.

A motion was made by Vardiman and seconded by Dodd to approve the Anthropology and Religious Studies proposals. The sad outcome for the Anthropology BA/BS program was commented on. It was determined, after brief conversation, that this will be brought up during the “For the Good of the University” portion of the Faculty Senate meeting next week. Motion carried.

A motion was made by Vardiman and seconded by Dodd to approve the GWSS curriculum changes. Motion carried.

A motion was made by Vardiman and seconded by Von Bergen to approve the Music course changes. Motion carried.

A motion was made by Vardiman and seconded by Dodd to approve all other changes with the exception of the Art BFA. It was noted that an error had been corrected to the Graphic Design Minor file and it is correct now. Motion carried.

A motion was made by Vardiman and seconded by Dodd to approve the Art B.F.A. Discussion: It was noted that minor changes related to courses in the photography section were listed in the rationale, however, within the document itself new options were added, which makes it outside of the criteria for expedited routing. A motion was made by Von Bergen and seconded by Dodd to move this proposal to standard routing. Members reviewed what is being done in the curriculum. It seems there were previously concentrations, but no options and now there are two new options (Studio and Graphic Design). It was clarified (since new procedures were approved starting this fall), what actions need taken when a proposal is deemed to not fit within the expedited routing. Academic Affairs needs to vote on two separate motions: 1) moving it to standard routing and 2) whether the proposal can move forward to Faculty Senate or if it needs sent back to the college’s faculty. Motion carried to move it to standard routing. There is also confusion, from a systems perspective, about what is meant by concentration, track, and option and how the information outlined in the catalog should match up with “subplans” in KSIS. However, the latter needs broader conversation beyond the scope of just this curriculum proposal. A motion was made by Von Bergen and seconded by Dodd to send this back to the college faculty. It was believed the college faculty need to be allowed input and a vote on these changes. They can determine if further clarification is needed from the department. Motion carried. Vardiman will follow up with the department and the proposal will be routed back to the college faculty.

## 5. Ongoing Committee work

### A. Optional syllabus statement on University Excused Absences

Vardiman reported that with Dodd’s help, they collected a couple of examples. He began work on this and will share a draft when it’s ready. It outlines the responsibility of both the faculty and students.

### B. Undergraduate Academic Certificate Policy review (University Handbook, [Section F170](#))

Von Bergen offered that later this semester or perhaps early in spring will review and work on these. He doesn’t mind chairing and/or facilitating the work group on this and the Post Bacc Minor policy review. If others are interested in joining him, let him know. Blankley offered to assist as well.

### C. Post Bacc Minor policy review (University Handbook, [Section F160](#) and [ARN policies](#), page 32) See 5.B

### D. Interdisciplinary program policy review ([ARN policies](#), pages 14-23)

At a prior meeting, Bormann, Dodd, and Sevin had offered to work on this project. After considering it further, Dodd graciously offered to chair this work group. The scope for this review is related to the academic portion, not budget, though it was agreed there are budget considerations that at times can delay a proposal and must be worked out prior to its consideration by this body. One main focus should be identifying what “interdisciplinary” means and clearly defining this within the policy. After discussion, it was believed there should be more members in the work group. A provost, registrar, and graduate school representative should be identified. Others from the colleges may be identified as well. Von Bergen thanked Dodd for her willingness to step up and take this on. Even though it’s a

significant review, it's very meaningful, needed, and important. Especially given that Provost Taber has indicated he is in favor of more collaboration between colleges and even within departments in creating interdisciplinary programs.

6. Committee Reports

A. University Library Committee – Linville

They will have their first meeting next week.

7. Announcements and/or for the good of the University

Members discussed the overall review of course and curriculum proposals and some strategies that can be tried to identify questions or concerns on proposals so they can perhaps be addressed before AAC meetings. Members were commended for their efforts.

8. The meeting was adjourned at 4:18 pm.

Next meeting: Tuesday, October 20, 2020, 3:30 pm; Zoom ID: 442 684 782