

**MINUTES**  
**Faculty Senate Academic Affairs**

**April 6, 2021, 3:30 pm**

**ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>**

**Present:** Kelli Almes (Vet Med), Sara Blankley (Gen. Univ.), Jenny Bormann (Ag), Spencer Clark (Ed), Elizabeth Dodd (A&S), Pamela Erickson (Gen. Univ), Mark Linville (BA), Michael McGlynn (APD), Carol Sevin (LIB) Phil Vardiman (HHS-Co-Chair), Don Von Bergen (TA-Co-Chair), and Steve Warren (EN)

**Absent:** Reagan Stonestreet (SGA)

**Proxies:** Phil Vardiman for Erin Yelland (EXT)

**Guests/Visitors:** Angelique Corbeau, Janine Duncan, Tom Hallaq, Bill Turnley, and Brett Wilkinson

**Nonvoting liaisons present:** Kelley Brundage (REG), Shannon Castleberry (REG), and Karen Goos (PROV)

1. The meeting was called to order at 3:30 pm.
2. The March 16<sup>th</sup> minutes were approved as submitted.
3. Course Proposals:

**To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:1297/form>**

Business Administration	ACCTG - 231 - Accounting for Business Operations ENTRP - 340 - Business Innovation and the Entrepreneurial Mindset MANGT - 520 - Organizational Behavior MANGT - 521 - Managerial Decision Analytics MANGT - 522 - Operations Planning and Control MANGT - 541 - Management of Quality MANGT - 550 - Organizational Training and Development MANGT - 590 - International Management
Education	EDSEC - 210 - Careers in Family and Consumer Sciences Education 1 EDSEC - 211 - Careers in Family and Consumer Sciences Education 2 EDSEC - 510 - Career Pathways in Family and Consumer Sciences Education

A motion was made by Von Bergen and seconded by Vardiman to approve the BA course proposals. Bill Turnley and Brett Wilkinson were present for any questions. There were recommendations to the course descriptions for ENTRP 340, MANGT 521, 541, and 550. After discussion with Bill Turnley, it was decided these four courses will be held so the department can make recommended changes and these will come back to the next meeting. Motion carried to approve these with the exception of those four courses.

A motion was made by Von Bergen and seconded by Almes to approve the ED proposals. There were a couple minor edits made in the requisites field to EDSEC 210 and 211 clarifying the intent. Janine Duncan was present and concurred the changes were appropriate. Motion carried.

4. Curriculum Proposal:

**To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:1298/form>**

Business Administration	Bachelor of Science in Business Administration (BSBA) Degree
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A motion was made by Von Bergen and seconded by Dodd to approve the curriculum change. Motion carried.

5. Expedited Proposals approved by colleges/Grad Council:

To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:1299/form>

Arts and Sciences	ANTH - 508 - Asian Religions ART (B.F.A. – Bachelor of Fine Art) BIOL - 515 - Behavioral Ecology Gender, Women, and Sexuality Studies B.A./B.S. Gender, Women, and Sexuality Studies Minor Geography Minor GWSS - 510 - Research Methods in Gender, Women, and Sexuality Studies MC - 470 - Account Management Modern Languages (B.A.)
Technology and Aviation (Polytechnic)	Engineering Technology-Unmanned Aircraft Systems Option (BETB-US) – <b>This item was withdrawn by the unit and will return at a later time.</b>

A few questions were raised about ANTH 508 and the Art BFA, but these were answered by fellow committee members and it there were no other concerns. The expedited changes were approved.

6. Ongoing Committee work

A. Optional syllabus statement on University Excused Absences

There was brief discussion by committee members on the background for this syllabus statement and what it applies to. Vardiman hopes to provide something in the next few weeks.

B. Undergraduate Academic Certificate Policy review (University Handbook, Section F170)

Von Bergen is working on this and had a couple of questions for committee members to mull over. Should there be a maximum number of hours for a certificate? Also, is there a need to have requirements for 300-level coursework or above in an undergraduate certificate? Please reach out to him if you have input on these. He hopes to send a draft in the next couple of weeks. Blankley will work with him as well.

C. Post Bacc Minor Policy review (University Handbook, Section F160)

Von Bergen intends to bring something forward on this as well in future.

D. Interdisciplinary program Policy review

Dodd reported that she, Bormann, and Sevin have been working on this. They’ve been getting much feedback and should have something to share with this body before the end of the semester. The current policy has undergone substantial changes, so it may not be possible to show this via track changes. The team working on this believed they worked within parameters that FS AAC has set out in the past and looking to make things clearer for those needing to use this process.

7. Course number reissue within 5 years – exception request for Vet Med

Approval, Routing, and Notification manual current policy, page 25: “When a department drops a course, the course number cannot be reissued for five years.”

Von Bergen shared with committee members that a request has come up for an exception to the five-year rule related to reissuing a course number after it has been dropped. The college of veterinary medicine spent much time and energy putting through an extensive renumbering proposal, which was approved by Faculty Senate in February 2020. This was to bring their numbering in line with KBOR requirements. Due to a limited amount of course numbers, and in keeping with KBOR numbering requirements, it seems likely there will be a few courses that come forward within the next four years that will fall outside the required 5-year window. Von Bergen requested input from the committee and its liaisons about this request. There are reasons this rule is in place and it assists with recording processes overall. It was recommended not to change the rule itself. However, consensus was that for this specific request, the

college of Veterinary Medicine may receive an exception for four years. Von Bergen will follow up with the appropriate individuals regarding this request.

8. Academic Affairs Co-Chair vacancy for 21-22

Vardiman announced he was not reelected to serve a new term in his college as a senator and therefore, a vacancy exists for a co-chair in this committee. Those continuing on were asked to consider this role. Von Bergen is willing to serve as a sole chair, if the committee wishes it, however, it was noted there are benefits to having co-chairs. The election will occur either at the next meeting or the first meeting in May.

9. Announcements and/or for the good of the University

A senator raised an issue that occurred in his college and lengthy discussion ensued regarding sanctions due to honor and integrity system violations, the use of Tevals by students when those occur, and the grade assigned to a student. Overall, this topic spans both Academic Affairs and Faculty Affairs and it was also noted that reaching out to Camilla Roberts would be appropriate relating to sanctions imposed by the honor and integrity system council.

10. The meeting adjourned at 5 pm.

Next meeting: Tuesday, April 20, 2021, 3:30 pm; Zoom ID: 442 684 782