

**MINUTES**  
**Faculty Senate Academic Affairs**

**March 16, 2021, 3:30 pm**

**ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>**

**Present:** Kelli Almes (Vet Med), Jenny Bormann (Ag), Spencer Clark (Ed), Elizabeth Dodd (A&S), Pamela Erickson (Gen. Univ), Mark Linville (BA), Michael McGlynn (APD), Phil Vardiman (HHS-Co-Chair), Don Von Bergen (TA-Co-Chair), Steve Warren (EN), and Erin Yelland (EXT)

**Absent:** Reagan Stonestreet (SGA)

**Proxies:** Pamela Erickson for Sara Blankley (Gen. Univ.), Elizabeth Dodd for Carol Sevin (LIB)

**Guests/Visitors:** Kurt Barnhart, Ansley Chua, Mary DeLuccie, Bronwyn Fees, Brianne Heidbreder, Dan Higgins, Terry Hunt, Kathy Huser, Terry Mason, Kari Morgan, and Martin Seay

**Nonvoting liaisons present:** Shannon Castleberry (REG)

1. Vardiman called the meeting to order at 3:30 pm.
2. The February 16<sup>th</sup> minutes were approved as submitted.
3. KBOR General Education Working Group report – Brie Heidbreder  
Heidbreder joined that working group a couple of months ago. This group is charged with forming a framework whereby the process for transferring, for a student, would be simpler and more meaningful. This mainly applies for students transferring from a two-year institution to a four-year institution, but could also be from a four-year to another four-year. Right now, they are in the first phase and working on agreement of the eight general knowledge and skills areas. There is agreement on five so far, but the other three are still under discussion. The next step, once those are finalized, will be to determine the starting point for outcomes. Subcommittees will be created to operationalize and identify those outcomes and eventually there will be work to attach course to these knowledge and skills areas. There was question about how this will work with our current K-State 8 general education. Some work was done prior to Brianne joining that group so she doesn't have all the details. However, the point is not to create more work for universities that already have gen ed programs. Rather they want to match things up as much as possible. The idea would be that a student who completed a degree at a two-year institution would essentially have met the gen ed requirements coming in. However, that doesn't mean they wouldn't have some additional requirements when moving into the new institution. There is still much unknown. We will continue to receive reports from Brianne as this group continues to move forward.
4. Course Proposals:  
**To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:1271/form>**

Arts and Sciences	CHM - 611 - Inorganic Chemistry I CHM - 612 - Inorganic Chemistry II CHM - 652 - Organic Chemistry III: Reactions and Mechanisms CHM - 711 - Inorganic Chemistry I (discontinue) CHM - 712 - Inorganic Chemistry II (discontinue) CHM - 752 - Advanced Organic Chemistry (discontinue) CHM - 811 - Advanced Inorganic Chemistry I CHM - 812 - Advanced Inorganic Chemistry II CHM - 852 - Advanced Organic Chemistry CHM - 857 - Advanced Inorganic Techniques
Business Administration	FINAN - 798 - Special Topics in Finance

Health and Human Sciences	ECED - 311 - Infant Toddler Development and Programs ECED - 451 - Administering Early Childhood Programs ECED - 588 - Directed Lab Experiences in Early Care and Education Programs GERON - 315 - Introduction to Gerontology GERON - 400 - Biogerontology GERON - 510 - Aging in America: Policy and Advocacy
Technology and Aviation (Polytechnic campus)	AVT - 611 - Aircraft Regulation and Certification AVT - 722 - Aircraft Type Certification AVT - 734 - Aircraft Production Certification AVT - 836 - Master of Science in Aeronautics Capstone Project

A motion was made by Vardiman and seconded by Dodd to approve the Arts and Sciences courses. Dan Higgins was present to answer questions related to the CHEM courses. It was noted that a rationale is necessary to accompany the 600-level courses that have K-State 8 tags proposed. Also, the tags will be removed from the 800-level courses since they are not appropriate for those level as it is for undergraduate education. Finally, a note will be included on the 611, 612, 652, 811, 812, 852, and 857 courses indicating a student can only take one, but not both for credit. Motion carried.

A motion was made by Vardiman and seconded by Dodd to approve the Business Administration course. Ansley Chua was present to address questions. There was in inquiry about why so many variable credits are necessary. After discussion, it was recommended to change this to 1-9. This was agreeable to the department and will be updated. Motion carried.

A motion was made by Vardiman and seconded by Dodd to approve the Health and Human Sciences courses. Prior to the meeting there was a clarification about the credit hours listed for ECED 451 and these were corrected from 7 to 3. Additionally, there had been a question on a couple of the others, but it was resolved via email prior to the meeting. Motion carried.

A motion was made by Vardiman and seconded by Von Bergen to approve the Technology & Aviation courses. No discussion, motion carried. **Update:** *these were expedited course changes and inadvertently put on the wrong agenda. They will be complete at this step.*

5. Curriculum Proposals:

To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:1272/form>

Business Administration	Concurrent B.S. in Accounting and Master of Accountancy
Health and Human Sciences	Gerontology Minor Gerontology Secondary Major Human Development and Family Science (B.S.)

A motion was made by Vardiman and seconded by Von Bergen to approve the Business Administration curriculum change. Motion carried.

A motion was made by Vardiman and seconded by Dodd to approve the Health and Human Sciences curriculum changes. There were questions about the totaling up of credit hours in the HDPS change. Kari Morgan was present and after brief discussion, it was verified the hours total up correctly. Motion carried.

6. Expedited Proposals approved by colleges/Grad Council:

To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:1273/form>

Agriculture	AGED - 621 - Program Planning in Agricultural Education
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	ASI - 480 - Animal Sciences and Industry Career Preparation ATM - 536 - Agricultural Technology Management Capstone Project - (BAE 536 proposal in process, but it already did not have ATM cross-listed in catalog or Curriculog)
Arts and Sciences	BIOL - 609 - Cellular and Molecular Biology of Human Diseases Concurrent B.S./M.S. in Statistics Political Science (M.A.)
Business Administration	Management (B.S.)
Engineering	CIS - 018 - Computer Science Professional Development Seminar Computer Science (B.S.)
Health and Human Sciences	HDFS - 102 - Careers in Human Development & Family Science Master of Science in Kinesiology PFP - 771 - Financial Therapy Theory & Research PFP - 835 - Professional Practice Management in Personal Financial Planning
Veterinary Medicine	CS - 895 - Research Methods

A motion was made by Vardiman and seconded by Von Bergen to approve all of the expedited changes. Brief discussion occurred on AGED 621, but no changes needed. Motion carried.

7. A motion was made by Vardiman and seconded by Almes to approve the following posthumous degree requests for Spring 2021:

Ashley Gasiorowski, Veterinary Medicine, DVM

Rodney Morgan, Veterinary Medicine, DVM

Motion carried.

8. Unfinished Business - Discussion

- A. Course/Curriculum timelines

This topic had been discussed last month and is back on the agenda for continued conversation after members had a chance to discuss with their caucuses. Several ideas were discussed, including the idea of having a meeting of Graduate Council and Faculty Senate every month, even if just for course/curriculum changes, to keep things moving. Others were having 600-level courses not go through Grad Council level approval; however, when thinking about that some weren't sure. However, perhaps would it be possible move those courses approvals to FS Academic Affairs after approval by the Grad Council Academic Affairs, rather than after the full Graduate Council. This would need further discussion with the Graduate School, of course. Other ideas included not having to do everything by meeting, but perhaps having asynchronous voting, if desired. If as a college, you're concerned about timing, it could be possible to do voting outside of an actual meeting. In some units there is a lot of discussion on proposals and on others, there is hardly any review or conversation. There were thoughts from one college about some proposals bypassing the full faculty and being completed at the department level. However, there were concerns raised about that by members here. Vardiman and Von Bergen will share some feedback Grad Council to get their thoughts on 600-level courses. All were thanked for their input and feedback on this matter.

9. Ongoing Committee work

- A. Optional syllabus statement on University Excused Absences – No report.
- B. Undergraduate Academic Certificate Policy review – No report.
- C. Post Bacc Minor Policy review – No report.
- D. Interdisciplinary program Policy review

A draft was shared with committee members via email, but work continues. They've received extensive comments from associate deans. One question was inquired about and that was whether the Memo of Understanding is required by KBOR or just internally. It is an internal document.

#### 10. Committee Reports

- A. ARPS (Academic Records, Processes and Systems Committee) – Bormann  
Jenny's teaching schedule has not permitted her to attend and she needs a replacement for spring. The meeting is held on the second Wednesday of the month from 9:30-10:30 am. Please let us know if you're able to fill in this semester.
- B. CAPP (Committee on Academic Policies and Procedures) – Almes  
No report.
- C. Curriculog Team  
No report. Candace attended some of the sessions of the virtual conference held last week by DigarcU, the parent company for Curriculog and Acalog.
- D. University Library Committee – Linville  
During the last meeting in February, Dean Goetsch reviewed the history and aftermath of the Hale Library fire. They took a very bad situation and used it as an opportunity to upgrade technology and utilize fund raising. The staff and faculty, while displaced around the campus, were able to connect more with the university community as well. In the end, there were only a small amount of materials ultimately lost because of the fire and all collections are expected to be back on track by August. Everything was scheduled to open up in February. One other item discussed was the Sunderland Innovation Lab which has provided a lot of opportunities. You can check it out online if you go to the Library website.

#### 11. Announcements and/or for the good of the University

- A. 21-22 Academic Affairs Committee Chair(s)  
If there are individuals potentially interested in serving as co-chair, please let Don and Phil know. Phil is willing to serve as co-chair again, if re-elected and the committee is in favor of this. Don just heard he was re-elected to another term as a senator for his college and he is also willing to continue serving as co-chair if the committee is in favor of this. This will be on the agenda for action in April.
- B. Something to take forward to leadership and beyond is what the return to normal might mean in the fall for faculty. What support will be provided if students expect additional asynchronous teaching? Faculty may need support since going "back to normal" and holding only in-person may prove to be somewhat difficult after students have had the expectation of things they can view later, etc. What are the expectations of the faculty to provide hybrid, zoom, or recordings to share later?
- C. It was noted that the in-person limit of 50 is still in place. However, could it be arranged to lift this just for finals week, if a room can safely hold more? Would like this raised with administration if possible.
- D. The annual faculty and professional staff ceremony will be held virtually this year on April 29<sup>th</sup> at 4 pm. More information will be shared closer to the date regarding how to view the ceremony.

#### 12. Meeting adjourned at 4:41 pm.

Next meeting: Tuesday, April 6, 2021, 3:30 pm; Zoom ID: 442 684 782