

**MINUTES**  
**Faculty Senate Academic Affairs**  
**January 19, 2021, 3:30 pm**  
**ZOOM ONLY: 442 684 782 or <https://ksu.zoom.us/j/442684782>**

**Present:** Kelli Almes (Vet Med), Sara Blankley (Gen. Univ.), Jenny Bormann (Ag), Elizabeth Dodd (A&S), Mark Linville (BA), Carol Sevin (LIB), Don Von Bergen (TA-Co-Chair), Steve Warren (EN), and Erin Yelland (EXT)

**Absent:** Spencer Clark (Ed), Michael McGlynn (APD), and Reagan Stonestreet (SGA)

**Proxy:** Phil Vardiman (HHS-Co-Chair)

**Guests/Visitors:** Tim Bower, Ansley Chua, Bronwyn Fees, Gabe Kerr, Matthew Kirk, Nathan Nelson, Esther Swilley, Scott Tanona, and Arnaud Temme

**Nonvoting liaisons present:** Shannon Castleberry (REG)

1. Von Bergen called the meeting to order at 3:30 pm
2. The December 15<sup>th</sup> minutes were approved as submitted.
3. Update on tabled course and/or curriculum proposals

Education	Leadership Studies Minor LEAD - 212 - Introduction to Leadership Concepts - <i>withdrawn</i> LEAD - 405 - Leadership in Practice - <i>withdrawn</i>
HHS	Hospitality Management (BS) – <i>will continue as tabled until HM 650 is ready</i>

Von Bergen announced the two leadership studies courses have been withdrawn until a further time. The minor had edits made to it so that the hours added up correctly. Therefore, he moved to bring the item back to the table. Motion was seconded by Sevin and carried. The curriculum was approved and will move forward. Finally, the HHS curriculum will be acted on when the course is at this committee step as well.

4. Course Proposals:

**To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1198/form>**

Arts and Sciences	ENSCI - 101 - Introduction Environmental Sciences ENSCI - 410 - Environmental Sciences Internship MATH - 250 - Mathematical Scholars Calculus 1 MATH - 251 - Mathematical Scholars Calculus 2 MATH - 350 - Mathematical Scholars Calculus 3 MATH - 351 - Mathematical Scholars Calculus 4
Business Administration	GENBA - 166 - Business Information Technology Skills Proficiency

A motion was made by Von Bergen and seconded by Dodd to approve of the Arts and Sciences and Business Administration courses.

Discussion: There were some changes discussed via email prior to this meeting related to the K-State 8 tags on the ENSCI courses and the rationale for the tags on the Math courses. First, due to one credit hour for ENSCI 101, only one tag, Global Issues and Perspectives, was kept. Also, considering that 410 is an internship and there is expected to be large variation between the focal points for students during class activities, both tags were requested to be removed. The Math courses needed the rationale to be updated for the K-State 8 tags to clearly identify why the tag was appropriate. Also, there was information in that field that needed moved to the “note” field. These were cared for. Motion carried.

5. New Curriculum Proposal(s):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1199/form>

Interdisciplinary	Environmental Science (B.S.)
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A motion was made by Von Bergen and seconded by Dodd to approve the new degree. Discussion: there was a minor typo corrected. However, the majority of conversation was commendation. Those involved with this proposal were applauded for their efforts to provide a thorough and detailed proposal and they were thanked for their continued communication so that a long discussion was not necessary here today. Motion carried.

6. Curriculum Proposal(s):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1200/form>

Business Administration	Business Administration (B.S.) Business Core Finance (B.S.) Management Minor Marketing (B.S.)
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A motion was made by Von Bergen and seconded by Dodd to approve the Business Administration proposals. Motion carried.

7. Expedited Proposals approved by colleges/Grad Council:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1201/form>

Technology and Aviation (Polytechnic)	CMST - 185 - Computer Systems Studio II CMST - 333 - Computer Systems Portfolio Defense Engineering Technology-Computer Systems Technology Option Engineering Technology-Digital Media Technology Option ETB - 310 - Applied Data Analysis and Tools UAS - 465 - Autopilot Integration
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A motion was made by Von Bergen and seconded to approve the expedited proposals. There was a question regarding the two curriculum changes related to the Philosophy course being removed. After discussion, it was determined that course is no longer taught on the Polytechnic campus. There are other courses offered by that department on the K-State campus (PHILO 385 and 386), but a few years ago there was conversation between the units and a COT course was created that could be utilized on the Polytechnic campus for this purpose. There was a bit of confusion about how courses are outlined in the catalog, but for the purposes of today's meeting, this was resolved. Motion carried.

8. Graduation list addition and/or posthumous degree requests – Update: a posthumous degree request was approved electronically on Jan. 21: Jordan Brunk, BS in Construction Science, Engineering, May 2021

9. Ongoing Committee work – No reports offered on these items today.

- A. Optional syllabus statement on University Excused Absences
- B. Undergraduate Academic Certificate Policy review
- C. Post Bacc Minor Policy review
- D. Interdisciplinary Program Policy review

10. Committee Reports

- A. ARPS (Academic Records, Processes and Systems Committee) – Bormann

Bormann noted there is some ongoing discussion about the last 20 of 30 credit hours need to be from K-State. Also, the person who handled DARS has retired.

- B. CAPP (Committee on Academic Policies and Procedures) – Almes  
No report. A lot of working groups in process.
- C. Curriculog Team  
No report.
- D. University Library Committee – Linville  
No report.

11. Announcements and/or for the good of the University

It was reported there will be one spring open forum hosted by Faculty Senate on Feb. 25<sup>th</sup> from 2-3 pm and also three Town Halls with the President and members of his cabinet in the spring on Jan. 29 (10-11 am), April 1 (9-10 am), and May 10 (8-9 am).

Additionally, nominations are open for unclassified professional staff and university support staff [awards](#). The deadline is February 15<sup>th</sup>.

12. Meeting adjourned at 4:00 pm

Next meeting: Tuesday, February 2, 2021, 3:30 pm; Zoom ID: 442 684 782