

MINUTES
Faculty Senate Academic Affairs
December 17, 2019, 3:30 pm
Business Building, room 3042

Present: Ciampitti, Douthit, Easton, Linville, Maseberg-Tomlinson, McGlynn, Sevin, Tanona, Vardiman, and Von Bergen

Absent: Clark and Hornung

Proxies: Easton for Almes

Liaisons: Brian Niehoff, Shannon Castleberry

Guests: David Lehman, Elizabeth Yeager, Mike Krush, Kellie Jackson, Pradeep Malreddy, Esther Swilley, Eric Higgins, Trevor Durbin, Marta Alfonso-Durruty, Jessica Falcone, Bronwyn Fees, Peggy Schmidt, Louise Benjamin, Matthew Gaynor, Katelyn Schmedermann, Mary DeLuccie, Kiersten Wukitsch, and David Thompson

1. Von Bergen called the meeting to order at 3:31 pm
2. The November 19, 2019 minutes were approved as submitted.

Course and Curriculum Proposals - Changes listed below were approved at the college or graduate level prior to this meeting unless otherwise indicated.

3. DVM number restructuring proposal to meet KBOR requirements

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:893/form>

Veterinary Medicine	AP - XXX - DVM Professional Course Renumbering CS - XXX - DVM Professional Course Renumbering DMP - XXX - DVM Professional Course Renumbering VAP - XXX - DVM Professional Course Renumbering VCS - XXX - DVM Professional Course Renumbering VDMP - XXX - DVM Professional Course Renumbering
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Von Bergen reported to the committee that only the course renumbering is being voted on, not the catalog or approval process portions. The catalog will be discussed in future and decide on by the appropriate administrators and the approval process will be incorporated, if needed, when the Approval, Routing and Notification manual changes are finalized. Von Bergen moved approval of the course renumbering. Seconded by Easton. This particular proposal package was done via a batch process in Curriculog and attaching a file to each one of the six proposals. This was due to there being over 100 changes. However, each prefix had its own Curriculog proposal. This is an exception to the regular process and Easton inquired if there were any concerns. There were no objections. Motion carried.

4. Tabled course and curriculum proposals

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:892/form>

Agriculture	AGED - 797 - Agricultural Education Colloquium I AGED - 798 - Agricultural Education Colloquium II AGED - 799 - Agricultural Education Colloquium III
Arts and Sciences	AERO - 110 - The Foundation of the United States Air Force – Heritage and Values AERO - 111 - The Foundation of the United States Air Force – Heritage and Values AERO - 210 - Team and Leadership Fundamentals

	AERO - 211 - TEAM AND LEADERSHIP FUNDAMENTALS AERO - 215 - AFROTC Field Training AERO - 411 - Aerospace Studies/Civil Military Relationships ART - 627 - Advanced Study in Photography II ART - 652 - Advanced Painting Topics II MC - 110 - Mass Communication in Society MC - 210 - Visual Communication in Mass Media MC - 301 - Introduction to Media Production MC - 316 - Data Journalism MC - 331 - Digital Photography for Mass Media MC - 341 - Media Design and Data Visualization MC - 360 - Theories in Strategic Communication MC - 370 - Social Media in Strategic Communications MC - 380 - Strategic Communication Strategy and Planning MC - 396 - Strategic Communication Research MC - 404 - Public Affairs Reporting MC - 406 - KKSU-TV News Reporting MC - 410 - Sports Reporting MC - 416 – Photojournalism MC - 426 - Magazine Writing, Editing and Design MC - 466 - Law of Mass Communications MC - 470 - Advertising Account Management MC - 471 - Advanced Production MC - 472 - KKSU-TV News Production MC - 475 - Military Strategic Communications MC - 477 - Travel and Tourism Strategic Communications MC - 479 - Sports and Strategic Communications MC - 502 - Strategic Communications Case Studies MC - 504 - Social Media News Strategies MC - 564 - History of Mass Communication MC - 572 - Global Mass Communication MC - 573 - Ethics in Mass Communication MC - 612 - Gender, Class, Race, and the Media MC - 623 - Global Advertising MC - 662 - International and Intercultural Strategic Communications MC - 665 - Managing Integrated Strategic Communications MC - 683 - Reputation Management Middle East Studies Minor (new)
Education	English and Journalism (EDENJ) Teacher Licensure Program Journalism (EDJOR) Teacher Licensure Program

Von Bergen moved to remove the AGED courses (797, 798, 799) from the table and approve them. Seconded by Vardiman. Changes were made to the courses as suggested by FS AAC. Motion carried.

Von Bergen moved to remove the ART courses from the table and approve them. Seconded by Vardiman. Concerns were about the wording in one of the course descriptions along with the prerequisites in the other. Matthew Gaynor was present and addressed the questions. Minor edits were made and agree to. Motion carried.

Von Bergen moved to remove from the table the two Education curriculum changes and approve them. Seconded by Sevin. Through written correspondence, the previous concerns were addressed. Motion carried.

Von Bergen moved to remove from the table the Middle East Studies Minor and approve it. This was approved by FSAAC in October, but then removed from the FS agenda and sent back to this committee due to an error noted by the department. The necessary changes were made to the course list, which corrected the credit hours. Seconded by Easton. Motion carried.

5. Course Proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:894/form>

Agriculture	<p>AGED - 486 - Topics in Agricultural Education AGRON - 320 - World Food Crops AGRON - 425 - Forage Quiz Bowl Team AGRON - 800 - Advanced Problems in Agronomy AGRON - 920 - Advanced Topics in Agronomy ASI - 560 - Course-Based Undergraduate Research in Animal Sciences & Industry ATM - 610 - Problems in Agricultural Technology Management ATM - 620 - Topics in Agricultural Technology Management HORT - 705 - Hydroponic Food Production</p>
Architecture, Planning and Design	<p>PLAN - 020 - Planning Field Trip 2 PLAN - 320 - Community Development Field Workshop PLAN - 510 - Graphic Composition and Representation for Planning</p>
Arts and Sciences	<p>ANTH - 368 - Topics in Archaeology ART - 355 - Introduction to 3D Modeling for Jewelry, Ceramics & Design ART - 390 - Design for Digital Media I ART - 561 - Painting Theme and Variation ART - 570 - Painting Materials Application BIOL - 521 - Evolution of Infectious Diseases MUSIC - 160 - Music Listening Laboratory MUSIC - 172 - History of Country Music POLSC - 307 - Introduction to Public Administration POLSC - 360 - Race, Ethnicity, and Politics PSYCH - 310 - Controversial Issues in Psychology Research</p>
Engineering	<p>IMSE - 980 - Advanced Topics in Manufacturing Research</p>
Health and Human Sciences	<p>CNRES - 599 - Conflict Resolution Practicum FASH - 110 - Fashion Studies Orientation FASH - 300 - Fashion Production I FASH - 325 - Fashion Retailing FASH - 330 - Dress and Human Behavior FASH - 375 - Digital Fashion Communications FASH - 400 - Fashion Illustration and Flats FASH - 410 - Fashion Production II FASH - 430 - History of Fashion: Renaissance to Present FASH - 445 - Professional Development FASH - 450 - Showcase of Excellence Event Planning FASH - 460 - Soft Goods Evaluation FASH - 498 - Topics in Fashion Studies FASH - 499 - Problems in Fashion Studies FASH - 550 - Fashion Internship FASH - 575 - Fashion Forecasting FASH - 576 - Principles of Buying FNDH - 610 - Clinical Applications of Human Anatomy</p>

	<p>FNDH - 710 - Foundations of Patient Management FNDH - 799 - Foundations of Therapeutic Interventions FNDH - 804 - Clinical Therapeutic Interventions III- Pharmacology, Nutrition, and Behavior Modification FNDH - 823 - Clinical Evaluation III- General Medical Conditions FNDH - 840 - Public Health Practice FNDH - 880 - Professional Communication in FNDH FNDH - 892 - Population Health in Sports Medicine HDFS - 375 - Introduction to Research Methods in Human Development and Family Science HHS - 101 - Introduction to Well-being HHS - 201 - Community Well-being HHS - 202 - Social Well-being HHS - 203 - Financial Well-being HHS - 204 - Physical Well-being HHS - 301 - Career Well-being KIN - 112 - Electrocardiography Technician Certification Preparation KIN - 114 - Phlebotomy Certification Preparation</p>
Veterinary Medicine	<p>AP - 600 - Introduction to Pharmacology for Health Professionals AP - 840 - Study Methods and Career Preparation for Health Professional Students AP - 841 - Introduction to Histology AP - 842 - Anatomy AP - 843 - Physiology DMP - 813 - Select Agent Studies</p>

Von Bergen moved to approve the Agriculture course proposals. Seconded by Douthit.

Discussion:

There was a brief question about AGRON 425. No changes made. Motion carried.

Von Bergen moved to approve the APD course proposals. Seconded by Vardiman. Motion carried.

Von Bergen moved to approve the A&S course proposals. Motion was seconded.

Discussion:

Biology 521 – there was a question on prerequisites and whether ASI 500 could be used as a replacement for one.

MUSIC 172. A typo needs to be fixed in the course description.

POLSCI 307 is missing a short title. These will be entered once received.

ANTH 368. There was a question on the K-State tag. Since this is a topics course, but specifically for Archaeology, it will cover the tag no matter the topic. Tag was kept.

Tanona moved to table Biology 521 so further discussion can occur between Ag and A&S. Seconded by Easton. Motion carried.

Motion to approve all other A&S courses passed.

Von Bergen moved to approve the ENG course. Easton seconded. No discussion. Motion carried.

Von Bergen moved to approve the HHS courses. Vardiman seconded.

Discussion:

It was noted that FASH is a new prefix being approved along with these new and course change proposals.

FASH 400 – There was a question about the teacher requirement, which was answered.
 FASH 610 – A question was raised about percentage and wording being included in the course description about lecture/lab. After discussion it was agreed to remove the parenthetical phrase at the end of the course description.
 HDFS 375 – Short title needs added. Update: already existed, only need to complete field if changing.
 HHS 101 – a typo was corrected.
 HHS 301 – pre-reqs were confusing, but eventually clarified. UPDATE: requisite field was updated to clarify even better.
 KIN 112 and 114. Questions raised about the pre-reqs being at the 300 level when the courses are 100 level. It seems these courses should be renumbered. After further discussion it was moved to table these two courses. Seconded by Douthit. Motion carried to table with one abstention.

Motion carried to approve all other HHS courses.

Von Bergen moved to approve the Vet Med courses. Seconded by Maseberg-Tomlinson.

Discussion:

AP 841 – last three words were removed and okayed by originator. Motion carried.

6. New Degree Program proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:895/form>

Arts and Sciences	Applied Computer Science B.A./B.S. BS in Geographic Information Science & Technology
Health and Human Sciences	Sports Nutrition (B.S.)

The Applied Computer Science BA/BS will be on the January agenda. It appeared KBOR required proposal documents may be missing. UPDATE: documents were incorporated in supporting file, but need revised.

Von Bergen moved to approve the new BS in GIS & Tech. Easton seconded. Motion carried.

Von Bergen moved to approve the new BS in Sports Nutrition. Seconded by Vardiman.

Discussion:

There were some questions about chemistry/biochemistry requirements. No changes made. Motion carried.

7. New Curriculum proposals (options, certificates, minors):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:896/form>

Agriculture	Agribusiness (B.S.) - Agricultural Sales Option Agricultural Sales Minor
Arts and Sciences	Certificate in Global Health Studies Certificate in Religious Studies Graphic Design Minor
Health and Human Sciences	Children in Group Settings Minor Interdisciplinary Conflict Resolution Minor (For non-K-State grads also) Pre-Kindergarten Education Minor (For non-K-State grads also)

Von Bergen moved to approve the HHS curriculum proposals. Seconded by Vardiman.

Discussion:

Mary DeLuccie, David Thompson, and Kiersten Wukitsch were present and answered a few questions regarding the three new minors. The Children in Group Settings minor is part of a teacher licensure program and they work closely with the College of Education. It was verified that two of the new minors will be available for non-K-State graduates as well. There were a few questions about the conflict resolution minor name including the word “Interdisciplinary.” After further discussion, the name was left as is.

Motion carried to approve the HHS new minors.

Von Bergen moved to approve certificates from A&S in graphic design and religious studies. Motion was seconded and carried.

Von Bergen moved to approve certificate in Global Health Studies. Easton seconded.

Discussion:

It was commented that Global Health is considered a sub discipline of Public Health so there was some concern raised about the title of the certificate. Also, there were questions about some courses that were not included when proposed by other colleges. Marta Alfonso-Durruty, Trevor Durbin, and Jessica Falcone were present and answered a variety of questions. A committee member requested that SOCIO 580 be removed from the list of courses as it is not an existing course and has not been approved through the college. There was lengthy discussion. Some amendments to be considered are: removal of SOCIO 580, revision to the name of the certificate to perhaps “Social Studies of Global Health,” and having 9 credit hours, including the core, be required at a 300 level and above.

After lengthy discussion, Tanona moved to table the certificate. Motion was seconded and carried. This will allow time for further discussion and revisions by the proposing unit.

Von Bergen moved to approve the new Option in the Agribusiness BS. Seconded by Douthit. Motion carried.

Von Bergen moved to approve the new Agricultural Sales Minor. Seconded by Douthit.

Discussion:

There were some concerns raised by the Marketing department and Mike Krush, Kellie Jackson, Esther Swilley, and Eric Higgins were present to share these with the committee. Von Bergen provided time for them to discuss their objection. David Lehman and Elizabeth Yeager were present from Ag Econ to respond and Von Bergen allowed time for their response. Having a well-rounded education in sales was the main discussion and courses/curricula already offered in the College of Business. Ag Econ responded to these concerns and shared background for the proposal and highlighted curriculum they offer already as well. Various details were discussed by guests and committee members relating to the courses offered in the minor.

After lengthy discussion, no changes were made and the motion carried: 5 yes, 3 no, 2 abstentions.

8. Curriculum proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:897/form>

Agriculture	Agricultural Economics (M.S.) Agricultural Economics (Ph.D.) Agricultural Economics with concentration in Agribusiness (M.S.)
Arts and Sciences	Art (B.F.A.) Chemistry B.A./B.S.
Health and Human Sciences	Apparel and Textiles (B.S.) Athletic Training (M.S.)

	College of Health and Human Sciences Degree Requirements Communication Sciences and Disorders (B.S.) Dietetics (B.S.) Dietetics (M.S.) (GPIDEA) Dual Degree: B.S. in Human Nutrition and B.S. in Kinesiology (discontinue) Fashion Studies (B.S.) – name change Fashion Studies Minor – name change General Human Ecology (B.S.) Hospitality Management (B.S.) Human Development and Family Science (B.S.) Human Nutrition (B.S.)-Nutrition and Health Human Nutrition (B.S.)-Nutritional Sciences Interior Design (B.S.) Personal Financial Planning (B.S.)
Veterinary Medicine	Veterinary Biomedical Science (M.S.)

Von Bergen moved to approve all curriculum proposals as listed above. Seconded by Vardiman.
 Discussion: Question on Art BFA about the electives list. Typo corrected.

Question on the Vet Med Bio Science MS. It appeared there was a typo in language through the proposal referring to the “advisory committee” when it should have said “supervisory committee.” After verification of the proposer, this will be edited.

Question on the College of Health and Human Sciences Degree Requirements about the asterisk which still uses the phrase “Human Ecology.” It was verified that should say Health and Human Sciences and will be fixed. There were also questions raised about the heading “Humanities” for one curriculum in HHS and whether it should it say “modern languages.” After discussion, no changes were made on the second item.

Motion carried to approve all curriculum proposals above, with minor edits as approved.

9. Expedited Proposals approved by colleges/Grad Council:

To view full proposals, see the Curriculum Agendas:

<https://kstate.curriculog.com/agenda:888/form> and <https://kstate.curriculog.com/agenda:898/form>

These proposals do not require approval unless one is deemed to be standard instead of expedited.

Architecture, Planning, and Design	PLAN - 010 - Planning Field Trip 1 PLAN - 444 - Career Planning Seminar
Education	EDACE - 878 - The Role, Organization, and Function of Community Colleges EDACE - 879 - The Community College Curriculum and Instructional Services
Business Administration	MKTG - 495 - Marketing Internship MKTG - 498 - Independent Study in Marketing
Health and Human Sciences	FNDH - 889 - Research Experience in Athletic Training <i>(after the meeting it was determined this proposal is standard and will move to final steps)</i>
Olathe	AAI - 858 - Capstone Experience I AAI - 859 - Capstone Experience II
Veterinary Medicine	DMP - 691 - Introduction to High Containment Laboratory Topics and Techniques DMP - 893 - Principles of Biosafety and Biocontainment

No objections. These will move forward.

10. Graduation list correction and Posthumous Degree Request:

May 2019, Jessica Jane Stanton, Bachelor of Science, College of Engineering (remove from graduation list)
May 2020, Savannah Caldwell, Bachelor of Science, College of Health and Human Sciences

Motion made by Von Bergen to approve both the correction and the posthumous degree. Motion carried.

11. New Business

A. New Course Prefix proposed – SALES

There were no objections to the new prefix, therefore, it will be entered in the system.

B. Optional Syllabus statement regarding mental health

First thoughts were that this is a much bigger issue than just at the university. Mental Health is important, period. This has not been vetted yet through legal. It was stated that we're about family and people here at K-State and so all were supportive of making students aware of the help they can get, but there is a concern that we aren't able to help as quickly as a student may need assistance. Consensus was all are in favor of some kind of mental health statement. It was also stated there are getting to be more and more optional syllabus statements and students may not read these. It was recommended to discuss them with student on the first day. For those instructors who have the conversation with their students about the syllabus statements, it has seemed useful. It was not recommended to post this, even in pending or draft format.

C. University Excused Absence Policy

This policy has been approved by FAC. Send comments to Todd/Don prior to the January meeting. If there are no changes, we'll vote on this Jan. 21. If there are several edits, members will need to meet with FAC at the beginning of the Jan. 21st meeting to see if an approved version can move forward.

12. Ongoing Business – Updates if available – WILL BE ON NEXT MEETING AGENDA

A. Graduating with Research

B. University-wide concurrent Bachelors and Masters degrees

C. Approval, Routing, and Notification procedures for Course and Curriculum changes

13. Committee Reports and Curriculog updates – WILL BE ON NEXT MEETING AGENDA

A. ARPS (Academic Records, Processes and Systems Committee) - Easton

B. CAPP (Committee on Academic Policy and Procedure) - Almes

C. Curriculog Team

D. University Library Committee - Vardiman

14. Announcements/for the good of the University

15. Meeting adjourned at 5:47 pm.

Next meeting: Tuesday, January 21, 2020; 3:30 pm; 2047 Business Building