MINUTES
Faculty Senate Academic Affairs
November 19, 2019, 3:30 pm
Business Building, room 2047

Present: Clark, Douthit, Easton, Hornung, Linville, Maseberg-Tomlinson, McGlynn, Sevin, Tanona, Vardiman, and Von Bergen
Absent: Ciampitti
Proxies: Easton for Almes, Von Bergen for Vardiman (after departure)
Liaisons: Brian Niehoff, Shannon Castleberry
Guests: Jerry Johnson, David Thompson

1.   Easton called the meeting to order at 3:30 pm.

2.   The November 5, 2019 minutes were approved as submitted.

Course and Curriculum Proposals - Changes listed below were approved at the college or graduate level at least 10 days prior to this meeting unless otherwise indicated.

3.   Tabled course and curriculum proposals
      To view full proposals, see the Curriculog Agenda: https://kstate.curriculog.com/agenda:873/form
      (see attachments 1-2)

Arts and Sciences	AERO - 110 - The Foundation of the United States Air Force – Heritage and Values
	AERO - 111 - The Foundation of the United States Air Force – Heritage and Values
	AERO - 210 - Team and Leadership Fundamentals
	AERO - 211 - TEAM AND LEADERSHIP FUNDAMENTALS
	AERO - 215 - AFROTC Field Training
	AERO - 411 - Aerospace Studies/Civil Military Relationships
	MC - 110 - Mass Communication in Society
	MC - 210 - Visual Communication in Mass Media
	MC - 301 - Introduction to Media Production
	MC - 316 - Data Journalism
	MC - 331 - Digital Photography for Mass Media
	MC - 341 - Media Design and Data Visualization
	MC - 360 - Theories in Strategic Communication
	MC - 370 - Social Media in Strategic Communications
	MC - 380 - Strategic Communication Strategy and Planning
	MC - 396 - Strategic Communication Research
	MC - 404 - Public Affairs Reporting
	MC - 406 - KKSU-TV News Reporting
	MC - 410 - Sports Reporting
	MC - 416 – Photojournalism
	MC - 426 - Magazine Writing, Editing and Design
	MC - 466 - Law of Mass Communications
	MC - 470 - Advertising Account Management
	MC - 471 - Advanced Production
	MC - 472 - KKSU-TV News Production
	MC - 475 - Military Strategic Communications
	MC - 477 - Travel and Tourism Strategic Communications
	MC - 479 - Sports and Strategic Communications

	MC - 502 - Strategic Communications Case Studies
	MC - 504 - Social Media News Strategies
	MC - 564 - History of Mass Communication
	MC - 572 - Global Mass Communication
	MC - 573 - Ethics in Mass Communication
Business Administration	International Business Certificate
Education	English and Journalism (EDENJ) Teacher Licensure Program
	Journalism (EDJOR) Teacher Licensure Program

A motion was made by Easton and seconded by Maseberg-Tomlinson to approve the International Business Certificate. Impacts were verified and responses were received and uploaded in Curriculog. Motion carried.

All other items will be moved to the December 17th meeting.

4. Course Proposals:
    To view full proposals, see the Curriculog Agenda: https://kstate.curriculog.com/agenda:874/form
    (see attachment 3)

Agriculture	AGED - 620 - Principles and Philosophy in Agriculture and Career and Technical Education
	AGED - 790 - Agricultural Education Methods and Practicum for Teaching and Learning
	AGED - 797 - Agricultural Education Colloquium I
	AGED - 798 - Agricultural Education Colloquium II
	AGED - 799 - Agricultural Education Colloquium III
Arts and Sciences	ART - 627 - Advanced Study in Photography II
	ART - 652 - Advanced Painting Topics II
	ART - 680 - Topics in Contemporary Metals & Jewelry
	BIOL - 695 - Internship in Biology
	CHM - 650 - History of Chemistry
	CHM - 766 - Case Studies in Green Chemistry
	MC - 612 - Gender, Class, Race, and the Media
	MC - 623 - Global Advertising
	MC - 662 - International and Intercultural Strategic Communications
	MC - 665 - Managing Integrated Strategic Communications
	MC - 683 - Reputation Management
	MUSIC - 662 - Introduction to Historical Performance Practice
	SOCWK - 620 - Global Social Work
	THTRE - 840 - Play Therapy Practices and Techniques
Business Administration	MANGT - 853 - Business Project Management
Education	EDACE - 851 - The Historical and Contemporary Community College
	EDACE - 852 - Field Study: The Historical and Contemporary Community College
	EDACE - 853 - Access, Equity, and Success
	EDACE - 854 - Field Study: Access, Equity, and Success
	EDACE - 855 - Aligning Vision, Planning, and Resources
	EDACE - 856 - Field Study: Vision, Planning and Resources
	EDACE - 857 - Effective Leadership and Theory
	EDACE - 858 - Field Study Effective Leadership
	EDACE - 859 - Effective Leadership Institute

	EDACE - 861 - Fostering Desired Culture: Fundamentals & Strategies for Org Development EDACE - 862 - Field Study Organizational Development EDACE - 863 - Creating a Culture of Evidence and Inquiry EDACE - 864 - Field Study Enrollment to Outcomes EDACE - 882 - Introduction to Educational Research EDACE - 883 - Field Study: Educational Research EDACE - 920 - Educational Value Choices EDACE - 921 - Field Study Ed Value Choices: Access, Equity, and Success EDACE - 922 - Policy Formation and Public Process EDACE - 923 - Field Study Policy and Public Process EDACE - 924 - Effective Governance and Leadership EDACE - 925 - Field Study Governance and Leadership EDACE - 926 - Leadership for Transformation EDACE - 927 - Field Study Leadership for Transformation EDACE - 928 - Designing a Comprehensive Plan for Success EDACE - 929 - Field Study Plan for Success EDACE - 930 - Implementing Leadership Competencies EDACE - 931 - Field Study (Institute) Leadership Competencies EDACE - 970 - Dissertation Development EDACE - 971 - Field Study Dissertation Development I EDACE - 972 - Field Study: Dissertation Development II
Engineering	BAE - 610 - Problems in Biological Systems Engineering CC - 110 - Introduction to Computing CC - 120 - Web Page Development CC - 210 - Fundamental Computer Programming Concepts CC - 310 - Data Structures and Algorithms I CC - 315 - Data Structures and Algorithms II CC - 410 - Advanced Programming CC - 510 - Computer Systems Administration CC - 515 - Full Stack Web Development CC - 520 - Database Essentials CC - 535 - Applied Data Science CC - 590 - Special Topics in Applied Computer Science CIS - 115 - Introduction to Computing Science
Health and Human Sciences	FNDH - 311 - Health Promotion and Behavior FNDH - 701 - Sensory Analysis FNDH - 833 - Descriptive Sensory Analysis: Methods FNDH - 834 - Descriptive Sensory Analysis: Food and Fragrance FNDH - 835 - Descriptive Sensory Analysis: Non-Food FNDH - 836 - Descriptive Sensory Analysis: Panel Training FNDH - 837 - Descriptive Sensory Analysis: Rapid Methods FNDH - 841 - Consumer Research - Fundamentals FNDH - 843 - Consumer Research - Qualitative FNDH - 845 - Consumer Research – Observational and Behavioral FNDH - 846 - Consumer Research – International and Special Populations FNDH - 847 - Consumer Research – Attitudinal FNDH - 848 - Consumer Research – Quantitative FNDH - 851 - Sensory Analysis Applications of Statistics FNDH - 881 - Seminar in Sensory Analysis and Consumer Behavior FNDH - 897 - Applications in Food, Nutrition, Dietetics and Health Applications

	FNDH - 913 - Eating Behavior
	GERON - 625 - Health and Aging
	KIN - 840 - Public Health Practice
Veterinary Medicine	CS - 896 - Advanced Topics in Clinical Ophthalmology I
	CS - 897 - Advanced Topics in Clinical Ophthalmology II

The Education courses were approved during the discussion of the new EdD in College Community Leadership. See #5 below.

A motion was made by Easton and seconded by Douthit to approve the AG courses.
Discussion: AGED 798 should probably have a pre-req of 797. There will be communication sent to the department regarding this request. AGED 620 – there was discussion about the tag. After discussion it was the consensus that AGED 620 and AGED 790 should move forward, but AGED 797-799 need further conversation.

Easton moved to table AGED 797-799, seconded by Von Bergen. Motion carried. Motion carried to approve AGED 620 and AGED 790.

A motion was made by Easton and seconded by Tanona to approve the AS courses.
Discussion: Question on the photography courses. ART 627 seems to need a prerequisite since this course seems tied to another. ART 652 – recommended removing "graduating students" wording from description. There were questions related to some of the MC courses, specifically 683, regarding the tags and rationale. It was agreed the MC courses should be acted on all together once a response is received or a guest is present.

Easton moved and it was seconded to table ART 627, ART 652 and all MC courses. Motion carried. Motion carried to approve all of the other AS course proposals.

A motion was made by Easton and seconded by Tanona to approve the Business and Engineering courses. Discussion: There was a brief question on the CC courses. There was confirmation of response from Polytechnic on those courses, that response will be uploaded in Curriculog. CIS 115 was briefly asked about as well. It was verified the impact report copied in the system was in error.

Motion carried.

A motion was made by Easton and seconded by Tanona to approve the HHS and Vet Med courses. Discussion: There were questions on several of the courses. It was inquired if FNDH 311 was still desired since the BS in Public Health did not move forward. Since it was noted some of the courses will be coming back for approval independent of the degree, it was decided this proposal should be moved forward. However, it was recommended the first sentence in the course description be deleted that refers to lecture, 3 days a week. It was also recommended that the word "lecture" be removed from the course description in the other FNDH courses as well. FNDH 897 appeared to have an extra word at the end of the course title, which will be removed. These friendly amendments will be made and verified with the unit. It was noted that KIN 840 is part of a cross-listed course that was put through last year (MPH 840). All the other courses are being submitted, as requested by this body last year, so they can flow together. Two of the other courses are in process in Curriculog and all five will be acted on together at FS when ready.

Motion carried with friendly amendments.

5. New Curriculum proposal
   To view full proposals, see the Curriculog Agenda: https://kstate.curriculog.com/agenda:876/form

(see attachment 4)

Education	Ed.D. in Community College Leadership

A motion was made by Easton and seconded by Von Bergen to approve the new EdD degree and associated courses. David Thompson and Jerry Johnson were present to give the background on this proposal and answer questions. The program itself has been around for more than three decades; however, it was offered in a different location. The Center accompanies the program and Dr. Roueche has been hired by the University. This is a program that goes throughout the nation. Our faculty in adult learning and leadership are qualified to teach it. The courses have been completely re-written from what they were and this will indeed be a K-State degree with K-State courses. The program has been proven to be able to place its graduates upon completion. Resource information was provided as well.

Discussion: Several courses were questioned because no prerequisites were listed for ones that seem to be second in sequence. It was responded that the courses are in a lock-step curriculum and are taken one after the other in sequence. However, those can be amended as needed in the requisites section. The department was agreeable to those changes. Either a requisite will be entered or note that these courses are only for students in the EdD Community College Leadership degree. The choice of "on sufficient demand" instead of a specific semester offering was also inquired about. It was noted that the cohorts who participate in the program are generally large, but capped at 30. Students for this program and the courses are recruited specifically. The usually these come from one cohort, a community college. The demand is driven by the community colleges, not the other way around. When sufficient demand is in place, the program will be taught. It was reported that students cannot enter the program in the middle. They begin with EDACE 851 and go all the way through. This program is similar to how they administer their MS program. It was recommended the courses should be linked as either prerequisites or corequisites. This way a student unfamiliar with the program won't be under the impression they can enroll. There were questions about the leadership for the program. There's a succession plan in place, so to speak, and therefore, the program will continue to have success not dependent on any one person.

It was asked if this will negatively affect their other program enrollments. The audiences are completely different so this will not detract from their other degrees. The center itself is here, it was approved by the KBOR a few months back. Dr. Roueche is now telecommuting for all purposes. Detailed discussion was held about the history of the program and the like. Clarifying language will be included in the proposal and rationale to highlight that this is our program now. Easton will work with Johnson to finalize the documentation.

A suggestion was made to remove the word "daily" from the course description for EDACE 931. This was agreed upon.

Motion carried with one opposed. As a side note, the courses will be voted on separately and not be tied together in one motion with the degree. This is the typical process.

6. Curriculum proposals:
   To view full proposals, see the Curriculog Agenda: https://kstate.curriculog.com/agenda:875/form
   (see attachment 5)

Business Administration	Data Analytics (M.S.)
Education	Adult Learning and Leadership (Ed.D.)
	Educational Leadership (Ed.D.)

	Special Education (M.S.)
Engineering	Biological Engineering Secondary Major
	Computer Science Certificate
Health and Human Sciences	Community Health Certificate

A motion was made by Easton and seconded by Von Bergen to approve the Business Administration curriculum proposal. Motion carried.

A motion was made by Easton and seconded by Von Bergen to approve the Education proposals. Discussion: A typo was fixed in the EdD in Adult Learning proposal. There was a question about credit hours adding up, but it seemed to after further discussion. Motion carried.

A motion was made by Easton and seconded by Von Bergen to approve the Engineering proposals. Motion carried.

A motion was made by Easton and seconded by Von Bergen to approve the HHS proposal. Motion carried.

7. Expedited Proposals approved by colleges/Grad Council:
    To view full proposals, see the Curriculog Agenda: https://kstate.curriculog.com/agenda:877/form

    These proposals do not require approval unless one is deemed to be standard instead of expedited.

Agriculture	AGCOM - 310 - Communicating in the Agricultural Industry
	AGEC - 535 - Agricultural Sales
	Agribusiness (B.S.) - Agribusiness Option
	Agribusiness (B.S.) - Food Industry Option
	Agribusiness (B.S.) - International Option
	Agricultural Economics (B.S.) - Farm Management Option
	Agricultural Economics (B.S.) - Quantitative Option
	Agricultural Economics (B.S.) - Specialty Option
Health and Human Sciences	FSHS - 500 - International Experience in Family Studies and Human Services
Technology & Aviation	PPIL - 387 - Crew Resource Management I

    No items were needed to move to standard process. The projected term will be updated as needed in these proposals and they will be moved forward.

8. Posthumous degree requests:
    December 2019, Marques Ryan Jozefowicz, Doctorate in Chemical Engineering, Graduate School
    May 2020, Chandler Jeffery Hutcheson, BS Elementary Education, College of Education

    A motion was made by Easton and seconded by Von Bergen to approve these requests. Motion carried.

9. Ongoing Business – Updates
    A. Proposed revision to University Handbook, Section F103 – transfer students (see email attachment)
        Easton provided an update on this item. This proposal was approved by AAC and sent to Exec, but was sent back. However, after discussion between various parties, the original proposal will move forward to next steps and then further changes to that policy will be reviewed later down the road. Implementation, if approved by Faculty Senate in December, would be for Fall 2020.
    B. Graduating with Research
        No update on this, but there is still interest if it is rigorous enough. Currently there's a certificate being provided students when they get involved. It's great to get students involved; however, it was

the consensus that having two different layers is not significant enough and that one path would be better received. Easton will report this feedback to Marshall for any future work on a proposal.

    C. University-wide concurrent Bachelors and Masters degrees
This university-wide proposal is on hold until the new Registrar is in place and it can be researched. This will come back to committee for discussion later on. At this time, if units have proposals for concurrent degrees, they are welcome to submit them through the standard approval process.

    D. Approval, Routing, and Notification procedures for Course and Curriculum changes
Due to the overwhelming amount of curricular work this semester, the document has not been worked on recently. The plan will be to review it and discuss it in January.

10. Committee Reports and Curriculog updates
    A. ARPS (Academic Records, Processes and Systems Committee) *Need a new representative. Easton will attend for the time being.
    B. CAPP (Committee on Academic Policy and Procedure) – Almes
       No report.
    C. Curriculog Team
       No report.
    D. University Library Committee – Vardiman
       No report.

11. Announcements/for the good of the University
    A. University-wide excused absence policy is being worked on. FAC is taking lead on this, but AAC will be asked to provide input. Lively discussion was had about this.
    B. Follett/Canvas. Easton reported there have been discussions between FSCOT and Follett relating to implementation of some advanced book purchasing software into Canvas. They would like to form a small working group to discuss how the book store and other text book companies interact with K-State faculty, students, and systems. FSCOT is taking lead on this, but members from AAC, FAC, and those who work with alternative textbooks proposals will be included. AAC is asked for two or three volunteers. Maseberg-Tomlinson, Tanona, and Sevin are willing to serve.
    C. Charge/purpose of FS Academic Affairs committee. Precipitating from conversation and comments made at the Faculty Senate meeting this month, the role and purpose of this committee was discussed. Consensus was communication is key related to impacts. If a proposal comes before this committee and it is determined communication hasn't happened with impacted units, we should request those occur and, if necessary, help facilitate those conversations. The sum up is this committee will do its best to put forward a viable proposal. If, at times, this committee believes sufficient discussion has occurred at this level and it needs Faculty Senate action, it will perhaps include background information to senators when that kind of a proposal is approved and is moving forward.
    D. K-State 8 tag review. Niehoff reported that the Ethical Reasoning tag has been reviewed this semester. After discussion it was agree a report will be provided to this committee outlining the results. There was some discussion of how to remove a number of tags at the same time for future. If this is the *only* change being made to the course, it may be possible to identify a bulk method route for a single prefix/department. This would limit search capabilities with archived changes in the system. Someone would need to search by prefix and not a prefix and number. Additionally, this would be an exception. The removal of the tags would still go through standard process.
    E. Online course descriptions. Niehoff raised the topic of short course descriptions for online courses. This is a topic that will likely need future discussion. It was inquired if the University is hurting itself by making descriptions shorter. A few ideas were brainstormed.

12. The meeting adjourned at 5:19 pm

Next meeting: Tuesday, December 17, 2019; 3:30 pm; 2047 Business Building