

MINUTES
Faculty Senate Academic Affairs
November 5, 2019, 3:30 pm
Business Building, room 2047

Present: Kelli Almes, Spencer Clark (Zoom), Teresa Douthit, Todd Easton, Mark Linville, Jason Maseberg-Tomlinson, Michael McGlynn, Carol Sevin, Scott Tanona, and Don Von Bergen

Absent: Ignacio Ciampitti and Alex Hornung

Proxies: Don Von Bergen for Phil Vardiman

Liaisons: Shannon Castleberry (Registrar's Liaison (Zoom)), Brian Niehoff (Provost's office)

Guests: Chance Lee and Houston Gibson

1. The meeting was called to order at 3:34 pm.
2. The October 22, 2019 minutes were approved as submitted.

Course and Curriculum Proposals - Changes listed below were approved at the college or graduate level at least 10 days prior to this meeting.

3. New Curriculum proposal

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:830/form>

Education	Certificate in Nonprofit Leadership Studies
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A motion was made by Easton and seconded by Maseberg-Tomlinson to approve the new certificate.

Discussion: There was a clarification question about distance offerings. There are two courses now available online and more to come in the future, yet Curriculog said "no distance." This will be corrected. There was a suggestion to shorten the catalog description in a couple minor ways. This was accepted by unit. The sentence will be removed that begins with "the rapidly-growing nonprofit sector is ...". Also, the second sentence was shortened and a redundant phrase was removed. There was also a sentence that was clarified in the rationale.

There was some discussion about the prerequisites in the core courses and whether students who have trouble completing the minor will be able to complete the certificate. This is a problem with other certificates as well. It was recommended that in future the prerequisites in these LEAD courses be reconsidered, perhaps making them recommended requisites rather than required.

Motion carried.

4. Course Proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:829/form>

Agriculture	ATM - 331 - Professional Practice for Agricultural Technology Managers ATM - 497 - Undergraduate Research Experience ATM - 515 - Emerging Topics in Agricultural Technology Management ATM - 536 - Agricultural Technology Management Capstone Project HORT - 300 - Plants and Society HORT - 591 - Small Farm Practicum
Architecture, Planning and Design	CDPLN - 702 - Community Engagement CDPLN - 704 - Community Leadership and Capacity Building CDPLN - 706 - Economic Development Strategies and Programs

	<p>CDPLN - 707 - Evaluations of Organizations & Programs CDPLN - 708 - Government, Politics and Community Development CDPLN - 709 - Housing and Development Programs CDPLN - 711 - Immigrants in Communities CDPLN - 712 - Sustainable Communities CDPLN - 713 - Nonprofit Management CDPLN - 714 - Introduction to Native Community Development CDPLN - 716 - Building Native Communities and Economic Capacity LAR - 646 - Community Engagement Studio LAR - 740 - Advanced Studio PLAN - 741 - Special Studies in Planning</p>
Arts and Sciences	<p>AERO - 110 - The Foundation of the United States Air Force – Heritage and Values (<i>approved by AAC on 10-1</i>) AERO - 111 - The Foundation of the United States Air Force – Heritage and Values AERO - 210 - Team and Leadership Fundamentals AERO - 211 - TEAM AND LEADERSHIP FUNDAMENTALS AERO - 215 - AFROTC Field Training AERO - 411 - Aerospace Studies/Civil Military Relationships ART - 365 - Introduction to the Ceramics Spectrum ART - 375 - Intermediate Metals & Jewelry ART - 400 - Visual Communication Design III: Storytelling in Design ART - 420 - Visual Communication Design IV: Design and Context ART - 531 - Advanced Studies in Ceramic Studio ART - 565 - Progressive Pots: Subversive Surfaces & Functional Fancy ART - 576 - Visual Communication Design Capstone I: Research ART - 580 - Visual Communication Design Capstone II: Project ART - 590 - Design for Digital Media II ART - 599 - Drawing Topics II BIOL - 100 - Biology First-Year Orientation BIOL - 401 - Organismic Biology BIOL - 441 - Human Body I BIOL - 442 - Human Body II BIOL - 461 - Phage Hunters I BIOL - 462 - Phage Hunters 2 BIOL - 580 - Molecular Biology of Genes and Genomes GEOG - 440 - Spatial Analysis of Surface Water Hydrology MC - 110 - Mass Communication in Society MC - 210 - Visual Communication in Mass Media MC - 301 - Introduction to Media Production MC - 316 - Data Journalism MC - 331 - Digital Photography for Mass Media MC - 341 - Media Design and Data Visualization MC - 360 - Theories in Strategic Communication MC - 370 - Social Media in Strategic Communications MC - 380 - Strategic Communication Strategy and Planning MC - 396 - Strategic Communication Research MC - 404 - Public Affairs Reporting MC - 406 - KKSU-TV News Reporting MC - 410 - Sports Reporting MC - 416 – Photojournalism MC - 426 - Magazine Writing, Editing and Design</p>

	MC - 466 - Law of Mass Communications MC - 470 - Advertising Account Management MC - 471 - Advanced Production MC - 472 - KKSU-TV News Production MC - 475 - Military Strategic Communications MC - 477 - Travel and Tourism Strategic Communications MC - 479 - Sports and Strategic Communications MC - 502 - Strategic Communications Case Studies MC - 504 - Social Media News Strategies MC - 564 - History of Mass Communication MC - 572 - Global Mass Communication MC - 573 - Ethics in Mass Communication PSYCH - 538 - Cross-Cultural Psychology SOCWK - 350 - Social Work with Criminal Offenders and Victims SOCWK - 380 - Social Work and Intimate Partner Violence
Business Administration	MKTG - 555 - Sales Technology
Health & Human Sciences	KIN - 618 - Social Determinants and Cultural Competency in Public Health KIN - 619 - Health Policy & Administration – <i>approved by GC with no edits (these go with the new BS in Public Health)</i>

A motion was made by Sevin and seconded by McGlynn to approve the APD courses. Discussion: Houston Gibson was present to answer questions.

LAR 740 – There was a question about the tags. The Ethical Reasoning tag does not seem warranted. Confirmation was received from Department they are fine with dropping the Ethical Reasoning tag and keeping the Aesthetics tag.

CDPLN 713 – A suggestion was made to remove the following sentence from the course description: “Focus: growth of the nonprofit sector and impact on the community as a source of citizen empowerment.” This change was acceptable.

CPLN 714 – A suggestion was made to remove the portion of the sentence “is a base knowledge course for students currently working with native communities. Students taking this course....” This change was acceptable.

CPLN 702. There was question about the comment regarding overlap. Gibson responded this has been discussed and is no longer an issue. This is a Great Plains IDEA course and was a topics course which is being given a permanent number.

Motion carried to approve the APD courses with suggested edits, including the removal of the Ethical Reasoning tag from LAR 740.

A motion was made by Maseberg-Tomlinson and seconded by Almes to approve the AG courses. Discussion: There was a question about HORT 591 having an ethical reasoning tag. After further discussion, no changes were requested. Motion carried.

A motion was made by Easton and seconded by Tanona to approve AERO courses. Discussion: There was question about AERO 111. Should it have 110 as a pre-req? There was a question about the titles for 110 and 111. Also, 210 and 211 are one-hour courses and they have K-State 8 tag on each, but it doesn’t seem apparent how the courses will meet these. There were further questions. Easton moved and it was seconded to table the AERO courses. All were in favor of tabling these until further information can be learned. Motion carried to table.

A motion was made by Tanona and seconded by Easton to approve the ART courses. Discussion: ART 590. Removed wording “or permission” since that is implied and not necessary. Motion carried with minor edit.

A motion was made Tanona and seconded by Easton to approve the BIOL courses as listed. The Pre-req in 442 needs fixed as it still says 341, but should have been updated to match the course number changes. There was a concern voiced over moving 441/442 from 300 level courses to 400 level-course. It was noted that rigor has increased and this seems appropriate. Motion carried with minor amendment to pre-req number in 442.

A motion was made by Easton and seconded by Maseberg-Tomlinson to approve the GEOG course. Some concern noted. Motion carried.

A motion was made by Tanona and seconded by McGlynn to approve PSYCH/SOCWK courses. Short title on SOCWK 380 was recommended to be changed. We will email Don Kurtz to get an updated short title for that one. Motion carried.

A motion was made by Easton and seconded by Almes to approve the Business Admin course: MKTG 555. A suggestion was made to remove the following sentence from the course description: “The class will be 100% lecture.” It was noted that is not really appropriate for the description as the method of instruction and it is marked in the component section, as it should be. The Pre-req wording was also suggested to be changed. It seems both are required so having an “and” in between rather than two sentences was suggested. Motion carried with minor edits. Update: this was confirmed with the unit.

A motion was made by Easton and seconded by Almes to approve the HHS courses. Motion carried upon confirmation of Grad Council approval. Update: courses approved by GC with no edits.

A motion was made by Tanona and seconded by Easton to table the MC courses and invite someone to attend the next meeting to help explain and justify the need for the social sciences tag. Motion carried to table.

5. Curriculum proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:830/form>

Agriculture	Agricultural Technology Management (B.S.)
Business Administration	Data Analytics Certificate International Business Certificate Investment Management Certificate Professional Strategic Selling Certificate (PSS)
Education	English and Journalism (EDENJ) Teacher Licensure Program Journalism (EDJOR) Teacher Licensure Program

A motion was made by Douthit and seconded by Tanona to approve the Ag curriculum proposal. Discussion: It was commented that it was appreciated that the electives list was included with the Curriculog information so all are aware of those. Motion carried.

A motion was made by Easton and seconded by Almes to approve the Business Administration curriculum proposals. Discussion: International Business Certificate. It doesn’t appear they contacted GEOG about their changing GEOG 100 from a core to an elective, as well as the foreign language requirement change.

It was moved and seconded to table this proposal to get further information regarding impact. Motion carried to table. Motion carried to approve the other Business curriculum changes.

A motion was made by Easton and seconded by Almes to approve the Education curriculum proposals. Discussion: There was concern over lack of information about what specifically Journalism's request was regarding their courses. Tanona moved and it was seconded to table both curriculum proposals for further information about Journalism's request to Education. Motion carried.

6. Expedited Proposals approved by colleges: none at this time

7. Follow up on BS in Public Health after Oct. 29 Exec meeting

Easton provided an update on the BS in Public Health. Conversation continued after the FS Executive Committee met on Oct. 29th and the result was further agreement HHS and AS. An amendment was presented as follows:

- Add BIOL 330 Public Health Biology | Credits:3 to the core requirements and increase the credit hours to 37.
- Remove BIOL 330 Public Health Biology | Credits:3 from the general public health concentration area
- Decrease the number of free electives from 33-35 to 30-32.

This amendment was brought forward for this committee's action. Easton moved to approve amendment. Seconded by Tanona. Motion carried. The motion will be presented during the FS meeting during this committee's report. A motion was made by Almes and seconded by Von Bergen to have the motion on the degree and the amendment presented together at Faculty Senate meeting. Motion carried.

It was also conveyed that a secret ballot has been requested at the Faculty Senate meeting for this item. The details of why this request was made were shared with the committee and will also be discussed during Faculty Senate.

8. **Due to the time, all further items will be addressed during the November 19th meeting.**

Committee Reports and Curriculog updates

- A. ARPS (Academic Records, Processes and Systems Committee) *Need a new representative
- B. CAPP (Committee on Academic Policy and Procedure) - Almes
- C. Curriculog Team
- D. University Library Committee – Vardiman

9. Ongoing Business – Updates if any

- A. Proposed revision to University Handbook, Section F103 – transfer students
- B. Graduating with Research
- C. University-wide concurrent Bachelors and Masters degrees
- A. Approval, Routing, and Notification procedures for Course and Curriculum changes

10. Announcements/for the good of the University

Sevin shared links to the library's survey about their print and tangible collection and asked members to please share and discuss with departments and get in touch with their library contact (link below) to be included in the next steps of curating our collection.

- Survey - https://kstate.qualtrics.com/jfe/form/SV_0e7qkoz5NuG4513
- Context is in the K-State Today article - <https://www.k-state.edu/today/announcement/?id=58385>
- Library Contacts - <https://www.lib.k-state.edu/library-contacts>

11. Meeting was adjourned at 5:09 pm

Next meeting: Tuesday, November 19, 2019; 3:30 pm; 2047 Business Building