

MINUTES
Faculty Senate Academic Affairs
October 1, 2019, 3:30 pm
Business Building, room 2047

Present: Kelli Almes, Ignacio Ciampitti, Spencer Clark, Teresa Douthit, Todd Easton, Mark Linville, Jason Maseberg-Tomlinson, Carol Sevin, Scott Tanona, Phil Vardiman, Don Von Bergen

Absent: Alex Hornung, Michael McGlynn

Liaisons: Shannon Castleberry (Registrar’s office), Brian Niehoff (Provost’s office)

Guests: Duane Dunn

1. Von Bergen called the meeting to order at 3:30 pm
2. The September 17, 2019 minutes were approved as submitted.
3. Course and Curriculum Proposals
 Changes listed below were approved at the college or graduate level at least 10 days prior to this meeting.

A. Tabled course proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:749/form>

Veterinary Medicine	DMP - 313 - Introduction To Epidemiology DMP - 314 - Introduction To Environmental Health
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These will continue to be tabled until the following meeting so the various units can discuss and these, along with the upcoming degree program, can all be discussed at next meeting.

B. Course Proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:788/form>

Arts and Sciences	AERO - 110 - The Foundation of the United States Air Force – Heritage and Values ART - 320 - Water Media ART - 572 - Drawing Topics I
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A motion was made by Tanona and seconded by Ciampitti to approve the proposed courses. A few comments were made about ART 572 related to the title and description. Motion carried.

C. Expedited Proposals approved by colleges:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:789/form>

These proposals do not require approval unless one is deemed to be standard instead of expedited.

Agriculture	HORT - 375 - Landscape Plants II HORT - 560 - Vegetable Crop Production PMC - 210 - Intro to Outdoor Recreation
Business Administration	MKTG - 570 - Advanced Selling
Education	EDCI - 300 - Principles of Coaching LEAD - 405 - Leadership in Practice General Business Administration (B.S.) via Distance Education Professional Strategic Selling (BSBA)

There was question about the Professional Strategic Selling BSBA and whether it should be standard process. After thorough discussion it was the consensus that the proposal was actually fine going through the expedited route.

4. Ongoing Business

- A. Amendment to Policy on Standard Class Meeting Times - Summer Schedule (CAPP) – Duane Dunn
There was a brief recap of the discussion up to this point. Challenges of running summer school schedule were discussed. Non-standard time requests for courses during the year come through CAPP as part of their routine work; however, summer courses are often more difficult. A memo was provided to AAC that outlines the request to insert the summer schedule into the Standard Class Meeting Time Policy. Questions and comments were answered. It was re-emphasized that faculty can still make a request for a non-standard meeting time during the summer, but having this schedule in place should reduce the number of those. A motion was made by Easton and seconded by Almes to approve the proposal. Motion carried. This will move forward to Faculty Senate for action in November.
- B. University-wide concurrent Bachelors and Masters degrees
No update.
- C. Updates to Approval, Routing, and Notification procedures for Course and Curriculum changes
Todd presented the updated document that has been worked on by he, Candace, and Jenny Bormann for over a year. Edits are likely needed before it's ready for Faculty Senate's action. There are some policy changes included in the revisions and he reviewed these with committee members. He asked for feedback and edits that need to be made back before the next meeting. He will also get CAPP, Registrar, and provost input. It was noted that courses for the DVM only do not go through Grad Council, but come directly to FSAAC. There should also be a note included about contacting Library staff to verify needs when proposing new degree programs, etc.

5. Announcements/for the good of the University

- A. Niehoff thanked all for their feedback at the last AAC meeting regarding online courses having substantive student-faculty interaction. He will also take the conversation to associate deans.
- B. A new BS in Public Health is coming forward from Health and Human Sciences. There has been a question about whether this is interdisciplinary and if it is following the correct routing procedures. After lengthy discussion, it was the consensus there is not a concrete definition for interdisciplinary program; however, based on the current policy these are programs that involve units from two or more colleges. Budget is definitely considered. A variety of comments were made. It was highlighted too that if a large percentage of courses from a college are being used in another college's program, conversation needs to occur. In light of the new budget model, we all want to be thinking of efficient ways to run programs as well as helping each other. Multi-disciplinary programs are often within the same college, especially if it's Arts and Sciences, since that is a large college. The question came back as to whether this particular degree program should be routed through the Interdisciplinary Process.... It does not seem to be. It does seem the last sentence of the rationale in that proposal needs reworded. Main thought should be how can we make this a better program. Good communication, early on in the creation of a program, and being efficient will continue to be important. The goal and hope is to bring new students to campus, not to cannibalize another college's students. It was agreed by the majority, by a voice vote, that the routing of the BS in Public Health is following the correct path. Further conversation between A&S, Ag, and HHS was encouraged as it comes forward either for this proposal, or for further curriculum changes to the degree once approved.

6. The meeting was adjourned at 4:57 pm.

Next meeting: Tuesday, October 15, 2019; 3:30 pm; 2047 Business Building