MINUTES
Faculty Senate Academic Affairs Meeting
March 24, 2020, <mark>3:00 pm</mark>

Present: Kelli Almes, Spencer Clark, Teresa Douthit, Todd Easton, Mark Linville, Jason Maseberg-Tomlinson, Michael McGlynn, Scott Tanona, Phil Vardiman, and Don Von Bergen
Absent: Ignacio Ciampitti, Alex Hornung, and Carol Sevin
Liaisons: Kelley Brundage, Shannon Castleberry, and Brian Niehoff
Guests: Tanya González, Hannah Heatherman, Bente Janda, Ali Karamali, Jeannie Leonard-Brown, Jansen Penny, and Don Saucier

1. Von Bergen, called the meeting to order at 3:02 pm and provided some pointers on Zoom participation.

2. The March 3, 2020 minutes stood approved as submitted.

3. Tabled course and/or curriculum proposals
    To view full proposals, see the Curriculog Agenda: https://kstate.curriculog.com/agenda:957/form

Business Administration	ACCTG - 331 - Intermediate Accounting and Analytics I
	ACCTG - 413 - Accounting Information Systems
	ACCTG - 432 - Managerial Reporting
	ACCTG - 433 - Intermediate Accounting and Analytics II
	ENTRP - 340 - Introduction to Entrepreneurship
	ENTRP - 350 - Technology and Innovation Management
	ENTRP - 440 - Entrepreneurship
	GENBA - 195 - CAT Community Connections
	MKTG - 430 - Brand Marketing
	SALES - 499 - Sales Practicum
	SALES - 542 - Fundamentals of Professional Selling
	SALES - 560 - Sales Force Leadership
	SALES - 561 - Sales Negotiation
	SALES - 562 - Key Account Management
	SALES - 563 - Cooperation Selling
	SALES - 565 - Customer Relationship Management
	SALES - 570 - Advanced Selling

A motion was made by Von Bergen and seconded by Easton to bring the courses above back to the table. Approved.

There was discussion surrounding GENBA 195, but mainly regarding information found in the syllabus. The concern, when reading through the syllabus, is that the course is for 1st semester freshman, but those students are also expected to be in SALES 542, which is a junior/senior course. Thoughts were to reduce that particular SALES course number to a lower level and perhaps removing the 400-level pre-req. There was no objection to the GENBA course, but it seemed the college needs to discuss the overall changes to their SALES courses and discuss the CAT community as it pertains to these courses. Von Bergen will follow up with the unit on the comments made here today. It was reiterated that the syllabus is not what we're approving.

Motion carried to approve GENBA 195. Motion carried to approve all other courses from Business Administration.

Course and Curriculum Proposals - Changes listed below were approved at the college or graduate level prior to this meeting unless otherwise indicated.

4. Standard Course Proposals:
   To view full proposals, see the Curriculog Agenda: https://kstate.curriculog.com/agenda:958/form

Agriculture	HORT - 650 - Agrarian Traditions: Literature Shaping Modern Food Movements
Arts and Sciences	ENGL - 767 - Literary Editing and Publishing
Veterinary Medicine	VAP - 891 - A&P Veterinary Medicine Elective Graded
	VAP - 892 - A&P Veterinary Medicine Elective Cr/NC
	VDMP - 892 - DMP Veterinary Medicine Elective Cr/NC

A motion was made by Von Bergen to approve all the courses as listed above. Seconded by Easton. Discussion:
HORT 650. Von Bergen reported a minor edit was made to the requisites field for clarification after contacting the proposer for approval. The edit was made in Curriculog.
There was a brief question on the Vet Med courses.

Motion carried; all courses were approved.

5. Expedited Proposals approved by colleges/Grad Council:
   To view full proposals, see the Curriculog Agendas: https://kstate.curriculog.com/agenda:959/form and **https://kstate.curriculog.com/agenda:968/form**
   These proposals do not require approval unless one is deemed to be standard instead of expedited.

Arts and Sciences	College Basic Requirements
	BIOL - 101 - Concepts of Biology
	BIOL - 541 - Cell Biology
	Economics B.A./B.S.
	MUSIC - 250 - Introduction to Music
	Music (B.A.)
	Music Education (B.M.E.)
	Music Minor
Education	PhD Curriculum and Instruction
Engineering	BAE - 450 - Off Road Machine Power Components
	Computer Science (B.S.)
	Environmental Engineering (ENVE) (B.S.)
Health and Human Sciences	PFP - 595 - Capstone in Personal Financial Planning
Technology & Aviation (Polytechnic):	**https://kstate.curriculog.com/agenda:968/form**:
	CMST - 216 - Digital Media I
	CMST - 499 - Advanced Topics in Computer Systems Technology
	COT - 299 - Problems in Arts, Sciences, and Business
	DIGME - 256 - Digital Literacy
	ETA - 292 - Problems in Engineering Technology
	ETB - 492 - Advanced Problems in Engineering Technology
	MET - 462 - Senior Design Project I

Easton made a motion to move the BS in Computer Science to a standard process due to impact with Business Administration. Approved. This curriculum proposals will also need to be held until the new ENTRP courses from Business are approved.

A question was raised about the economics BA/BS proposal and the MATH pre-req in one of the statistics courses that had been changed in the curriculum. After discussion, it was agreed the expedited path is correct, however, members would still like follow up to occur on the question before finalizing it. Motion was made by Easton to table the BA/BS in Economics until verification can be made with Econ and/or the Stat department. Seconded by Von Bergen. Motion carried.

6. A motion was made and seconded to approve the December 2019 graduation list as submitted by the Registrar's office. Motion carried.

7. Unfinished Business
   A. Approval, Routing, and Notification manual discussion –
      Easton reported he has not had feedback from CAPP. Registrar and Provost office would still like to give feedback and considering the circumstances the university is undergoing, it was agreed that having more time for feedback is reasonable. The idea is this will be back on the agenda in late April or first May meeting. It is still hoped to have this in place for use in the Fall.

8. Announcements/for the good of the University
   A. FS elections ongoing – election of AAC chair(s) later this semester
      Members were reminded there is a need for a new co-chair for the 20-21 year. Von Bergen has offered to continue to chair or co-chair if that is the committee's desire. An election will occur in May.
   B. A/Pass/Fail and Cr/NCr grading options
      There was considerable discussion surrounding the change to online learning due to COVID-19 and the impact to students and their grades. Niehoff reported the deans met a week ago and stated they wouldn't be altering the process; however, after much feedback and request, they met again yesterday and this is now under discussion. Several committee members, invited guests, and liaisons weighed in and listened to feedback. Many universities around the country are having these same conversations.

      Several thoughtful questions and comments were made regarding both the A/Pass/Fail and Cr/NCr options. This is a student opt-in decision; however, the date for when students opt in can be adjusted. Given the circumstances, this will be a decision administration needs to make. It was recommended to be as flexible as possible while considering the best outcome for our students, however, unintended consequences may occur and need considered.

      All agreed this is a very complex issue. Not all will be happy, whatever the decision, but consultation has been occurring.

9. Meeting adjourned at 4:28 pm

Next meeting: Tuesday, April 7, 2020; 3:00 pm; Zoom ID: 442 684 782