

**MINUTES**  
**Faculty Senate Academic Affairs**  
**February 18, 2020, 3:00 pm**  
**Business Building, room 3042**

**Present:** Kelli Almes, Ignacio Ciampitti, Spencer Clark, Teresa Douthit, Todd Easton, Mark Linville, Jason Maseberg-Tomlinson, Michael McGlynn, Carol Sevin, Scott Tanona, Phil Vardiman, and Don Von Bergen

**Absent:** Alex Hornung

**Visitors:** Houston Gibson, Scott DeLoach, Graham Leach Krouse, Lou Benjamin

**Liaisons:** Kelley Brundage and Brian Niehoff

1. Easton called the meeting to order at 3:01 pm
2. The February 4, 2020 minutes were approved as submitted.

**Course and Curriculum Proposals - Changes listed below were approved at the college or graduate level prior to this meeting unless otherwise indicated.**

3. New degree program proposal:

**To view full proposals, see the Curriculog Agenda:** <https://kstate.curriculog.com/agenda:942/form>

Arts and Sciences	Applied Computer Science B.A./B.S.
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Based on full discussion being desired at today's meeting, a motion was made by Easton and seconded by Maseberg-Tomlinson to approve the new degree program.

There was a concern submitted about the hours not meeting KBOR requirements for a major. This was the language shared from the KBOR policy manual in Chapter III, Section A. 9 about degree requirements:

- (2) "Baccalaureate degree" means a degree:
  - (a) Requiring the equivalent of at least four academic years of full-time postsecondary study consisting of courses totaling a minimum of 120 semester credit hours in the liberal arts, sciences or professional fields.
  - (b) Incorporating in its program design the equivalent of two or more academic years of full-time study consisting of courses totaling a minimum of 60 semester credit hours from institutions that have a majority of degree conferrals at or above the baccalaureate level, and a minimum of 45 semester credit hours in upper division courses. Institutions are not permitted to make programmatic exceptions, except as authorized in paragraph 2(e). Institutions may make a limited number of exceptions from the 60-hour requirement for individual students, up to a maximum of 6 hours.
  - (c) The degree shall require distinct specialization, i.e., a "major," which should entail approximately the equivalent of one academic year of work in the main subject plus one academic year in related subjects, or two academic years in closely related subjects within a liberal arts interdisciplinary program.

Other general concerns were discussed such as the name of the degree and number of credit hours in computer science. There were arguments provided about other A&S degrees in existence and what is necessary to fulfill the requirements. It was believed there needs to be approximately 60 hours in the major area. Members tried to calculate the total hours, but it didn't seem clear. It seems there is an approximate amount of credit hours for one academic year, but the concern was about the other half. Lengthy discussion ensued. Changes were recommended and it seemed agreeable by the college to work

on these and submit the revisions by the end of next week after confirming approval from the departments.

Tanona moved to defer the degree back to the college with the understanding edits will be made and submitted to FSAAC in time for a vote at the March 3<sup>rd</sup> meeting and with the possibility of including this new degree proposal on the March 17<sup>th</sup> Faculty Senate agenda, if approved by this body. Easton seconded the motion. Motion carried. Brief discussion occurred regarding the type of motions made.

4. Standard course proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:943/form>

Agriculture	AGCOM - 635 - Advanced Multimedia Production in Agriculture and Food AGRON - 620 - Applied Crop Physiology AGRON - 635 - Soil and Water Conservation AGRON - 720 - Nutritional Improvement of Food Crops AGRON - 843 - Advanced Forage Management FDSCI - 711 - Flavor Chemistry FDSCI - 712 - Food Packaging FDSCI - 840 - Public Health Practice
Architecture, Planning and Design	PLAN - 707 - Writing and Thinking the City PLAN - 718 - Principles and Strategies of Community Change PLAN - 730 - Planning Professional Practice PLAN - 801 - Knowledge Methods PLAN - 812 - Planning Theory & Law PLAN - 836 - Plan Making
Arts and Sciences	ART - 650 - Advanced Painting Topics ART - 653 - Advanced Painting Topics III ART - 661 - Advanced Painting Methods II ART - 667 - Ceramic Design Studio ART - 682 - Metals & Jewelry Workshop ART - 686 - Advanced Studies in Ceramic Studio ART - 687 - Ceramics Capstone ECON - 730 - Applied Econometrics ENGL - 227 - Video Games as Literature ENGL - 326 - Introduction to Digital Humanities GEOG - 122 - Introduction to Physical Geography: Earth Systems Science Laboratory GRMN - 500 – K-State in Berlin HIST - 101 - Western Civilization I: Ancient Greece to Early Modern Europe HIST - 333 - War and Conquest in Hispanic America SOCWK - 468 - Community Activism and Social Change
Education	DED - 075 - Orientation to Teacher Education at KSU DED - 420 - Honors Project
Health and Human Sciences	CNRES - 799 - Practicum in Conflict Resolution FASH - 600 - Soft Goods Supply Chain Management FASH - 610 - Computer-aided Design of Fashion FASH - 625 - Sustainable Fashion Business FASH - 650 - Fashion Studies Study Tour FASH - 655 - Flat Pattern FASH - 670 - Pre-production Technologies FASH - 695 - Draping FNDH - 635 - Sports Nutrition

	FNDH - 958 - Critical Experiences in Industry Research
Veterinary Medicine	CS - 786 - The Learning Curve of Equine Practice VCS - 892 - CS Veterinary Medicine Elective Cr/NC

Easton moved, Von Bergen seconded to approve the APD courses. Huston Gibson was present to answer questions as needed. It was noted that PLAN 707 was held at the Grad Council level to confirm English was notified of the course. Gibson had a letter confirming notification and it will be shared with Grad Council so it can be attached in Curriculog. Committee members were fine with moving the course forward with the condition that Grad Council approves.

There were edits suggested for PLAN 718, 801, and 812. The information in the first sentence referring to lecture and/or seminar should be removed from each of the courses. There was no objection to this minor change and Gibson agreed as well. Easton moved to amend the courses as stated above, Tanona seconded the motion to amend. Motion carried. The courses were approved as amended.

Easton moved, Douthit seconded to approve the AG courses. Motion carried.

Easton moved, Tanona seconded to approve the A&S courses. There was a question on ART 653 about the prerequisites since the course description states specifically that this is a continuation of ART 652. It was believed ART 652 should be added to the prerequisite list. However, members recalled previous conversation about the last Art courses and there were reasons why the prerequisites did not include certain courses; therefore, this will be verified. It was also noted in the course description of several of the Art courses it refers to "graduating" seniors. During the previous conversation (12-17-19 FSAAC meeting) with the department head it was agreed to remove the word "graduating" and that edit will be made to these course descriptions as well. A couple of typos were noted in ART 661 and ART 687 that will be corrected. There was a request that KSU be replaced with K-State in GRMN 500.

Tanona moved to amend the above courses as discussed. Easton seconded. Motion carried to amend. The A&S courses were approved as amended.

Easton moved, Vardiman seconded to approve the ED, HHS, and Vet Med courses. Vardiman seconded. There was some frustration aired and brief discussion about the CS course. It was also noted the CS course should be in the expedited list below and it will be moved. Motion carried.

5. Standard curriculum proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:944/form>

Architecture, Planning and Design	Master of Regional and Community Planning (M.R.C.P.) Regional & Community Planning (Non-Baccalaureate MRCP)
Arts and Sciences	English (B.A.) Fisheries, Wildlife, and Conservation Biology B.A./B.S. Microbiology B.A./B.S. Modern Languages (B.A.) Social Work B.A./B.S.
Health and Human Sciences	Early Childhood Education (B.S.) Family and Consumer Sciences Teacher Licensure Program (B.S.) Financial and Housing Counseling Graduate Certificate - <b>discontinue</b>

Easton moved, Von Bergen seconded to approve the APD curriculum changes, with the condition that PLAN 707 is approved by Grad Council. There was a brief discussion about the MRCP hours going below 150. Motion carried.

Easton moved, Von Bergen seconded to approve the A&S curriculum changes. There was a question on the English BA changes and the file in Curriculog was difficult to read. A new file was requested to be uploaded. Motion carried.

Easton moved, Vardiman seconded to approve the HHS curriculum changes. There was conversation about certificate discontinuations and certificate requirements in general. Motion carried.

6. Expedited course and/or curriculum proposals approved by colleges/Grad Council:

**To view full proposals, see the Curriculog Agendas: <https://kstate.curriculog.com/agenda:945/form>**

These proposals do not require approval unless one is deemed to be standard instead of expedited.

Arts and Sciences	Statistics and Data Science B.A./B.S.
Business Administration	MKTG - 642 - Marketing Research
Health and Human Sciences	Hospitality Administration (M.S.)
Veterinary	CS - 786 The Learning Curve of Equine Practice

No objection; these will move forward.

7. New Business

A. SGA Resolution regarding Top Hat – discussion

SGA passed a resolution in opposition to Top Hat and other costly educational platforms. Many were aware of this. FS Leadership Council has had discussion on this and it was discussed during the FS meeting last week. FSCOT is working with those who use Canvas to produce some educational sessions to those who would like to utilize Canvas.

There was conversation here about the need to have technology that is accessible to students as well. It is an interesting topic that will have continued conversation. It also ties into future requirements that K-State will need to fulfill of providing students with an approximate cost for a course at the time they enroll. There was some information shared regarding the background for the creation of the SGA resolution. It was believed the language was stronger than it needed to be, but all agreed with the sentiment. It was recommended to look into the alternative textbook initiative as well.

B. Course syllabi in Curriculog – discussion

There was a request made to have syllabi required with new graduate courses. Fundamentally this is problematic due to academic freedom and the fact a syllabus is not part of the documentation required for the catalog and not part of what Faculty Senate gives final approval for. It was conveyed the most common issue in a syllabus is that policy may be stated incorrectly. Also, if it is a required document another host of issues come up. Perhaps noting this is for informational purposes and for college course/curriculum committee use only. Mainly it seems what is being looked at by upper level committees are the course objectives, etc. This is more of a business practice so it was agreed that language needs edited, if we want to include these in Curriculog, that identifies it's a sample syllabus for informational use and the files are not part of the official approval process. This information will be shared with the Curriculog Team as well so that Curriculog forms for next year can be updated over the summer.

It was the agreement of this body that the syllabus should not be “required”, but it can be requested if needed for additional information, or a request for the content that is needed can be made, such as

course objectives. Perhaps a shell or template could be worked if necessary to identify what is really being looked for.

8. Unfinished Business

A. Optional Syllabus statement regarding mental health

Easton moved, Von Bergen seconded to approve the optional syllabus statement. Motion carried. This will move forward to Faculty Senate for final approval and then submission to the Provost office.

B. Approval, Routing, and Notification (ARN) manual discussion

Easton reported he has not sent the document out to other bodies yet because after his meeting with ARPS it was clear additional changes were needed related to the process used to approve changes to departmental and college elective lists. Easton shared a revised process via email with committee members and asked for their feedback. This proposed process would be inserted into the ARN and follows much the same flow of a Systems Update request. There was brief discussion about what would occur if an error was found later. Also, having a form in Curriculog would be able to perhaps create some data about these lists. The consensus was to include the language as Easton had presented. He will include this process in the ARN and then continue on with the review process.

C. Graduating with Research

Easton shared his conversation with Marshall regarding what FSAAC committee members had desired. Based on that conversation, there will be no follow up to this right now; but certainly, it will be a topic in future either for this body or for a workgroup. It is obvious that having students be involved in research at the various levels is important.

9. Committee Reports and Curriculog updates

A. ARPS (Academic Records, Processes and Systems Committee) – Easton

Main discussion was related to the ARN manual and Easton shared that information above.

B. CAPP (Committee on Academic Policy and Procedure) – Almes

Almes shared the draft University Excused Absence Policy with members and that it will be on the FS agenda in March. She also shared that the mental health optional syllabus statement would likely be on the March FS agenda based on action taken today. The SGA resolution was discussed in CAPP as well as the news item about America first students. They discussed future implementation of providing estimated total course cost to student. Finally, the academic calendar was touched on.

C. Curriculog Team

No report.

D. University Library Committee – Vardiman

No report.

10. Announcements/for the good of the University

None.

11. The meeting was adjourned at 5:05 pm.

Next meeting: Tuesday, March 3, 2020; 3:00 pm; 2047 Business Building