

**MINUTES**  
**Faculty Senate Academic Affairs**  
**December 4, 2018, 3:30 pm**  
**Business Building, room 4061**

Present: Almes, Bormann, Chumachenko, Clark, Dunn, Easton, Hageman, McGlynn, Vardiman, Von Bergen

Proxies: Culbertson, Kennelly, Pitts

Liaisons: Brian Niehoff, Monty Nielsen

Guests: Bronwyn Fees, Gwen Ferdinand-Jacob

1. The meeting was called to order at 3:30 pm.
2. The October 16, 2018 minutes were approved as submitted.
3. Course and Curriculum Proposals  
 The majority of changes listed below were approved at the college or graduate level at least 10 days prior to this meeting, with the exception of items in 3.A. These are being processed at an accelerated pace.

**A. Special approval for PA program:** <https://kstate.curriculog.com/agenda:529/form>

Human Ecology	Master of Science – Physician Assistant Studies (NEW DEGREE PROGRAM)
New <i>Physician Assistant Studies</i> courses (37) associated with new MSPAS degree program	PAS - 700 - Applied Anatomy & Physiology with Lab PAS - 710 - PA Profession PAS - 720 - Evidence Based Medicine PAS - 721 - Medical Genetics PAS - 722 - Clinical Geriatrics PAS - 731 - Clinical Pediatrics PAS - 732 - Psychiatry & Behavioral Medicine PAS - 740 - Clinical Procedures I PAS - 741 - Clinical Procedures II PAS - 742 - Clinical Procedures III PAS - 750 - Physical Diagnosis I PAS - 751 - Physical Diagnosis II PAS - 752 - Physical Diagnosis III PAS - 760 - Diagnostics I - Laboratory PAS - 761 - Diagnostics II - EKG PAS - 762 - Diagnostics III - Radiology PAS - 770 - Applied Pathophysiology I PAS - 771 - Applied Pathophysiology II PAS - 772 - Applied Pathophysiology III PAS - 780 - Clinical Medicine I PAS - 781 - Clinical Medicine II PAS - 782 - Clinical Medicine III PAS - 790 - Pharmacology I PAS - 791 - Pharmacology II PAS - 792 - Pharmacology III PAS - 800 - Family Medicine I - SCPE PAS - 810 - Family Medicine II - SCPE PAS - 820 - Internal Medicine - SCPE PAS - 830 - Emergency Medicine - SCPE PAS - 840 - Pediatric Medicine - SCPE PAS - 850 - General Surgery - SCPE

	PAS - 860 - Behavioral Medicine - SCPE PAS - 870 - Women's Health - SCPE PAS - 890 - Geriatric Medicine - SCPE PAS - 891 - Orthopedics - SCPE PAS - 892 - Elective Experience I PAS - 895 - Summative
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Bormann made a motion and it was seconded by Hageman to approve the PAS courses above. Discussion: Bormann provided background for why this program and all the courses are moving forward at an accelerated pace. Easton discussed the detailed process of the steps it went through. The timeline was shared with members.

Various comments and questions were addressed. It was asked what SCPE stands for. This stands for “supervised clinical practical experience.” With that in mind it was asked if courses PAS 870 and 890 should also have the SCPE on them as well. Yes – that will be added. Additionally, the prerequisite didn’t seem to clearly define what expectations are. It was responded that more detailed information will be in the didactic handbook for the student. However, an additional sentence can be added in the Curriculog field where appropriate for these courses. It was mentioned that it is important to identify what will be displayed in the catalog, such as the specific curriculum and graduation requirements, along with a definition of what the didactic phase includes. This will be worked on in order to be included with the information Faculty Senate receives at their meeting next week.

Motion carried to approve the courses. A motion was made by Bormann and seconded by Almes to approve the new program. As requested, a document outlining the curriculum summary will be provided. Motion carried.

General discussion occurred regarding the accelerated path for this new curriculum as well as the overall future of the routing and approval process. Members brainstormed about online voting versus in-person meetings and so on. This is a fundamental conversation that will continue as the instruction manual and policies continue to be worked on this year.

B. New curriculum proposals:

**To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:513/form>**

Arts and Sciences	Concurrent Economics B.S./ M.B.A. (new) Intercultural Competence Certificate (new) Travel and Tourism Promotion Certificate (new)
Human Ecology	Community Health Certificate (new)

A motion was by Bormann and seconded by Easton to approve the new curriculum proposals. Motion carried.

C. Course proposals:

**To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:482/form>**

Arts and Sciences	ART - 385 - Illustration I (tabled previously) ART - 425 - Art for Elementary Schools (tabled previously) ART - 560 - Art for the Exceptional Individual (tabled previously) ART - 606 - Visual Art Administration & Leadership ECON - 730 - Applied Econometrics ECON - 881 - Topics in International Trade and Development Economics ENGL 430 – The Structure of English
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	ENGL 476 – American English GEOL 360 – Quantitative Methods in Geoscience HIST - 860 - Topics in International History MC 469 – Drone Photography and Video MUSIC 500 – Applied Recital POLSC - 250 - Environmental Political Thought: The Future of Food, Air, Water, and Soil (tabled previously) THTRE 235 – Introduction to the Art of Film THTRE - 810 - Survey of Research in Drama Therapy
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A motion was made by Bormann and seconded by Von Bergen to approve the course proposals. A question on the MC course was raised and answered. All the courses that were tabled from previous meetings with questions have had these answered. Motion carried.

D. Curriculum proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:483/form>

Arts and Sciences	Geology B.A./B.S. Music Education (B.M.E.)
Human Ecology	Kinesiology (B.S.)

A motion was made by Bormann and seconded by Von Bergen to approve the curriculum proposals. Motion carried.

4. Graduation list addition and Posthumous degree requests:

Graduation list addition: May 2018, BS, Business Administration, Kamm Kori – approved.

Posthumous degree request: Dec. 2018, BS, Engineering, Samantha Scott – approved.

It was noted these were approved electronically and will be on the FS agenda next week.

5. New Business

A. Academic Fresh Start and Forgiveness policies

Background: These are existing policies, approved by Faculty Senate in 2008. It is being proposed to add them to the University Handbook, Section F, along with other academic policies.

Bormann made a motion to approve placement of this policy in the University Handbook as section F2014. Hageman seconded the motion. Members spoke in favor of having this policy in the University Handbook. Motion carried. This will on the February Faculty Senate meeting for action.

6. Committee Reports and Curriculog updates

A. ARPS (Academic Records, Processes and Systems Committee)

No meeting in November. Will meet next week.

B. CAPP (Committee on Academic Policy and Procedure)

The committee met last week. One item of discussion was regarding dead week and existing policies. Another was cross-listed courses relating to not being subject to the retake policy. The final academic item, for which action was taken on, were two courses being removed from the group final exam schedule.

C. University Library Committee – McDiffett

No report.

7. Ongoing Business -

A. K-State 8 tag review

No update to this yet.

- B. Updates to Approval, Routing, and Notification procedures for Course and Curriculum changes  
Pending work right now (also see discussion above in these minutes related to process). Bormann noted there is a request to consider an expedited program approval process for new degrees. This would be the exception and not the rule. Overall conversation about expedited approval process occurred.

8. Announcements/for the good of the University

9. Meeting was adjourned at 4:52 pm

Next meeting: Tuesday, December 18, 2018; 3:30 pm; 4061 Business Building

**No MEETING JANUARY 8<sup>TH</sup>**