

MINUTES
Faculty Senate Academic Affairs
October 2, 2018, 3:30 pm
Business Building, room 2046

Present: Bormann, Clark, Culbertson, Easton, Hageman, McDiffett, McGlynn, Vardiman, Von Bergen
 Proxies: Almes, Kennelly, Pitts
 Absent: Chumachenko
 Guests: Di Murphy, Todd Goodson
 Liaisons: Brian Niehoff

1. Easton called the meeting to order at 3:30 pm
2. The September 18, 2018 minutes were approved as submitted.
3. Course and Curriculum Proposals

Changes listed below were approved at the college or graduate level at least 10 days prior to this meeting.

A. Course proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:456/form>

Education	EDSEC - 328 - Social Studies Colloquium I EDSEC - 428 - Social Studies Colloquium II
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A motion was made by Bormann and seconded by Clark to approve the courses. Discussion: Both courses have the same description; the recommendation is that there be some differentiation. In EDSEC 428, it was agreed to make a minor edit to denote it is a continuation of the first course. Also, the recommendation was to have the first course as a prerequisite to the second. Todd Goodson and Di Murphy were present to answer questions. Changes were agreed to and the motion carried to approve the course, with the changes.

B. Curriculum proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:457/form>

Education	EDBSC Biology Teacher Licensure Program EDBUS Business Teacher Licensure Program EDENG English Teacher Licensure Program EDESC Earth and Space Science Teaching Field EDJOR Journalism Teacher Licensure Program EDPEH PE/Health Teacher Licensure Program EDSPH Speech Teacher Licensure Program EDSST Social Studies Education Curriculum EDTEC Technology Teacher Licensure Program Physics (EDPHY) Teacher Licensure Program Secondary Education (B.S. in Education)
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Bormann moved and Hageman seconded to approve the curriculum proposals. Easton deferred to Di Murphy and Todd Goodson to explain the background of all of the changes. The secondary degree is being altered to lower the credit hour requirements, in compliance with the KBOR mandate of 120 credit hours. Many of the programs were over 120 hours. All of the licensure programs are being updated as well. The department did an overall review of the curriculum to determine other changes

that were needed as well. The Social Studies curriculum was questioned in relation to the hours. Goodson and Murphy were able to explain these in more detail. A couple of typos were noted in the overall BS secondary education file that will be corrected. Motion carried to approve.

4. Committee Reports and Curriculog updates

A. University Library Committee – McDiffett

An overview of Hale construction was provided along with the next steps. First floor should hopefully be completed by Fall 2019. There are interactive maps (Hale recovery). As was discussed in the spring, McDiffett will continue to evaluate the usefulness of having an FS Academic Affairs representative on that committee.

B. Curriculog – no report

5. New Business

A. Expedited changes

Lengthy discussion occurred regarding expedited changes and the mechanism used to approve these. No changes were recommended at this time. However, all members were encouraged to review these as they come through the approval process to be sure they meet the criteria of an expedited change. It was also agreed that those in the colleges should be diligent in their responsibility to review these as well.

6. Ongoing Business

A. K-State 8 tag review (handout)

The committee looked over a proposed policy related to K-State 8 tag review. At times, after a review, it may be determined a tag should be removed from the course. However, if there is disagreement over that assessment, there is currently no path for how to resolve the disagreement. The proposal outlines a possible policy and process for how to handle these specific cases. A couple additional policies proposed are to not have a two-credit hour course have two tags, but just one and that variable credit hour courses would only have one tag. All agree a set schedule for review of the tags is reasonable. Members discussed how often this should be completed, as it may not need to be on a four-year rotation.

Niehoff reported that over the next two years getting K-State 8 in order will be a high priority. It was noted that if those who teach a course with K-State 8 tags complete a self-assessment, so to speak, that could be helpful. It was also mentioned that perhaps a review could be tied in to college accreditation. The main motivation is to make sure the general education program is robust and effective and to be certain course numbers and descriptions are appropriate for the tags. The consensus was that the K-State 8 advisory council needs to get back up and running and there should then be discussion between that group and this committee about how to move forward. Members were asked to review the proposal and to share it with their colleagues as well to get their feedback. This item will continue on future agendas. It was suggested as well to invite Fred Burrack, office of assessment, to an upcoming meeting to get some more detail on course assessment and the like.

B. Updates to Approval, Routing, and Notification procedures for Course and Curriculum changes

Work has begun on the document, but it will take some time. Members discussed expedited proposals and impact reports. Colleges should ultimately be accountable for the proposals they put forward and making sure they are accurate and that impacts to other colleges are considered. Therefore, college course and curriculum committees need to be fully engaged in reviewing proposals.

7. Meeting adjourned at 4:48 Adjourn.

Next meeting: Tuesday, October 16, 2018; 3:30 pm; 2046 Business Building