

**MINUTES**  
**Faculty Senate Academic Affairs**  
**April 16, 2019, 2:30 pm**  
**Business Building, room 2046**

Present: Almes, Bormann, Easton, Hageman, Kennelly, McDiffett, Vardiman, Von Bergen

Absent: Pitts, Clark, Chumachenko, McGlynn

Proxies: Scott Tanona (proxy for Culbertson)

Guests: Todd Goodson; Jeff Ward

Liaisons: Shannon Castleberry and Brian Niehoff; Monty Nielsen

1. Todd Easton called the meeting to order at 2:34 p.m.
2. The April 2, 2019 minutes were approved as submitted.
3. Course and Curriculum Proposals  
 Changes listed below were approved at the college or graduate level at least 10 days prior to this meeting.

A. Tabled course proposal:

**To view full proposal, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:686/form>**

Education	EDSEC - 621 - Program Planning in Career and Technical Education
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A motion was made and seconded to bring EDSEC 621 back to the table.

Discussion: Todd Goodson indicated that decision to make this a variable 2 or 3 credit hour class to work with the 120-hour requirement; different sections would have different hours available.

Motion was made and carried to approve the course.

B. Course proposals:

**To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:686/form>**

Agriculture	ASI - 777 - Fresh Meat Technology ENTOM - 602 - Forensic Entomology ENTOM - 860 - Insect Genetics
Architecture, Planning & Design	IAPD - 431 - Visual Communications II INDD - 310 - INDD Digital Applications INDD - 320 - INDD Design Studio II INDD - 325 - Human Factors in Industrial Design INDD - 350 - Product Semantics INDD - 435 - INDD Design Studio III INDD - 440 - INDD Design Studio IV INDD - 500 - Materials and Manufacturing Processes
Arts and Sciences	AMETH - 550 - Practicing Social Justice ANTH - 364 - Archaeological Myths and Mysteries ART - 304 - Digital Illustration ART - 306 - Basic Digital Photography for Non-majors ART - 311 - Drawing II ART - 315 - Basic 3D Modeling & Printing ART - 529 - Color Printmaking Workshop MC - 478 - Entertainment and Strategic Communications MUSIC - 248 - Songwriting MUSIC - 493 - Music Business

	POLSC - 145 - World Politics POLSC - 155 - Introduction to Political Thought
Education	EDCI - 310 - Foundations of Education EDCI - 311 - Current Issues in Education: Global Perspective EDSP - 509 - Introduction to Autism Spectrum Disorders LEAD - 200 - Foundations of Leadership in Society
Engineering	CC - 310 - Data Structures and Algorithms I CC - 315 - Data Structures and Algorithms II CC - 410 - Advanced Programming CE - 212 - Elementary Surveying Engineering CIS - 415 - Ethics and Conduct for Computing Professionals CIS - 450 - Computer Architecture and Operations CIS - 531 - Introduction to Programming Techniques for Data Science and Analytics IMSE - 540 - Data Analysis for Industrial Engineers
Veterinary Medicine	MPH - 840 - Public Health Practice (cross listed course)

A motion was made by Bormann and seconded by Almes to approve the course proposals.

Discussion: IMSE 540 was separately discussed (see motion below).

A separate discussion was held for LEAD 200, which was for zero credit hours.

Another separate discussion was held for INDD 435 on whether the ethics tag was appropriate? Concern was that the ethics content was not implied in the title or description.

Discussion addressed both of the MUSIC classes and whether the description of the Music Business course was appropriate, and whether an aesthetic tag should be added to Songwriting.

Discussed that CE 212 (civil engineering) was removing a tag with the goal of reducing enrollment in the course ("physical sciences" tag).

With the MPH 840 course, Senator Bormann indicated we could pass the course, but all other cross-listed courses would also be impacted (may be a lag on when it will go to Faculty Senate). Questions arose as to whether we could just pass the change since other departments have been notified and received approval? Consensus was to pass the course, and then figure out the right procedure for the cross-listed course. **Update:** the other course approvals will be needed prior to MPH 840 going on to the FS agenda. Once all are approved at FS then the course title change will be made to all of them.

Motion: Senator Easton indicated that IMSE 540 was no longer going to be implemented as a new course; Senator Easton moved and Senator Kennelly seconded that IMSE 540 would be returned to the department; motion to return IMSE 540 to the department carried upon a vote.

Senator Bormann moved and Senator on Bergen seconded to table LEAD 200 to figure out the situation with the zero credit hours; motion carried upon a vote.

Senator Bormann moved and Easton seconded to table INDD 435 to address the ethics content; motion carried upon a vote. Motion carried.

Senator Easton moved and Senator Vardiman seconded to table MUSIC 248 and 493 to address the description/tag. Motion carried.

Motion was then made and passed to approve the rest of the course proposals (which were not already tabled/returned to department).

C. Curriculum proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:687/form>

Arts and Sciences	Minor in Music - Musical Theatre (Music majors only) (new) Minor in Music-Musical Theatre (THTRE majors only) (new) Political Science Minor Social Work B.A./B.S.
Engineering	Computer Science (B.S.) Computer Science Certificate (new) Industrial Engineering (IE) (B.S.)
Veterinary Medicine	Master of Public Health (M.P.H.)

A motion was made and seconded to approve the curriculum proposals; Easton moved and another Senator seconded to first discuss the minors in music-musical theatre to accommodate the visiting music faculty.

A later motion was made by Bormann to approve the rest of the curriculum proposals besides musical theatre (which was discussed earlier).

Discussion: A separate discussion was held for the two minors in music – musical theatre (to accommodate the visit from Jeff Ward). Ward indicated that the two separate minors would be to compensate each of the majors (music and theatre) with the other. Senator Todd Easton indicated his concern was that minors should exist regardless of a major. Ward indicated the two separate minors would exist based on the goals of the student. Senator Easton indicated his concern about giving a minor for the degree in which they are seeking. Ward indicated that there is currently a “concentration” in musical theatre (with a major in music), but not an outright major. Senator Bormann inquired if there were other minors on campus that are restricted to certain majors. Shannon C. from the Registrar’s office indicated she was not aware of any such restrictions. Senator Easton suggested a friendly amendment to make it a “Minor in Music - Musical Theatre” – the curriculum would be both sets of classes, without restrictions on who could obtain the minor (since people already majoring in this field could not obtain the minor).

Motion: Senator Bormann moved and Senator Easton seconded to table the minor in Music – Musical Theatre to make sure the course list could be properly updated; would not change course implementation date; motion carried.

Later discussion addressed that the political science minor should be clarified (with the 9 credits, versus 9 credits of political science).

Senator Von Bergen had a friendly amendment with the rationale for Social Work to change to “it is also recommended.”

Senator Bormann called for a vote on the rest of the curriculum proposals (besides musical theatre) – motion passed and all were approved.

4. New Business

A. University Calendar Committee – Changes to Policies and Procedures (handout).

A revised set of policies and procedures for the University Calendar committee, addressing spring break, has come forward; Faculty Senate needs to vote on this change, but not clear whether

Academic Affairs will need to vote on this or not. Senator Bormann called for a vote on this new set of policies of procedures to go on to Faculty Senate; motion carried.

B. Proposed Academic Calendar F2022-S2025 (handout)

This calendar typically goes to Faculty Senate for approval; information item for our committee, and will go to the Executive Committee next.

6. Ongoing Business

A. K-State 8 tag revision to tagging and review procedures (for vote)

Senator Bormann moved approval of the new K-State 8 tag document; Von Bergen seconded. Senator Easton indicated there may need to be a new header, (“Any changes to the K-State 8 Policy must be approved by Faculty Senate. K-State 8 Policy Approved by Faculty Senate, [Insert Date]”). Discussed how to best present the changes to the policy. Senator Almes had the idea of moving existing information to an appendix (since the existing K-State 8 policy is not changing) – would go from Line 2, to “Approving, Reviewing, and Removing K-State 8 Course Tags”). Another suggestion was to title the overall document, “Approving, Reviewing, & Removing K-State Course Tags”. Motion passed with these amendments.

B. University-wide concurrent Bachelors and Masters degrees – this is in a holding pattern; waiting on Financial Aid.

C. Updates to Approval, Routing, and Notification procedures for Course and Curriculum changes – No update.

D. Template - Tracking of proposals that have objections – No update.

7. Committee Reports and Curriculog updates

A. ARPS (Academic Records, Processes and Systems Committee) – Hageman reported everyone will be enrolled in Duo by the end of the month; CAPP will discuss changes in the presentation to the final exam schedule (not changes to the policy, but changes to the presentation to make it easier to read). KSIS will move to the Cloud by this fall; in theory, this should be a seamless move. The First Floor of the library will be open by Fall 2019 – study spaces but no café.

B. CAPP (Committee on Academic Policy and Procedure) - Von Bergen reported a discussion about Couse Component definition – remaining discussion was on where this kind of information would reside (no changes – more informative). Consensus was this might be useful on the Registrar’s site. Furthermore, a group in CAPP is trying to change the presentation (not necessarily the content) of the Final Exam schedule to make it clearer more user-friendly – would be implemented in Fall 2019.

C. Curriculog Team – No report

D. University Library Committee – Meeting on April 30<sup>th</sup> coming up; will be the last meeting of the year. McDiffett recommended that it was helpful to continue to have a voice on the University Library Committee. The next meeting will probably include a discussion of feedback on the cancellation survey.

8. Announcements/for the good of the University – Retiree ceremony starts today at 4:00 p.m.

9. The meeting was adjourned at 3:45 p.m.

Next meeting: Tuesday, May 7, 2019; 3:30 pm; 2046 Business Building