

MINUTES
Faculty Senate Academic Affairs
November 7, 2017, 3:30 pm
Business Administration Building, room 2046

Present: Almes, Baalman, Bolton, Bormann, Chumachenko, Easton, Goodson, Hageman, Hartman, Kennelly, Kingery-Page, Vardiman

Proxy: Reed

Guests: Jessica Canfield / Stephanie Rolley

1. Jenny Bormann called the meeting to order at 3:30 pm.
2. The October 17, 2017 minutes stood approved as submitted.
3. Course and Curriculum Proposals: **To view full proposals, see the Curriculog Agenda:**
<https://kstate.curriculog.com/agenda:155/form>
 - A. A motion was made by Kingery-Page and seconded by Hartman to approve the LAR courses that were tabled at the last meeting. Motion Carried. A motioned was made by Bormann and seconded by Kingery-Page to approve PLAN 215. Motion carried.

College of Architecture Planning and Design (LAR courses tabled from 10-17 AAC meeting):

LAR - 020 - Travel: Regional 2
LAR - 030 - Travel: Narratives and Placemaking
LAR - 040 - Travel: Major City 1
LAR - 050 - Travel: Major City 2
LAR - 101 - Introduction to Landscape Architecture
LAR - 230 - Modeling Landscapes Studio
LAR - 351 - Plant Patterns and Use
LAR - 352 - Landscape Performance Lab
LAR - 353 - Plant Selection
LAR - 354 - Landscape Restoration
LAR - 420 - Socio-Ecological Systems Studio
LAR - 425 - Narratives and Placemaking Seminar
LAR - 430 - Narratives and Placemaking Studio
LAR - 433 - Landscape History and Design Studio
LAR - 438 - Site Design Implementation
LAR - 442 - Site Research and Design Studio
LAR - 445 - Career Development Communications
PLAN - 215 - World Cities

Discussion: Jessica Canfield outlined the upcoming curriculum changes and how the LAR courses fit within this redesign. There was discussion about resources and transition to the redesigned curriculum. It was inquired whether several courses drops will be coming through in the near future. It was reported that some of the courses have been reorganized however, they intend to wait for a time before dropping courses due to the need for time to transition students. The consensus of the committee was having the one rationale for the new courses was fine and the fundamental questions were answered.

- B. A motion was made by Bormann and seconded by Hageman to approved the following proposals from Arts and Sciences:

College of Arts and Sciences:

ART - 395 - Introduction to Digital Photography
ART - 563 - Intermediate Photography Studio
MC - 200 - News Reporting and Writing Across Platforms
MC - 301 - Introduction to Media Production
MC - 340 - Editing for Print and Online Media
MC - 360 - Theories in Strategic Communication
MC - 370 - Social Media in Strategic Communications
MC - 409 - Advanced Strategic Communications Writing
MC - 470 - Account Management
MC - 550 - Health Communication
MC - 574 - Military Strategic Communications
MC - 577 - Travel and Tourism Strategic Communications
MC - 581 - Strategic Communication Campaigns

Discussion: There was a question about the K-State 8 tag for ART 563 since it seems one of the tags may not be correct. This needs clarified before the course proposal is voted on. It was noted that the course description may need revised as well if the historical tag is kept. The rationale also doesn't seem to match. This course was tabled for a future meeting. Jenny or Teresa will follow up on this.

There were also some brief questions about the change to MC 340. Consensus was that it can move forward to the next steps, but comment will be made in Curriculog about the numbering of the course. MC 470 was brought up as well. The intent doesn't seem clear from the title or the description. A comment will be made in Curriculog on this one as well, but it will be forward.

Motion carried to approve the proposals, with the exception of ART 563. Motion carried.

- C. A motion was made by Bormann and seconded by Almes to approve the following proposals from the College of Business Administration:

College of Business Administration:

MKTG - 548 - Marketing Field Study
GENBA - 205 - Professional Advantage

Motion carried.

- D. A motion was made by Bormann and seconded by Bolton to approve the following course proposal from Education. Motion carried.

College of Education:

EDCEP 360 - Peer Health Education and Leadership

- E. A motion was made by Bormann and seconded by Easton to approve the new degree in Educational Studies.

College of Education:

New: Bachelor of Science in Educational Studies

Various questions were entertained and answered by Goodson. Motion carried.

4. Committee reports:

A. Curriculog Implementation Committee

Hartman reported that the assessment plan for new undergraduate programs was one of the main items discussed in recent meetings. After discussion with several key persons, it was decided that a distinct step will be placed in the new program flow just before the FS Academic Affairs committee step, which will allow for a formal approval, so to speak, of the assessment plan. The director of assessment and the associate director are informed of new programs at the initial step in Curriculog. There should be sufficient time to work with a unit to adjust an assessment plan if it is not suitable in time for it to be voted on by FS Academic Affairs without causing any delay during the approval steps within Curriculog. If, for some reason, the official step hasn't been acted on, but the program needs to be placed on an agenda, this can still take place. There continue to be weekly Curriculog Implementation team meetings to address concerns or questions that come up and to plan for future needs.

5. Course and Curriculum Approval and Notification Procedures manual review

Candace indicated she has updated the manual to include recent additions and revisions that are in the manual, such as the University Honors Program process and the updates to the Interdisciplinary Program approval process. However, a full review of the manual is necessary, including incorporating Curriculog terminology. The consensus of the committee was that the manual should be updated with the pertinent just noted then have a small work group review the manual over the summer for a more detailed overhaul.

6. Announcements/for the good of the University

A committee member brought up the current retake policy (University Handbook, Section F65.1).

Bormann reported this item was sent to CAPP over the summer for review and revision. She will get in touch with Lisa Last to determine the status of the review.

Bormann shared that the University will be holding an historic rally on Tuesday, November 14 and noted that a university-wide announcement will go out shortly ([K-State Today announcement](#)). The K-State Unity Walk and KSUnite will be from 1-3 pm. All classes and offices will be closed during that time. Committee members conversed about the event itself and the fact that classes are being canceled on such short notice.

7. The meeting adjourned at 4:27 pm.

Next meeting: Tuesday, November 21, 2017; 3:30 pm; Business Administration Building, room 2046