

MINUTES
Faculty Senate Academic Affairs
February 20, 2018, 3:30 pm
Business Building, room 2046

Present: Almes, Bolton, Bormann, Chumachenko, Easton, Goodson, Hageman, Hartman, Kennelly, Kingery-Page, Reed, and Vardiman

Proxies: Miranda Moore for Olivia Baalman

Liaisons: Monty Nielsen and Brian Niehoff

1. Teresa Hartman called the meeting to order at 3:30 pm.
2. The January 16, 2018 minutes stood approved as submitted.
3. Course and Curriculum Proposals

Changes listed below were already approved by Colleges and the Graduate Council, where needed.

- A. A motion was made by Hartman and seconded by Easton to approve the following course proposals:
To view full proposals, see the Curriculum Agenda: <https://kstate.curriculog.com/agenda:286/form>

Previously tabled course proposals:

Arts and Sciences	STAT - 760 - Optimization for Data Science STAT - 761 - Discrete Optimization and Scalability for Data Science
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COURSE PROPOSALS

Arts and Sciences	ANTH - 310 - Environmental Anthropology: Living with Change in the Anthropocene ANTH - 314 - Introduction to the World's Religions ANTH - 315 - Introduction to Medical Anthropology ARAB - 300 - Arabic III ENGL - 224 - Television as Literature ENGL - 324 - Television ENGL - 424 - Topics in Television ENGL - 500 - Writing Center Theory and Practice GRMN - 528 - Introductory Topics in German Language and Linguistics HIST - 301 - Topics in History MC - 469 - Drone Photography and Video MUSIC - 118 - Jazz Ensemble Lab A MUSIC - 213 - Piano Class III MUSIC - 214 - Piano Class IV MUSIC - 406 - Collegiate Jazz Ensemble SOCIO - 533 - Society, Food, and Agriculture
Education	EDCEP - 930 - Approaches to Academic Advising: Linking Theory, Research, and Practice EDCEP - 932 - Ethical Issues and Practice in Academic Advising EDCEP - 934 - Research in Academic Advising EDCEP - 937 - Administration of Academic Advising

ANTH 315, ARAB 300, ENGL 224, ENGL 324, ENGL 424, ENGL 500, GRMN 528, and SOCIO 533 were tagged for discussion.

ANTH 315: There was discussion around the rationale on tags. After review by the department, they realized the wrong tag was inadvertently selected and a change was made. There was general encouragement to make sure that the appropriate content is in a course to qualify it for a tag. After further discussion, this course will move forward.

ARAB 300: Members felt the course description was overly short and needed a bit more added to make it clear. This course was tabled for a future meeting.

ENGL 224, 324, 424 and 500 – Overall comments were that the course descriptions were too short and the course title for ENGL 324 wasn't descriptive enough to be clear to students. A brief comment was made that the committee needs to be mindful not to overstep their role. Members believed a differentiation between the courses is necessary. Some of the titles and descriptions need to be clarified. ENGL 224, 324, 424, and 500 were tabled. It was recommended having someone from English at the next meeting. The co-chairs will follow up with the department of English. There also continue to be fundamental conversations about K-State 8 tagging.

MC 469 – There was concern over the impact statement. Many on the Polytechnic campus were not aware of the course being created. It will be tabled in order to allow time to address the impact with Polytechnic and the department. Hartman will be in touch with the unit.

SOCIO 533 – There was a brief review of the tags on this course and members were in favor of it moving forward.

GRMN 528 – There was a concern with course description as well as the tag. After discussion, it was agreed to move this course forward.

Motion carried. ARAB 300, ENGL 224, ENGL 324, ENGL 424, ENGL 500, and MC 469 were tabled.

- B. A motion was made by Hartman and seconded by Bormann to approve the following curriculum proposals:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:287/form>

CURRICULUM PROPOSALS

Arts and Sciences	Concurrent B.S./M.S. in Statistics – New concurrent program Gender, Women, and Sexuality Studies B.A./B.S.
Education	Counseling and Student Development PhD – New emphasis: Leadership in Academic Advising EdD in Curriculum and Instruction
Technology & Aviation	Aeronautical Technology BS–Professional Pilot Option Unmanned Aircraft Systems – Information Assurance – New Grad Certificate

Discussion: There was a comment on the concurrent BS/MS in Statistics related to the description provided. It was recommended an email be sent to the creators to suggest they review the wording about the 9 credit hours to be certain they understand the impact of the way they have it worded. Hartman will do so.

There were some comments made about the new graduate certificate related to the number of 600 level courses.

Motion carried.

4. A motion was made by Hartman and seconded by Bormann to approve the following graduation list as submitted from the Registrar's office and the posthumous degree request:

December 2017 graduation lists

Posthumous degree request: May 2018, Hanna Estrada, Graduate School

Motion carried.

5. Old Business

- A. Incomplete Policy – University Handbook, Section F83

The working group has come up with a new draft. Bormann will follow up on the status of this proposed change and when it may come back to FS Academic Affairs.

- B. K-State 8 tags

Bormann passed out a draft letter for committee members to review. This will be sent to college course and curriculum chairs to provide clarification on what needs to come forward with proposals related to K-State 8 tags, impact statements, and descriptions. Some edits were suggested to the document. It will be updated and sent to members this week for final review before sending out.

It was recommended that the K-State 8 tagging criteria, as approved by FS in June 2012, be reviewed. The K-State 8 Council could be requested to review the document to propose changes. The K-State 8 Council is now reviewing tags, one each semester. There is concern that, at this time, there does not appear to be a clear structure of authority to remove a tag if it is found one does not fit a course. Discussion ensued. It appears it would be a good idea to clarify the role of the Council, how their members are chosen, and perhaps add in language that addresses what will occur when a tag is found to not fit with a course any longer. This Council came about with the implementation of the K-State 8 general education program and FS Academic Affairs had a major role in this. It seems an appropriate time for this body to begin an overall review.

There was further conversation about how to review tags as they come to this committee. It was the consensus that a tag should be identifiable by either the course title or the course description. Moore commented that from a student perspective, whatever can assist with having more descriptive titles and descriptions is helpful.

It was commented that this committee should not be judging content, but rather the process. The co-chairs will follow up on the K-State 8 Council and possibly identify the membership, charge, etc.

- C. Optional syllabus statement

Hartman reminded members that Olivia had made a suggestion about adding a brief optional syllabus statement that alerts students to the many programs available to help them. This committee can draft something and put it forward to the Provost for her consideration of including it with the other optional statements.

It was reported that the resources offered to students are identified on the Student Life website. Perhaps some of the major ones can be highlighted in the statement, such as tutoring. Here is the link to the website: www.ksu.edu/onestop. Hartman will work on something to bring to the committee.

6. Committee reports:

- A. Committee on Academic Policy and Procedures – Reed

There was much discussion regarding the suggestions from the working group on revisions to the Incomplete policy, found in F83 of the University Handbook. Once it is ready, the proposed changes will come back before FS Academic Affairs.

B. KSIS – Hartman

Progress reports are being completed now. The preferred first name field was discussed and how to best handle this. For example, there are many who prefer being called by their middle name instead of their first name, and so on. They also discussed the difficulty with last name changes. There is some conversation over student information systems. Some exploration is being done at this time to catalog what is available. Talking also about how to create campus IDs for Global Campus students and how to authenticate those students.

C. University Library Committee – Reed

The committee worked with FSCOUP on the resolution related to maintaining Library support. This resolution will move forward to Faculty Senate next month from FSCOUP.

D. Curriculum Implementation Committee

Two members of the team are currently at the DigarcU conference in Florida. They took with them a list of requests for updates/enhancements from K-State. We look forward to their return and hearing about information learned at the conference.

7. Announcements/for the good of the University

- Hartman brought up the topic of Observer access in Canvas. There were some questions raised about who approves advisors as an observer. This likely will be discussed again. There will be some follow up with Scott Finkeldei on some more details.
- Faculty Senate Elections begin February 20.
- The Manhattan open forum will occur on Feb. 21 at 2:30 pm at the Alumni Center.
- Final exams were briefly discussed.

8. The meeting was adjourned at 5:01 pm.

Next meeting: Tuesday, March 6, 2018; 3:30 pm; 2046 Business Building