

**MINUTES**  
**Faculty Senate Academic Affairs**  
**November 15, 2016, 3:30 pm**  
**Business Administration Building, room 2046**

Present: Aramouni, Bolton, Bormann, Charney, Chumachenko, Fallin, Goodson, Hartman, Narayanan, Reinert, Vardiman

Absent: Kennedy and Schlup

Liaisons: Monty Nielsen

Guests/Visitors: Andrew Bennett, Don Gruenbacher, Charlotte Pfaff, Punit Prakash, Ted Schroeder, Chris Sorensen, and Steve Warren

1. Teresa Hartman called the meeting to order at 3:31 pm.
2. The November 1, 2016 minutes were approved as submitted.
3. Solar Eclipse (August 21, 2017) – Guests: Andrew Bennett and Chris Sorensen  
Hartman welcome our guests FS President Andy Bennett and Chris Sorensen, department of physics. Sorensen informed committee members of the total eclipse that will occur this year. It will take place in our area around 1 pm on Monday, August 21, 2017, which is the first day of fall classes. Many faculty, staff, and students will likely want to see this phenomenon. For our area, the total eclipse can be viewed best near Beatrice, Nebraska. Sorensen would like to determine what support there is for perhaps canceling class that day. FS President Bennett indicated the provost has not closed her mind to this; however, there would need to be full support. If classes are not canceled there should be some way to forgive that day for those who do want to travel to see the eclipse at its best. If nothing is done and students do not come to class the first day, there is the possibility they could be dropped from a class. There isn't an obvious right choice, therefore, input is being requested. If there is a request to change the academic calendar, that request would need to be approved by the Chair of Board of Regents. Nielsen reported that the board of regents require a total of 146 class days and currently there are 148 class days. Therefore, if the date of classes starting was moved to the 22<sup>nd</sup>, there would still be enough class days; however, the change in the schedule would still require BOR approval and would also set off a chain reaction for many other internal processes to be manipulated to fit. It can be done, but would require effort. This will likely set a precedent so it is good to consider the options carefully. Lengthy discussion continued. The majority of committee members were in favor of canceling class that day or moving the start of the semester, however, it was recognized there are possible issues that would need sorted out. Some members commented that it may be too complicated to cancel classes. For example, the College of Veterinary Medicine has veterinary students who will need to remain to care for animals. It was also noted that on occasion inclement weather occurs and classes are canceled and that may have a bearing on class days. Members discussed the possibility of the provost charging a steering committee to address the issues. Another option would be to draft a resolution for the provost to take action. After further discussion a motion was made by Reinert for this committee to craft a resolution to have the provost ask that BOR approve to move the start date of the fall 2017 semester. Charney seconded the motion. Discussion continued. If dates are changed now, that would be better than changing them later on. Motion carried 6 in favor, 3 opposed. President Bennett offered to help assist with the resolution as well as Reinert. Hartman encouraged committee members to with their constituents about this. The resolution will hopefully be ready in time for a vote at the Faculty Senate meeting in December.
4. Course and Curriculum Proposals (4:18 pm)
  - A. UNDERGRADUATE
    1. A motion was made by Bormann and seconded by Chumachenko to approve the following new undergraduate interdisciplinary certificate:

## Undergraduate Certificate in Integrated Risk Management

This program was approved by Agriculture, Business Administration, and Engineering.

Hartman thanked Ted Schroeder, Director for Center for Risk Management Education and Research, for attending to answer any questions regarding this proposal. He provided a brief background regarding the certificate and responded to a few questions and comments from committee members having to do with the type of student who will enroll as well as the core courses. Motion carried. Hartman thanked Schroeder for his attendance and response to questions.

2. A motion was made by Fallin and seconded by Narayanan to approve the following course additions and changes as approved by the College of Engineering on November 3, 2016 (sent out to the listserv by Gina Leon on 11-4-16):

### **COURSE ADDITIONS**

*Department of Electrical and Computer Engineering*

BME 001 - New Student Assembly

BME 200 – Introduction to Biomedical Engineering; K-State 8: Human Diversity within the US; Historical Perspectives

BME 430 – Biomaterials

BME 451 – Biomechanical Engineering

BME 490 – Undergraduate BME Design Experience I

BME 491 – Undergraduate BME Design Experience II

BME 575 – Clinical Systems Engineering; K-State 8: Ethical Reasoning and Responsibility; Global Issues and Perspectives

BME 590 – Senior Design Experience I; K-State 8: Ethical Reasoning and Responsibility; Global Issues and Perspectives

BME 591 – Senior Design Experience II

BME 674 – Medical Imaging; K-State 8: Natural and Physical Sciences\*

ECE 591 – Senior Design Experience II

### **COURSE CHANGES**

*Department of Electrical and Computer Engineering*

Change:

ECE 590 - Senior Design Experience; K-State 8: Ethical Reasoning and Responsibility; Global Issues and Perspectives

\*pending Graduate Council approval in December

Motion carried.

3. A motion was made by Chumachenko and seconded by Bormann to approve the following new degree program as approved by the College of Engineering on November 3, 2016 (sent out to the listserv by Gina Leon on 11-4-16):

### **CURRICULUM ADDITION**

*Department of Electrical and Computer Engineering*

Bachelor of Science in Biomedical Engineering (BME)

Hartman thanked Don Gruenbacher, Steve Warren, and Punit Prakash for attending to answer questions regarding this new degree proposal. Gruenbacher provided an overview of the program. A total of 133 credit hours will be required for a student to graduate. This is the most

requested degree that is not offered currently. Various questions and comments were addressed including location of the degree within the college, impact on other departments, and resource implications. It is anticipated that a good portion of the students will be new, however, there also could be some students that transfer internally from another engineering program. In addition, the gender diversification would be a benefit to K-State. Motion carried. Hartman thanked all of the visitors for their attendance and information regarding the program.

4. A motion was made by Bolton and seconded by Chumachenko to approve the following course additions and curriculum changes approved by the College of Human Ecology on October 27, 2016 (sent out to the listserv by Marqueleta Wall on 11-1-16):

#### **COURSE ADDITIONS**

*Department of Apparel, Textiles, and Interior Design*

ID 300 Global Experiences in Interior Design

*School of Family Studies and Human Services*

PFP 468 Professional Practice Management in Personal Financial Planning

PFP 579 Pre-Internship Orientation in Personal Financial Planning

PFP 580 Internship in Personal Financial Planning

#### **CURRICULUM CHANGES**

*School of Family Studies and Human Services*

Changes to the Personal Financial Planning (B.S.)

Rationale: The PFP program is working to align program curriculum with professional standards and expectations to better prepare students for the work place. Within the core curriculum, this is being done by reducing general education requirements, adding an internship course, and adding three professional track options: family financial planning, sales, and entrepreneurship. In addition, the requirement of the two one-hour PFP 100 careers courses will be replaced by a one-hour pre-internship course and a one hour professional practices course. CMST 108 is a course offered on the Polytechnic campus. Since we no longer offer a program on the Polytechnic campus, we are removing it from the curriculum.

Motion carried.

5. A motion was made by Bormann and seconded by Aramouni to approve the following course and curriculum changes as approved by the College of Agriculture on November 2, 2016 (sent out to the listserv by Shannon Washburn on 11-3-16):

#### **COURSE CHANGES**

*Department of Agricultural Economics*

Add:

AGEC 470 Cooperative Management; K-State 8 – Historical Perspectives and Empirical and Quantitative Reasoning

*Food Science and Industry*

Add:

FDSCI 310 Food Science Professional Preparation

*Horticulture and Natural Resources*

Changes:

HORT 595 Horticulture Study Abroad

Add:  
WOEM 562 Advanced Wildlife Habitat Management

**CURRICULUM CHANGES**

*Department of Agricultural Economics*

Changes to the Agricultural Economics Major: Quantitative Option.

*Department of Grain Science and Industry*

Changes to the Bakery Science and Management (B.S.) - Cereal Chemistry Option.

Changes to the Bakery Science and Management (B.S.) - Production Management Option.

Changes to the Feed Science and Management (B.S.) - Feed Production Option.

DROP: Feed Science and Management (B.S.) – Pet Food Production Option

Changes to the Milling Science and Management (B.S.) - Chemistry Option.

Changes to the Milling Science and Management (B.S.) - Operations Option.

*Department Horticulture and Natural Resources*

Changes to the B.S. (Wildlife and Outdoor Enterprise Management).

*Department of Plant Pathology*

Changes to the Plant Pathology Minor.

Motion carried.

**B. GRADUATE**

1. A motion was made by Chumachenko and seconded by Reinert to approve the following course and curriculum changes as approved by the Graduate Council on November 1, 2016 (see supplemental file for details):

**COURSE CHANGES**

Architecture LAR 704 Environmental Landscape Planning & Design

Business Administration MANGT 690 International Management

Arts & Science ART 628 Foreign Studies in Art History

Arts & Science ART 630 Foreign Studies in Studio Art

Arts & Science ANTH 694 Osteology

**COURSE ADDITIONS**

Education EDSP 800 Practicum II

Architecture LAR 811 Unlocking Creativity

Architecture PLAN 667 Transportation Planning

Architecture PLAN 670 Planning in POP Culture

Architecture PLAN 672 Collective Decisions

Architecture PLAN 674 Regional Economic Development Policy

Architecture CDPLN 703 Applied Community Development

Architecture LAR 806 Portfolio Design

Architecture PLAN 668 Travel Demand Modeling

Human Ecology GERON 772 Adult Development and Aging

Human Ecology GERON 773 Physical Health & Nutrition in Aging

**COURSE DROP**

Arts & Science ANTH 695 Laboratory in Osteology

**CURRICULUM CHANGES**

APD - Master of Landscape Architecture Program, Non-Baccalaureate

APD - Master of Landscape Architecture Program, Post-Baccalaureate

APD - Master of Regional & Community Planning, Non-Baccalaureate

APD - Master of Regional & Community Planning, Post- Baccalaureate

Arts & Science - Statistics (M.S.)

Motion carried.

5. Old Business (4:41)

- A. Secondary Majors - allow K-State Graduate Students to complete undergraduate secondary majors. Hartman reported that this item will be tabled for the time being due to a couple of factors. First, the graduate council would like the opportunity to review this proposed change and second, CAPP has been discussing the potential of allowing K-State graduates and non-K-State graduates to take secondary majors, much like what was approved for minors in 2010. This creates many more questions and would need further scrutiny. It is apparent FS Academic Affairs and CAPP have been discussing different paths regarding secondary majors. Academic Affairs had agreed only to allow degree-seeking K-State graduate students to enroll. Therefore, this will be discussed further prior to any action moving it forward. Hartman will keep members informed of what she hears from both Graduate Council and CAPP.
- B. University Honors Program proposals – approval process  
Hartman reminded committee members the discussion about a process for University Honors Program changes, such as a change to course prefixes, new courses, or any curriculum changes that would be proposed. A small group needs to be formed to move this forward. Reinert as well as Bormann volunteered. It was suggested that members from UHP be part of this work group since they are vested in the outcome. There was consensus. Therefore, Hartman, Bormann, and Reinert will work with Jim Hohenbary and possibly another person from UHP on this process.
- C. CIP Code – change request form  
As agreed at the last meeting, approval of CIP code change requests shall be more of an administrative process. A form was crafted and Hartman distributed it for the committee’s input and vote. It was reviewed and edited by Planning and Analysis, the provost office, and the graduate school. All voted in favor of this form being used. The approved form will be shared with Faculty Senate as an informational item. This form will be used until such a time as Curriculog can be used for the process. Hartman will collaborate with the appropriate persons to determine how best to disseminate the information.

6. Committee reports:

- A. Committee on Academic Policy and Procedures – Reinert  
Reinert reported the committee continued discussion of definitions for course component codes, they are still in the information gathering phase. They reviewed printing of certificates and how that occurs. Secondary majors were also discussed.
- B. KSIS – Reinert  
Working through various projects. Again, KSIS will receive an upgrade in the upcoming future.
- C. University Library Committee – Bormann

Bormann reported on the first Library committee meeting this semester. Due to budget cuts they are making cuts to journal subscriptions, library hours are being reduced, and positions are not being filled. Chumachenko commented these changes are affecting faculty and students all across campus.

D. Curriculog Implementation Committee – update/feedback – Hartman

Hartman deferred to Charlotte Pfaff for an update. Pfaff was in attendance today as an observer for the meeting and was happy to provide an update on the project. The committee has been working hard. She reported that just this morning the committee discussed a possible go-live date of February 1, 2017 in Curriculog for the pilot colleges. This would be just for the course proposals. If the pilot colleges have a smooth transition, it could be possible that the other colleges could go live with their course proposals in March. They continue to work with the vendor and have identified desired changes that the vendor includes on their list of possible feature improvements for the future. Pfaff commented that the purpose in making changes to the course and curriculum approval process is not only to make it an automated process, but to endeavor to make it better and easier for the user. The go live date will affect the Faculty Senate Academic affairs committee in that they will be getting proposals from two different methods during the transition. Hartman thanked her for the report and for visiting the committee today.

7. Announcements/for the good of the University

The 14<sup>th</sup> president of Kansas State University was announced today: General Richard Myers.

Charney attended a portion of the FAC meeting as a liaison for the Teval discussion. He mentioned that group continues to move along. He also was able to share with FAC the conversation that took place in AAC today regarding the Solar Eclipse.

8. The meeting adjourned at 5:00 pm.

Next meeting: Tuesday, December 6, 2016; 3:30 pm; Business Administration Building, room 2046