

MINUTES
Faculty Senate Academic Affairs
October 18, 2016, 3:30 pm
Business Administration Building, room 2046

Present: Bolton, Bormann, Charney, Chumachenko, Hartman, Kennedy, Reinert, and Vardiman

Absent: Aramouni, Fallin, Goodson, Narayanan, and Schlup

Liaisons: Shannon Castleberry for Monty Nielsen and Ruth Dyer

1. Teresa Hartman, Chair, called the meeting to order at 3:32 pm. Chair Hartman reminded committee members about the expedited and non-expedited process regarding who is notified, when they're notified, and how the review of the proposals should be completed. The more people who review the proposal the better.
2. The September 20, 2016 minutes were approved as submitted.
3. Course and Curriculum Proposals
 - A. UNDERGRADUATE
 1. A motion was made by Reinert and seconded by Vardiman to approve the following curriculum change as approved by the College of Business Administration on September 22, 2016 (sent out to the listserv by Alice Niedfeldt on 9-23-16):

CURRICULUM CHANGE

Dean of Business Administration

Changes to the International Business Certificate.

Rationale: Change is being made so certificate can be completed as a free-standing certificate by a non-degree seeking student.

Motion carried.

2. A motion was made by Bormann and seconded by Bolton to approve the following course and curriculum additions as approved by the College of Education on September 27, 2016 (sent out to the listserv by Janel Harder on 9-28-16):

COURSE ADDITIONS

Curriculum and Instruction

Add:

EDCI 505. Introduction to Online Teaching and Learning

EDCI 506. Online Instructional Design and Development I

EDCI 507. Online Instructional Design and Development II

EDCI 508. Online Teaching and Learning Practicum

CURRICULUM ADDITION

Curriculum and Instruction

RATIONALE: As today's K-12 schools become more receptive to online interactive learning, virtual schools represent a significant paradigm shift in delivering and acquiring knowledge. The proposed Online Teaching and Learning Certificate for Undergraduates prepares participants to design and teach online courses within K-12 settings. It is expected that the Kansas Department of Education (KSDE) will declare online teaching as a dedicated area of licensure in the near future; the Certificate will allow the K-State College of Education to position ourselves at the vanguard of this new era.

Motion carried.

3. A motion was made by Reinert and seconded by Bormann to approve the following course additions and curriculum changes as approved by the College of Arts and Sciences on September 29, 2016 (sent out to the listserv by Karen Solt on 9-30-16):

COURSE ADDITIONS

Art

Add:

ART 106 – Art Appreciation; K-State 8: Aesthetic Interpretation

Dean of Arts and Sciences – (Donald Kurtz) - SASW

Add:

DAS 475 – Nonviolence Studies: Women and Peace Movements; K-State 8: Human Diversity within the US; Historical Perspectives

DAS 555 – Themes in Nonviolence Studies; K-State 8: Human Diversity within the US; Global Issues and Perspectives

DAS 575 – Peacebuilding; K-State 8: Global Issues and Perspectives; Ethical Reasoning and Responsibility

English

Add:

ENGL 384 – Multicultural Children’s Literature; K-State 8: Aesthetic Interpretation; Human Diversity within the US

Sociology, Anthropology, and Social Work

Add:

ANTH 351 – Special Studies in Anthropology

ANTH 388 – Introduction to Human Evolution; K-State 8: Natural and Physical Sciences

CURRICULUM CHANGES

English

English Minor: Add a new emphasis within the minor.

RATIONALE: Part of the English Department’s 2025 Plan is to implement a minor in children’s literature. The initiative reflects the Department’s strengths, and it offers a way for students in English, Education, Human Ecology, and other fields to register a concentration in the area.

Dean of Arts and Sciences

Changes to the Nonviolence Studies Certificate.

RATIONALE: The course additions are offered as additional courses to the nine hours of elective content students may apply toward a Certificate in Nonviolence Studies.

There was discussion on the new DAS courses and the Nonviolence Studies Certificate curriculum change. It was questioned why these are Dean of Arts and Sciences (DAS) courses and who administers them. After further discussion a motion was made by Bolton and seconded by Kennedy to table the DAS courses and the nonviolence studies certificate curriculum change until further clarification can be provided. Motion carried. Chair Hartman will contact the college and arrange to have someone present to provide further detail at a future meeting.

A question was raised about the impact statement in ENGL 384 and possible duplication. After discussion it was agreed Chair Hartman will follow up on this, but the course was not tabled.

The main motion carried to approve the course additions and curriculum changes with the exception of the DAS courses and changes to the Nonviolence Studies certificate.

4. A motion was made by Vardiman and seconded by Bolton to approve the following course additions as approved by the College of Architecture, Planning and Design on October 6, 2016 (sent out to the listserv by Ann Cook on 10-7-16):

COURSE ADDITIONS

Landscape Architecture and Regional & Community Planning

Add:

LAR 311 Unlocking Creativity; K-State 8: Aesthetic Interpretation; Empirical and Quantitative Reasoning

LAR 580 Planning & Design Intro to GIS; K-State 8: Empirical and Quantitative Reasoning

There was discussion regarding LAR 311 and whether there is an impact on other units due to the content. There were several comments in favor of the course. Motion carried.

B. GRADUATE

1. A motion was made by Bormann and seconded by Kennedy to approve the following course additions as approved by the Graduate Council on October 4, 2016 (see supplemental file for details):

COURSE ADDITIONS

Veterinary Medicine

AP 873 Physiologically Based Pharmacokinetic Modeling

AP 875 Structure-Based Drug Design

Motion carried.

- C. Request to continue offering the Minor in Nuclear Engineering to non-K-State graduates (see supplemental file for details).

A brief overview was provided of why and how post back, or stand-alone, minors came into existence. According to the language in the approval, routing, and notification procedures the continuation of offering a stand-alone minor to non-K-State graduates must be approved every five years. This is the first stand-alone minor to reach the five-year mark. As directed, a memo was submitted to Chair Hartman with the information required.

Members had lengthy discussion about the request and discussed the data that was supplied. Even though no non-K-State graduates have completed the minor, there have been 152 who have taken coursework for the minor, which has assisted them in their professional endeavors. A motion was made Kennedy and seconded by Reinert to approve the continuation of allowing non-K-State graduates to take this stand-alone minor. **Motion carried.** However, it was agreed that if no non-K-State graduates have completed the minor by the next five year review, it likely isn't beneficial to continue offering it to non-K-State students.

4. Offering Secondary Majors to K-State Graduate students – Discussion

Hartman deferred to Ruth Dyer to provide details about the request. Graduate students are able to complete stand-alone minors, just as undergraduate students can, and data shows that in the past five years there have been 13 different graduate students who have pursued a stand-alone minor and/or stand-alone undergraduate certificate. There is a desire to allow K-State graduate students to complete undergraduate secondary majors as well. K-State catalog language currently prohibits this, only making

this available to undergraduate students. There are six secondary majors offered at K-State. Hartman contacted and received feedback from ones in each of these programs. She found there were a couple of concerns, but overall there is support for this change. After further discussion the consensus was this will be voted on at the next FS Academic Affairs meeting. Chair Hartman will follow up with the chair of CAPP, Alison Wheatley, since this was on their docket of discussion as well.

5. University Honors Program Courses – Discussion

Chair Hartman provided a brief background to committee members about the changes that have occurred to the University Honors Program over the past few years. They would now like to pursue having a UHP prefix and are inquiring of this body how to best approach this. Steve Dandaneau will be invited to a future meeting. Hartman asked for feedback from committee members about what questions, comments, or concerns they have. There were comments in favor of having a more centralized approach and it was also noted that there is some difficulty in distinguishing honors courses from other courses so this could help address that. There were other questions brought up such as where revenue for these courses would go back to, the department that is teaching them or the honors program? Various other viewpoints and comments were shared. It may be the right time to make some changes to the Honors Program. Where do we go from here? How do other universities that have successful programs handle the administrative portion? Committee members would like for further information to be provided regarding this request prior to the next time it is on the agenda. Chair Hartman will follow up with Steve Dandaneau on this item prior to it being placed back on the agenda.

6. Committee reports:

A. Committee on Academic Policy and Procedures – Reinert

Secondary majors were discussed; dual degree admission process is under discussion; undergraduate retention rates were reported on; and the standard class time policy was approved for Olathe through 2022.

B. KSIS – Reinert

The committee discussed a roll out of updates include being more mobile-friendly and customizable to users, DARs may have an upgrade as well.

C. University Library Committee – Bormann

No report.

D. Curriculog Implementation Committee – update / feedback

Extensive testing of the workflow continues. Feedback from FS Academic Affairs was requested on the following items:

- First: When a department changes the semester offered for a course, if that is the only change, does it need to come through the expedited process or can it be handled via a shorter process in Curriculog and updated by Registrar office personnel? The consensus was these specific changes do not *need* to come through the expedited process for approval, but rather can have a separate path. This might assist in keeping the catalog up-to-date.
- Second: Should the course component (LEC, REC, etc.) still be approved through the non-expedited process? Members really want standard definitions, and this is in the process of being discussed in CAPP. It was also commented that changing a course component can have a great impact on another area at times. After discussion, it was decided to leave this as it is in the non-expedited process.
- Third: The division of a course into two or more courses or the combination of courses is now a non-expedited change. Should it be expedited? Members thoughtfully discussed this and agreed it needs to be kept as a non-expedited change.

Hartman thanked everyone for their thoughtfulness. This feedback will be provided to the Curriculog Implementation committee.

7. Co-Chair of Academic Affairs

Hartman was pleased to announce that Jenny Bormann has indicated a willingness to serve as Co-Chair of Academic Affairs. Committee members conveyed their appreciation. Reinert nominated Bormann to serve as co-chair and Bolton seconded. Motion carried.

8. Announcements/for the good of the University

Charney, who serves as the liaison from this committee to Faculty Affairs for the discussion regarding TEVALs, provided an update on their discussion today. The committee received historical information today on how student evaluations developed at K-State. They are getting extensive background information, which will aid them as they continue their work.

9. The meeting was adjourned at 5:21 pm.

Next meeting: Tuesday, November 1, 2016; 3:30 pm; Business Administration Building, room 2046