

**MINUTES**  
**Faculty Senate Academic Affairs**  
**April 18, 2017, 2:30 pm**  
**Business Administration Building, room 2046**

Present: Baalman, Bolton, Bormann, Chumachenko, Goodson, Hartman, Reinert, Schlup, Vardiman

Absent: Aramouni, Charney, Fallin

Liaisons: Ruth Dyer, Shannon Castleberry for Monty Nielsen

Visitors: Kimathi Choma, Angela Perry, David Pacey, and Kevin Wanklyn

1. Bormann called the meeting to order at 2:33 pm.
2. The March 7, 2017 minutes were approved as submitted.
3. Course and Curriculum Proposals
  - A. UNDERGRADUATE –
    1. **CURRICULOG COURSE APPROVALS** – A motion was made by Bormann and seconded by Bolton to approve the following course changes and additions approved by the College of Agriculture on March 29, 2017 (sent out to the listserv by Shannon Washburn on March 29, 2017):  
<https://kstate.curriculog.com/agenda:46/form>

**COURSE CHANGES**

AGRON - 360 - Crop Growth and Development

HORT - 350 - Plant Propagation

**COURSE ADDITIONS**

ASI - 210 - Intro to Animal Biotechnology

GENAG - 201 - Leadership for Agricultural Advocacy

GENAG - 202 - Profitability of Livestock Enterprises

GENAG - 203 - The Need For Feed: Grain Science

PMC - 495 - Undergraduate Research in Park Management and Conservation

This was the committee's first time to view course proposals in Curriculog. There are multiple options to view the information in Curriculog. The proposal summary is a good way to view new course additions. The full proposals are the best way to view course change details. Printing the meeting agenda to pdf is a good way to view all of the course addition and change details in one document.

Motion carried.

2. A motion was made by Bormann and seconded by Vardiman to approve the following curriculum addition approved by the College of Human Ecology on April 3, 2017 (sent out to the listserv by Marqueleta Wall on April 3, 2017):

**CURRICULUM ADDITION**

*Department of Apparel, Textiles, and Interior Design*

Add: Apparel and Textiles (AT) Minor

Discussion:

No discussion.

Motion carried.

3. A motion was made by Bormann and seconded by Bolton to approve the following course and curriculum changes as approved by the College of Arts and Sciences on April 6, 2017 (sent out to the listserv by Karen Solt on April 7, 2017):

**COURSE CHANGES**

*Department of Art*

Add:

ART 303 – Graphic Design for Non-majors; K-State 8: Aesthetic Interpretation

ART 313 – Fundamentals of Fiberart and Material Studies; K-State 8: Aesthetic Interpretation

*Communication Studies*

Add:

COMM 537 – Negotiation and Communication; K-State 8: Ethical Reasoning and Responsibility;  
Human Diversity within the U.S.

*Dean of Arts and Sciences*

Add:

DAS 498 – Social Sciences Capstone

*Journalism and Mass Communications*

Add:

MC 130 – Writing Conventions and Mechanics

MC 131 – Media Writing Styles and Platforms

MC 132 – Writing Perspectives

MC 160 – Principles of Journalism

MC 166 – KKSU-TV Participation

MC 190 – Topics in Journalism and Mass Communications

MC 191 – Audio Production Foundations

MC 192 – Pixel Foundations

MC 193 – Video Production Foundations

MC 194 – Social Media Foundations

MC 195 – Vector Foundations

MC 196 – Web-CMS Foundations

MC 390 – Topics in Journalism and Mass Communications

MC 490 – Topics in Journalism and Mass Communications

Change:

MC 180 – ~~Fundamentals of Public Relations~~ Principles of Public Relations; K-State 8: Social Sciences.

*Mathematics*

Change:

MATH ~~240~~ 340 – Elementary Differential Equations

*Modern Languages*

Change:

SPAN 580 – Introduction to Spanish Linguistics; K-State 8: Aesthetic Interpretation; ~~Ethical Reasoning and Responsibility.~~

*Political Science*

Add:

POLSC 526 – Comparative Political Institutions; K-State 8: Global Issues and Perspectives; Social Sciences.

POLSC 527 – Comparative Political Corruption; K-State 8: Global Issues and Perspectives; Social Sciences.

### **CURRICULUM CHANGES**

*College of Arts and Sciences*

Change to Basic requirements. See supplemental information.

Changes to Social Science BA/BS requirements. See supplemental information.

Add:

U.S. Multicultural Overlay. See supplemental information.

*Gender, Women, and Sexuality Studies*

Changes to the Queer Studies Minor. See Supplemental information.

Discussion:

An overview was given by Kimathi Choma regarding the U.S. Multicultural Overlay. The overlay requirement will only apply to majors in Arts and Sciences who are admitted to start in fall 2017 and future semesters. The overlay is in addition to the degree and K-State 8 requirements. With strategic planning, students can take a course that meets both the overlay and a degree course and/or K-State 8 course requirement; so, students may not be required to take an additional course. It was inquired what the response may be if other colleges view this as a good proposal and perhaps wish to model an overlay such as this. Questions and comments were addressed. It was noted that Arts and Sciences will want to monitor enrollments.

Motion carried.

4. A motion was made by Bormann and seconded by Schlup to approve the following course changes approved by the College of Business Administration on March 15, 2017 (sent out to the listserv by Alice Niedfeldt on April 3, 2017):

### **COURSE CHANGES**

*Department of Marketing*

Drop:

MKTG 497 - Topics in Financial Services Marketing

Add:

MKTG 565 – Customer Relationship Management; K-State 8: Empirical and Quantitative Reasoning; Social Sciences

Motion carried.

5. A motion was made by Bormann and seconded by Goodson to approve the following curriculum change approved by the College of Education on March 28, 2017 (sent out to the listserv by Janel Harder on March 28, 2017):

### **CURRICULUM CHANGE**

*Curriculum and Instruction*

Change to the Art (EDART) Teacher Licensure Program.

Motion carried.

6. A motion was made by Bormann and seconded by Bolton to approve the following course changes approved by the College of Technology and Aviation on April 7, 2017 (sent out to the listserv by Teresa Hartman on April 11, 2017):

**COURSE CHANGES**

*School of Integrated Studies*

Add:

ETB 310. Applied Data Analysis and Tools; K-State 8: Empirical and Quantitative Reasoning

Changes:

UAS 312. Unmanned Aircraft Flight Instructor Ground School

MET ~~225~~ 325. Additive Manufacturing

ECET 430 - ~~Network Analysis~~ Signals and Systems

A motion was made by Bormann and seconded by Vardiman to approve the following curriculum changes approved by the College of Technology and Aviation on April 7, 2017 (sent out to the listserv by Teresa Hartman on April 11, 2017):

**CURRICULUM CHANGES**

Changes to the Bachelor of Science in Aeronautical Technology, Unmanned Aircraft Systems option (BATN-US)

Changes to the Unmanned Aircraft Systems Minor (RUAS)

Changes to the Bachelor of Science in Engineering Technology, Mechanical Engineering Technology Option (BETB-MT)

Changes to the Engineering Technology-Mechanical Engineering Technology Option (AETA-MT)

Changes to the Certificate in Applied Manufacturing

Changes to the Associate of Technology in Engineering Technology – Electronic and Computer Engineering Technology option (AETA-EC)

Changes to the Bachelor of Science in Engineering Technology – Electronic and Computer Engineering Technology option (BETB-EC)

Motions carried to approve both course and curriculum changes.

- B. GRADUATE – A motion was made by Bormann and seconded by Vardiman to approve the following course and curriculum changes approved by the Graduate Council on April 4, 2017:

**COURSE ADDITIONS**

Human Ecology PFP 860 Advanced Retirement Planning Issues

Human Ecology PFP 864 Advanced Estate Planning Issues

Human Ecology FNDH 775 Research in Health Sciences

Human Ecology KIN 617 Signaling Pathways in Physiology

## **COURSE CHANGES**

Human Ecology FSHS 654 Death and the Family  
Human Ecology FSHS 660 Marriage Preparation and Enrichment  
Human Ecology FSHS 670 Working with Parents  
Human Ecology MFT 853 Family Systems in Cultural Context  
Human Ecology MFT 864 Clinical Theory and Practice  
Human Ecology MFT 867 Pre-Practicum in Marriage and Family Therapy  
Human Ecology MFT 869 Systematic Treatment of Domestic Violence and Substance Abuse  
Human Ecology MFT 870 Couple and Sex Therapy  
Human Ecology MFT 872 Family Therapy  
Human Ecology MFT 877 Individual and Family Assessment  
Human Ecology MFT 878 Professional Studies in Family Therapy  
Human Ecology MFT 879 Systemic Assessment and Treatment of Psychopathology  
Human Ecology MFT 885 Practicum in Marriage and Family Therapy  
Human Ecology MFT 886 Children and Families  
Human Ecology MFT 896 Advanced Family Therapy  
Human Ecology MFT 910 Topics in Marriage and Family Therapy  
Human Ecology MFT 970 Clinical Specialization in MFT  
Human Ecology MFT 982 Practicum in MFT Research  
Human Ecology MFT 983 Marriage and Family Therapy Research  
Human Ecology MFT 984 Supervision of Marriage and Family Therapy  
Human Ecology MFT 985 PhD Practicum in Marriage and Family Therapy  
Human Ecology MFT 986 Practicum in Supervision in Marriage and Family Therapy  
Human Ecology HM 663 Convention, Meeting, and Event Management Systems  
Human Ecology HM 664 Lodging Management Theory

## **CURRICULUM CHANGES**

Human Ecology Marriage and Family Therapy (M.S.)  
Human Ecology Marriage and Family Therapy (Ph.D.)  
Human Ecology Personal Financial Planning (M.S.)  
Education Adult, Occupational and Continuing Education M.S.  
Education Adult, Occupational and Continuing Education Ed.D.  
Education Adult, Occupational and Continuing Education Ph.D.

### Discussion:

Name changes to degree titles must go to KBOR for approval. A brief comment was made about Curriculog and viewing prefixes. Motion carried.

#### 4. Chair / Co-Chairs for Academic Affairs 2017-2018

Bormann and Hartman extended the opportunity to others who would like to care for this role. However, both Hartman and Bormann are willing to continue as co-chairs. Consensus of the body was to have them continue in this role and they are grateful to both for their leadership.

#### 5. Unfinished Business:

##### A. Retake Policy

Bormann will coordinate directly with CAPP Chair Alison Wheatley and KSIS Taskforce Chair Karen Pence to communicate Faculty Senate Academic Affairs Committee (AAC) members' concerns about inconsistent application of the retake policy. AAC would like to ensure that how we calculate GPA is in-keeping with the intentions of the policy. They would like to charge CAPP with the task of revising that policy to ensure GPA calculations are consistent and fairly represent every student's academic progress.

6. Committee reports:

A. Committee on Academic Policy and Procedures – Reinert

The CAPP sub-committee continues to refine the changes to the Incomplete Policy. The committee is considering feedback and concerns regarding how to define “passing at the time of the request”, likely by removing that requirement from the proposed changes. Once the policy changes are approved by CAPP, the proposal will come to AAC for review and approval.

The new K-State 360 system is now live. With K-State 360, we can track co-curricular involvement and engagement. K-State 360 is built on the Talisma CRM data system.

CAPP continues to learn about how changes to the policies and procedures for advance credit will impact student transcripts. K-State was the only KBOR institution that was noting a grade on the transcript for advance credit. We will no longer be including the advance credit grade in the GPA or transcript. Some courses require a certain grade for prerequisites that are impacted by this policy change; so, a number of expedited course changes will need to be processed to update our undergraduate catalog. The Registrar’s Office and Undergraduate Admissions are working with colleges that are impacted.

B. KSIS – Reinert

The College of Agriculture has requested that more detail be added to the student summary statistics in the academics tab in KSIS in order to show a breakdown of credits: 1) units taken at K-State, 2) units taken at 2-year institution, 3) units taken at 4-year transfer institution, 4) units from AP, IB, CLEP.

Course details are not always the same in the KSIS catalog and Acalog. The Registrar’s Office is working on trying to get the systems data to match. The KSIS catalog tends to be out-of-date and also reflects information based on effective dates. When students look at course details in KSIS, they are viewing the details in the KSIS catalog. Acalog is the official catalog record.

C. University Library Committee – Bormann

Nothing to report.

D. Curriculum Implementation Committee

Pilot colleges are successfully using Curriculumlog to submit course change and addition proposals. Training has been expanded to all University employees, in addition to the pilot colleges. Walk-ins are welcome for the training sessions.

7. Announcements/for the good of the University

- Annual Faculty and Professional Staff Retiree Ceremony: TODAY, 4 pm, Alumni Center
- The Provost’s Office is working with the University attorneys to develop new syllabi statements. One statement will cover the weapons policy, and the other statement will cover laboratory safety. The statements will be presented to AAC for information at a future meeting.
- Dana Reinert’s last day with the University is April 28. Another AAC committee member will be identified during the May 2 meeting to serve as liaison to CAPP and KSIS Taskforce in advance of the May 10 meetings of those committees. Dana will be missed by many.

8. The meeting adjourned at 3:40 pm.

Next meeting: Tuesday, May 2, 2017; 3:30 pm; Business Administration Building, room 2046