

**MINUTES**  
**Faculty Senate Academic Affairs**  
**February 21, 2017, 3:30 pm**  
**Business Administration Building, room 2046**

Present: Bolton, Bormann, Chumachenko, Goodson, Hartman, Narayanan, Reinert, Vardiman

Absent: Charney, Fallin, Kennedy, Schlup

Proxies: Aramouni

Guests/Liaisons: Monty Nielson, Bruce Schultz

1. Chair Bormann called the meeting to order at 3:30 pm.
2. The February 7, 2017 minutes were approved as submitted.
3. Course and Curriculum Proposals
  - A. UNDERGRADUATE –
    1. A motion was made by Goodson and seconded by Narayanan to approve the following course and curriculum changes approved by the College of Arts and Sciences on February 9, 2017 (sent out to the listserv by Karen Solt on February 10, 2017):

**COURSE CHANGES**

*Department of Art*

ART 331 – Introduction to Interactive Art

ART 568 – Alternative Processes in Photography

\*ART 602 – Twentieth Century Art History III; K-State 8: Aesthetic Interpretation; Historical Perspectives

\*ART 603 – Twentieth Century Art History IV; K-State 8: Aesthetic Interpretation; Historical Perspectives

\*ART 604 – Greek Art History; K-State 8: Aesthetic Interpretation; Historical Perspectives

\*ART 612 – History of Italian Renaissance Art; K-State 8: Aesthetic Interpretation; Historical Perspectives

\*ART 622 – Baroque Art History; K-State 8: Aesthetic Interpretation; Historical Perspective

\*ART 634 – History of Modern Sculpture; K-State 8: Aesthetic Interpretation; Historical Perspective

\*ART 642 – Nineteenth Century Art History; K-State 8: Aesthetic Interpretation; Historical Perspective

\*K-State 8 tag addition only

**CURRICULUM CHANGE**

*Dean of Arts and Sciences*

~~Clinical Laboratory Science (Medical Technology) B.A./B.S.~~ Medical Laboratory Science B.A./B.S.

Rationale: Changing the name of the degree program to reflect the current guidelines. Updating the courses required and the GPA required for the major.

Motion carried.

2. A motion was made by Narayanan and seconded by Chumachenko to approve the following course additions approved by the College of Veterinary Medicine on February 10, 2017 (sent out to the listserv by Gail Eyestone on February 13, 2017):

**COURSE ADDITIONS**

*Veterinary Medicine courses:*

DVM 599. Undergraduate Research Experience

DVM 710. Veterinary Clinical and Professional Skills I

Bormann welcomed Bruce Schultz to the meeting. Schultz presented information on the DVM 599 course request. He shared that multiple previous discussions took place about how to bring this forward and the reason for having the 599 number as well as being an undergraduate level course. This course provides a way for faculty, who are mentoring those doing undergraduate research, to track these students. There was conversation that there would be some administrative impact and it would be prudent to notify other colleges. Updating the impact statement with the proposal would be good. Another remark was that this sets a precedent by adding a 599 course for the Veterinary Medicine school. There was lengthy discussion about the course as well as possible impact. Many details were discussed such as what kind of tuition would be paid, the grading basis, why DVM courses aren't listed in the catalogs, and the like. It was noted there needs to be a balance as this committee reviews proposals; on one side the administrative impact, and those kinds of things, need discussion and on the other side there needs to be weight given to a proposals' benefit to the college and student, even if not every impact is known. There was conversation about the number of credits; could this course be offered for 0 credit, instead of 0-3 credit hours. Committee members were in favor of this and Schultz agreed there was no problem with this. After further discussion and agreement from Schultz and Narayanan, the DVM 599 credit hours will be changed from "0-3" to "0". In addition, a brief impact statement will be provided as the proposal moves forward. Narayanan also provided a brief overview of DVM 799.

Motion carried to approve both of the courses, with the edits to the credit hours in DVM 599.

**B. GRADUATE –**

1. A motion was made by Vardiman and seconded by Chumachenko to approve the following course and curriculum changes as approved by the Graduate Council on February 7, 2017 (see supplemental file for details):

**COURSE CHANGES**

Human Ecology FSHS 850 Family Studies

Human Ecology FSHS 852 Contemporary Family Theories

Human Ecology FSHS 898 Professional and Ethical Issues in Family Studies

Human Ecology FSHS 902 Qualitative Research Methods in FSHS

Human Ecology FSHS 908 Topics in Family Life Education and Consultation

**COURSE ADDITIONS**

Education EDCI 719 Physical Education and Health Methods and Practicum for Teaching and Learning

Veterinary Medicine CS 857 Clinical Interpretation of Equine Diagnostic Images

Human Ecology FNDH 652 Emergency Management in Athletic Training

Human Ecology FNDH 653 Pharmacology

Human Ecology FNDH 654 General Medical Assessment and Evaluation

Human Ecology FNDH 821 Athletic Training Evaluation I

Human Ecology FNDH 822 Athletic Training Evaluation II

Human Ecology FNDH 854 Athletic Training Therapeutic Interventions I

Human Ecology FNDH 855 Athletic Training Therapeutic Interventions II

Human Ecology FNDH 857 Administration in Athletic Training

Human Ecology FNDH 858 Advanced Athletic Training Laboratory and Clinical Skills

Human Ecology FNDH 883 Athletic Training Practicum I

Human Ecology FNDH 884 Athletic Training Practicum II

Human Ecology FNDH 885 Athletic Training Practicum III  
Human Ecology FNDH 886 Athletic Training Practicum IV  
Human Ecology FNDH 887 Athletic Training Practicum V  
Human Ecology FNDH 888 Athletic Training Externship Practicum  
Human Ecology FNDH 889 Research Experience in Athletic Training  
Human Ecology FNDH 892 Career Preparation in Athletic Training  
Human Ecology FSHS 909 Advanced Qualitative Methods in Family Science  
Human Ecology FSHS 982 College Teaching Practicum in Family Science  
Human Ecology FSHS 983 Research Practicum in Family Science

#### **CURRICULUM CHANGES**

Interdisciplinary Master of Public Health- Public Health Physical Activity  
Education TELRN Graduate Certificate  
Human Ecology Family Studies M.S.  
Human Ecology Family Studies Ph.D.  
Arts & Science Interdisciplinary Security Studies

There was a question raised about what resources are allocated for all the new FNDH courses. Vardiman was present and responded to this and other questions. In short, there are resources dedicated for this and there will be a new hire in order to help teach the courses. He offered an overview of the changes going on and the curriculum that will come forward to academic affairs in the future. One of the college's degree programs will be moving from a bachelor's to a master's. Members thanked Vardiman for the additional information; it was very helpful. Motion carried.

4. A motion was made by Narayanan and seconded by Chumachenko to approve the following graduation lists and posthumous degree request:

August 2016 graduation list as submitted by the Registrar's office  
December 2016 graduation list as submitted by the Registrar's office  
May 2017 posthumous degree request: Justin Brickey, Bachelor of Science, College of Engineering

Motion carried.

5. Old Business:
  - A. University Honors Program – course/curriculum approval process (action item)  
Hartman presented an updated version of the course/curriculum approval process for University Honors Program changes. Based on feedback received at the last meeting there were additional faculty added to the initial step. In addition, language that referred to graduate courses or curriculum was removed as there is not a need for this.  
  
A motion was made by Chumachenko and seconded by Vardiman to approve the course/curriculum approval process for the University Honors Program. Motion carried. This will move forward to the Faculty Senate meeting for approval.
  - B. Contractual market-based education – draft language (action item)  
Bormann reminded committee members of the language they reviewed at the last meeting. Based on feedback received and questions asked an additional sentence was added to the end of the document that addressed the question of credit-bearing versus no credit. A motion was made by Goodson and seconded by Vardiman to approve the proposal. Motion carried. This will move forward to the Faculty Senate meeting for approval.

C. Retake Policy

No update at this time.

D. New Course Prefixes

At the last meeting a conversation began about how to better handle new course prefixes. In the past few years the creation of many new course prefixes has occurred and there needs to be some clarification of the process. Currently, a prefix change by itself can be expedited, unless it is a new course, which goes through the non-expedited process. Even so, people may not realize it is a new prefix unless it is specifically highlighted. Does there need to be a policy created? Members didn't think that was necessary; however, it was agreed new prefixes should go through the non-expedited path.

In view of the fact Curriculog will soon be in place for all changes and there will be additional checks and balances via that means, and the instruction manual will need quite a bit of alteration at that point, it was agreed that the Curriculog implementation team can work to find a way to best make this work, most likely an additional field or two in the course forms will be created. After further conversation it was the consensus that the following should be included when proposing a new prefix: 1) identification of what the new prefix stands for 2) what, if any, impact it may have, such as related to another departments' branding etc. and 3) a rationale that explains why the prefix is needed and/or beneficial. This will be conveyed to the Curriculog Implementation committee.

6. Committee reports:

A. Committee on Academic Policy and Procedures – Reinert

Reinert reported that CAPP approved to suspend the 1st day attendance policy for August 21, 2017 only; the policy will resume on August 22, 2017. This was related to the Solar Eclipse resolution that Faculty Senate passed last semester. Reinert also reported that CAPP discussed changes to the Grading Policy for incompletes, which will be voted on at the next meeting. Other updates included changes to the admission application to allow applicants to indicate both their gender at birth and preferred gender identity; clarifications for how cumulative GPAs are calculated; and next steps for a subcommittee to standardize definitions for course component codes.

B. KSIS – Reinert

Reinert shared updates including changes in ITS staffing, challenges with compromised eIDs in February, discussion regarding the impacts of the solar eclipse on the 1st day of classes in Fall 2017; Registrar calendar and deadlines, the new Wildcat Internship Survey Dashboard managed by the Career Center, ongoing implementation and utilization of the Student Success Center, Curriculog launch, and nearing completion of the KSIS-Talisma Integration project.

C. University Library Committee – Bormann

Budget cuts have impacted the Library dramatically. Students are reviewing a privilege fee request that would allow the late night hours to be restored. Currently the Library is down 20 positions.

D. Curriculog Implementation Committee

The live date for course changes by the pilot colleges (AG, APD, HE, and TA) was February 1<sup>st</sup>. There are a few courses entered in the system however, they will likely not be ready for AAC attention until later in the semester.

7. Announcements/for the good of the University

8. The meeting was adjourned at 4:42 pm.

Next meeting: Tuesday, March 7, 2017; 3:30 pm; Business Administration Building, room 2046