MINUTES
Faculty Senate Academic Affairs
February 7, 2017, 3:30 pm
Business Administration Building, room 2046

Present: Aramouni, Bolton, Bormann, Charney, Chumachenko, Fallin, Goodson, Hartman, Kennedy, Narayanan, Reinert, Schlup
Proxies: Vardiman
Liaisons: Monty Nielsen
Guests: Andrew Bennett, Michael Herman, Rod Howell

1. Teresa Hartman, Co-Chair, called the meeting to order at 3:30 pm

2. The January 17, 2017 minutes were approved as submitted.

3. Hartman invited Charney to give a brief update on the Teval workgroup. Charney informed members that several fundamental issues are being discussed. These include whether courses need evaluated each semester, who do they go to and when, paper vs online Tevals, if there are policy changes – how will those affect department documents related to evaluations. In addition, how will education of faculty and students occur about any changes to the process and feedback forms. Their work continues.

4. Course and Curriculum Proposals
   A. UNDERGRADUATE –
      1. A motion was made by Bormann and seconded by Narayanan to approve the following curriculum changes approved by the College of Engineering on November 9, 2016 (sent out to the listserv by Gina Leon on 11-4-16):

         CURRICULUM CHANGES
         Department of Computer Science
         - New: Pre-professional program in Computer Science
         - New: Professional program in Computer Science
         - Changes to the Computing and Information Sciences Minor

         Rod Howell was present and gave an overview of the proposals. He noted one of the main desires is to better manage the growing enrollment. This will also set a higher bar for students. There was lengthy discussion regarding several facets of the proposals. Inquiries were made about how students will be advised; where students would transfer to if they didn't make it through these courses; and what assistance will be provided to students to help them succeed. It was commented that this will also help students who are really not doing well in that specific area, but may do quite well in another niche. Motion carried.

5. A motion was made by Aramouni and seconded by Chumachenko to approve the following graduation list additions:
   Delia Hernandez, Bachelor of Science, College of Arts and Sciences, May 2016
   Daniel Greene, Master of Software Engineering, Graduate School, August 2011
   Motion carried.

6. Old Business:
   A. University Honors Program – course/curriculum approval process
      Hartman, Bormann, and Reinert met with Jim Hohenbary and Steven Dandaneau and worked to create a process by which changes to the courses and University Honors Program could be proposed. This is a university-wide program and needs a unique path from other areas which have a department

and college structure. Hartman passed out a proposed process and asked members for input and suggestions. This will serve as a first reading and the hope is the process can be voted on at the next meeting. It was clarified that this process would only apply to courses that are not discipline specific in their content. There was a suggestion made to add a little more to the first level by perhaps adding additional faculty so more input at the initial stages could be offered. They will work to incorporate this suggestion before the next meeting. Hartman asked for members to take this information back to their caucuses for feedback as well. If you have additional thoughts and ideas, please send these to Hartman or the others in the workgroup.

7. Discussion Items/New Business:
    A. Contractual market-based education – draft language
        Draft language was submitted to AAC from the Provost for action. It is a request from K-State to request approval from KBOR to enter into agreements with employers to meet the needs of their working professionals who are seeking enhanced job skills. The courses will be referred to as "contractual market-based education." This request will be sent to the Kansas Board of Regents (KBOR) for approval. Both Wichita State and Emporia State have been granted permission by the KBOR to offer these types of opportunities. Members discussed the draft language and had questions related to credit bearing courses vs. certification courses. They would like some clarification before voting.
    B. Approval process regarding new course prefixes
        Hartman requested input from committee members regarding the process for how new course prefixes are approved. Currently these come through both the expedited and non-expedited process depending on whether it is a course change or new course proposal. Is there a need to have a consistent process for how new prefixes are proposed? It was noted that Curriculog will allow for some checks and balances since new prefixes will need to be manually entered and if a prefix does not exist communication will need to happen first in order to add the prefix to the database. Should there be guidelines provided? What if a new prefix has an impact on another unit due to "branding?" It was voiced that a department should be responsible for checking on these things. Various comments were made. Members wanted to discuss this topic more thoroughly before deciding if changes need made to the process. This will be on a later agenda.
    C. Definitions for graduate teaching assistants, graduate research assistants, and graduate assistants for Chapter 1 of the Graduate Handbook. Guest: Michael Herman, Dean of the Graduate School
        Herman provided background as to why these are coming forward. One main reason is there are no consistent definitions associated across the university with these positions. Also, there is work being done a policy related to tuition support for graduate research assistants and these positions need clearly defined. After further discussion, a motion was made by Bormann and seconded by Fallin to approve these definitions. Motion carried. Herman will take this information back to Graduate Council.
    D. Retake Policy -President Andy Bennett was present and discussed an issue that came forward to him related to the Retake Policy. After brief conversation, it was agreed this item will be moved to a future agenda if necessary since it appeared the situation had been resolved and clarification on the policy was given.

8. Announcements/for the good of the University
    • Hartman reported that Curriculog went live on Feb. 1 for the pilot colleges for course changes only.
    • Candace announced that Faculty Senate elections are beginning.

9. The meeting was adjourned at 5:03 pm.

Next meeting: Tuesday, February 21, 2017; 3:30 pm; Business Administration Building, room 2046