

MINUTES
Faculty Senate Academic Affairs
September 2, 2014, 3:30 pm
Union room 204

Present: Bennett, Charney, Goodson, Haar, Hartman, Hoeve, Kennedy, Maseberg-Tomlinson, and Washburn

Absent: D. Fallin

Proxies: Armbrust and Pacey

Guests: Robert Auten, Camilla Roberts, and James Hohenbary

Liaisons: Monty Nielsen, Ruth Dyer

1. Chair Andy Bennett, called the meeting to order at 3:30 pm. Introductions were made.
2. The minutes of May 20, 2014 were approved as submitted.
3. Course and Curriculum Changes – none
4. Graduation list requests
 - A. A motion was made by Kennedy and seconded by Maseberg-Tomlinson to approve the following graduation list as submitted by the Registrar's office:
Spring 2014 (undergraduate, graduate, and veterinary medicine)

Bennett gave the background for why these are on the Academic Affairs agendas. Motion carried.

- B. A motion was made by Goodson and seconded by Kennedy to approve the following graduation list corrections (supplemental information sent via email):
Manoelita Moura Warkentien, Master of Science, Graduate School, December 2013.
Karl G. Hague, Associate of Technology, College of Technology & Aviation, May 1997.

There was much conversation about requests submitted and making certain a rationale is included with the request. The discussion also included back dated diplomas, what is the process when they are requested, etc. There has been precedent for doing this and has been deemed appropriate to do. Motion carried.

5. Old Business (3:45 pm)
 - A. Honor & Integrity System constitution changes – Camilla Roberts
Members received the updated document with the agenda. Camilla reported this reflects the changes being requested to the Honor & Integrity Systems constitution. There were also a few typos corrected that had needed updating in the constitution. This request was brought forward last semester, while she was on leave, and there were questions which needed addressed before approval was given. Therefore, she was present today to help answer these and move to proposal forward. There were suggestions offered as to who might be considered to serve, including Global Campus employees. These could be included within those nominated to serve. Also discussed was the caseload. During the past two years they've received 200 cases or more; however, the increase in hearings has to do with more students contesting allegations, which then increases their need for more volunteers on the honor council. Bennett commented a full report from the Honor & Integrity System will be provided with the Faculty Senate agenda for Sept. 9 and Steve Starrett will be there to present and answer additional questions.

After discussion it was determined the additional numbers being requested for the Council is appropriate. However, committee members would like clearer language and format in the constitution identifying the composition of the council, the qualifications for those appointed, and the

process of appointment and approval. Camilla will work to incorporate the suggested changes and will bring back the proposal to the Sept. 16 meeting.

B. Honors Program update – Jim Hohenbary, Registrar Office personnel (4:13 pm)

Jim Hohenbary was present on behalf of the Honors Program to discuss their request for an Academic Plan code in iSIS. Their desire stems from wanting to better track their students along with other issues. The main issue appears to be a matter of whether a program code is appropriate due to how it was approved in Faculty Senate seven years ago, and the fact that currently academic plans in iSIS are tied to an academic home, whereas this would be a unique case and would not necessarily be tied to an academic home.

In brief, FS Academic Affairs is being requested to make an interpretation as to whether this request is reasonable and appropriate given the background and current information supplied by both the Honors Program staff and Registrar Office personnel.

Discussion was lengthy. It was pointed out that students do complete a curriculum when they fulfill honors program requirements and it is on their transcript. The way it works now is students are supposed to enroll in a 0 hour credit hour course each semester to allow tracking of whether they remain in the program. This is cumbersome and students don't consistently remember to enroll. Therefore, they cannot track students very well along with other issues that were talked about. If the request to add the code is deemed appropriate, it will allow them to better record the number of students participating and should be more user friendly for students.

In the future, it is envisioned the Honors Program might have a more streamlined approach in each college; however, that is in the future and would require much coordination and input. They could perhaps use a prefix code to cross-list courses; however, at this time they are not proposing this.

There was detailed conversation about the technical side of the issue as well. It was duly noted that seven years ago iSIS was not yet in place and language used then does not necessarily represent what the definitions are now.

Other questions were discussed. How do you follow up if a student is still eligible for the program - will college coordinators assist? What implication would a UHP code have on any college associated fees? The student would still pay the college associated fee for the cross-listed course.

In ending... 2007 the program was approved, however, as already noted many things were in transition. Academic Affairs needs to make a decision as to whether an academic plan being created is appropriate. Bennett offered that Academic Affairs could decide that an academic plan is appropriate at this time, or that it isn't and that these steps would need to be followed in order to allow for it. Members were thoughtful in their approach. Would there be any negative consequences in approving the request? At this point, academic plans are attached to an academic college or home. Members believed that allowing this particular case to move forward with a plan code would not be detrimental to the University. Hohenbary wanted to reiterate this is a shared program with shared responsibility for which they are not trying to bypass anything by making this request.

Members discussed whether this would need to go through faculty senate or if Academic Affairs can make a final determination.

Goodson made a motion that the resolution of the committee in interpreting Faculty Senate minutes from seven years ago is to allow for an academic plan in iSIS if it can be implemented appropriately. If anything further comes forward from the Honors Program, they should contact the Academic Affairs committee for how best to structure the proposal. Seconded by Kennedy. Motion carried.

Senator Bennett will bring this forward to the Executive Committee on Sept. 29 to determine whether FS should vote on this or simply be informed of the Academic Affairs committee's decision.

6. New Business

- A. Academic Affairs representative to iSIS Committee for 2014-2015 – volunteer needed (meetings are the second Wednesday of the month in the morning, 9:00-10:30 am)
Bennett inquired if anyone is able to attend and explained the purpose of having a representative on the committee. Casey Hoeve volunteered to be the representative to this committee. Bennett will make the notifications to the chair of that committee.

7. Announcements/for the good of the University:

- A. Approval, Routing, and Notification procedures for Course and Curriculum changes – Effective Fall 2014. Includes process for Interdisciplinary programs; website updated (www.ksu.edu/registrar/ccap); revised forms available.
- B. State of the University Address –
Manhattan - Friday, September 26, 3:30 pm, Alumni Center
Olathe – President/Provost campus visit – October 15, 10:45 am
Salina – Wednesday, October 29, 3:00 pm – College Center Conference Room

8. The meeting was adjourned at 5:05 p.m.

Next meeting: Tuesday, September 16, 2014; 3:30 pm; Union room 204