

MINUTES
Faculty Senate Academic Affairs
May 19, 2015, 3:30 pm
Union room 204

Present: Charney, Dille, J. Fallin, Goodson, Heinrich, Higginbotham, Jackson, Schlup, Simser, and Yu

Absent: Tinker

Proxies: Bennett for Hartman, J. Fallin for D. Fallin

Liaisons: Monty Nielsen

1. Andy Bennett, on behalf of Teresa Hartman, called the meeting to order at 3:30 pm. He welcomed new members and briefly overviewed the duties of the Academic Affairs committee.
2. The minutes of the May 5, 2015 meeting were approved as submitted.
3. Course and Curriculum Changes
 - A. Undergraduate
 1. A motion was made by Goodson and seconded by J. Fallin to approve the following course and curriculum changes as approved by the College of Education on April 28, 2015 (sent out to the listserv by Janel Harder on April 28, 2015):

COURSE ADDITIONS

Department of Curriculum and Instruction

Add:

EDEL 270. Arts for Elementary Schools; K-State 8: Aesthetic Interpretation

EDEL 450. Art Methods for Elementary Schools; K-State 8: Aesthetic Interpretation

EDEL 451. Art Practicum for Elementary Schools

CURRICULUM CHANGES

Department of Curriculum and Instruction

- Changes to the Art (EDART) Teacher Licensure Program

- Changes to the BS in Elementary Education

Goodson offered brief background information on the proposed changes. Motion carried.

- B. Graduate course and curriculum changes
 1. A motion was made by Dille and seconded by Goodson to approve the following course and curriculum changes as approved by the Graduate Council on May 5, 2015:

COURSE CHANGES

Human Ecology FSHS 762 Investing for the Family's Future

COURSE ADDITIONS

Education EDCI 788 Teaching the Constitutional Principles of America's Founders

Education EDCI 789 Methods and Materials in Civic Education

Education EDCI 790 Engaged Citizens: Public Policy Issues and Processes

Arts and Sciences ENGL 745 Cultural Studies

Human Ecology ECED 700 Problems in Early Childhood Education

Human Ecology ECED 704 Seminar in Early Childhood Education

Human Ecology ECED 708 Topics in Early Childhood Education

Human Ecology ECED 894 Readings in Early Childhood Education

Human Ecology ECED 899 MS Research in Early Childhood Education

Human Ecology LSHD 700 Problems in Life Span Human Development
Human Ecology LSHD 894 Readings in Life Span Human Development
Human Ecology LSHD 899 MS Research in Life Span Human Development
Human Ecology PFP 782 Investing for the Family's Future II
Arts and Science ECON 695 Undergraduate Research Methods in Economics
Business ACCTG 831 Fraud and Forensics
Business ACCTG 846 International and Multijurisdictional Taxation
Business ACCTG 847 Merger and Acquisition Taxation
Business ACCTG 852 Accounting Research and Communication
Business ACCTG 855 Financial Statement Analysis and Business Valuation
Business ACCTG 856 Accounting Analytics
Business ACCTG 895 Accounting Internship
Business ACCTG 896 Accounting International Experience

CURRICULUM CHANGES

Food Science Master of Science in Food Science- Non-Thesis option
Business Master of Business Administration (M.B.A)

CURRICULUM ADDITIONS

Education G10- Civic Education

A couple typos were corrected in the rationale with regard to FSHS 762 changing to PFP 762. There were also questions related to the new ECED courses (700, 704, and 708). The rationale was identical and the courses seemed redundant. Brief discussion occurred about the role of Academic Affairs. It typically is not the role of the committee to second guess a college's proposals; however, questions are important. If there is great concern over a particular course or courses, those should definitely be discussed. After discussion, members believe more information was needed about the Early Childhood Education courses (700, 704, and 708). Dille moved to table these courses, Yu seconded the motion. Motion carried. The department will be contacted to give further information and these will be on the first agenda in September. It was noted this will delay the implementation date from Fall 2015 to Spring 2016. Motion carried to approve all other items on the list.

4. Graduation List correction

- A. A motion was made by J. Fallin and seconded by Dille to approve the following graduation list addition/correction:

Add David DiCarlo to Fall 2014 graduation list – Master of Science – Graduate School

Bennett reviewed with members why these corrections come before Academic Affairs. Motion carried.

5. Old Business

- A. Undergraduate Transfer Credit and Credit for Prior Learning Policy – modification to policy
A motion was made by Dille and seconded by Simser to approve the modifications to the current Transfer Credit Policy. It will now be titled the "Undergraduate Transfer Credit and Credit for Prior Learning Policy". Since the policy's implementation a couple years ago, it was noted some changes needed made. Other changes were included based on recent KBOR requests as well. One change will require a change to the University Handbook, Section F76, that would go into effect for students enrolling after Spring 2017. Motion carried.
- B. 2015-2016 appointments for the following committees:

Bennett, along with Monty Nielsen and Dille, related what goes on in CAPP and KSIS. Academic Affairs appoints a representative to these committees from this body. Brief background on the Library committee was given as well.

1. CAPP – Charney was willing to serve on this committee.
2. KSIS – Dille was willing to serve on this committee.
3. University Library Committee – Goodson

A motion was made by J. Fallin and seconded by Goodson to approve these appointments.
Motion carried.

6. New Business

A. University Honors Program – request for curricular structure change (discussion of process)

Bennett gave some background on the start of this program many years ago. At that time it went through each and every college faculty meeting prior to being given approval. There are changes being proposed to the structure of the program and it needs determined whether these will need to go through each and every college as it did when it began or whether another approach is better. This program is unique and it was concluded, after much discussion, that it is not what would be considered an interdisciplinary program. The question today then is not whether to approve the changes, but rather what process to use to move it through the approval process.

Jim Hohenbary, Associate Director of the University Honors Program, was in attendance. He provided an overview of the content of the changes. He also outlined what approvals they have gone through to date. Their desire is to create a more robust Honors Program. As it stands now, there are general requirements to the program and then “college-level” requirements. This has led to some issues. For example, if a student starts the University Honors Program in one college, such as arts and sciences, and then decides to transfer to a different college, such as human ecology, the college-level requirements could potentially be different.

To date, these proposed curricular structure changes have been presented to each college coordinator and those coordinators have provided feedback and edits and gave their approval. The changes have also been vetted through Leadership Studies as well as K-State First.

Questions: How many students are participating? Approximately 600; however, the number of them on the path to completion is less certain. It was not known how that number is distributed between the colleges. There was some conversation about how this is handled in a college that is all graduate, such as Architecture, Planning and Design. At this time, there is no separation. It is a *University Honors Program*.

Discussion ensued concerning what route to recommend for approvals to be given. Members did not want the proposal to come to the Senate floor for approval and then be delayed because individuals felt they had not been informed of the changes. Perhaps the two colleges with the largest number of students could be the voting parties? It was guessed that Arts and Sciences and Engineering or Agriculture had the most students in the program. There was conversation that *eventually* each college will need to edit their catalog language to update it, so it will then need to go through their curriculum committee.

After lengthy discussion, Bennett asked for the committee’s decision on how to proceed with this. Dille moved that the University Honors Program submit their changes to be approved by the College of Arts and Sciences; that they be primary college to review the program changes. Goodson seconded the motion. Discussion: there was concern about leaving colleges off, but it may not be necessary to include all colleges. The motion was amended that the proposed changes to the program need to be approved at the minimum by the college of Arts and Sciences and it might also be considered by other colleges and they can weigh in if they wish to. Motion carried.

Hohenbary thanked committee members for their time and input and will begin the process of getting this to the College of Arts and Sciences for their faculty to vote on it.

7. Appointments to Undergraduate Grievance Committee (2 faculty)

Background: The Academic Affairs committee approves of the appointments to this committee. The request for volunteers for this committee was communicated in the recent request in K-State Today.

Bennett explained how the names were selected and that Academic Affairs members vote to approve these appointments. Some volunteers specifically outlined committees they are interested in; others note they are willing to assist wherever there is a need. A motion was made by J. Fallin and seconded by Dille to approve the appointment of two faculty members to this committee. Once the Executive Committee makes all other appointments on June 1, these individuals will be notified.

8. Committee reports:

A. CAPP – Bennett

Bennett reminded members that the modifications to the transfer credit policy came out of CAPP and those were voted on today here in Academic Affairs and will go forward to Exec and FS in June. At the last CAPP meeting there was also brief discussion about evening classes and various issues arising.

9. Announcements/for the good of the University

Bennett reminded members the Approval, Routing, and Notification procedures will go forward for endorsement at the June FS meeting. Historically, Academic Affairs has not considered resource issues when a new program comes through the approval process; however, it will now be requested that this is discussed when a new program is proposed. Since this is a more substantive change and suggested by senators, it was felt to appropriate to have their endorsement on the change. It was noted by a member that iSIS needs changed to KSIS in the manual. That will be cared for.

10. Meeting was adjourned at 5:07 pm

Next meeting: **Tuesday, September 1, 2015; 3:30 pm; Union room 204**