

MINUTES
Faculty Senate Academic Affairs
May 5, 2015, 3:30 pm
Union room 204

Present: Bennett, Charney, D. Fallin, Haar, Hartman, Hoeve, and Washburn

Absent: Armbrust, Goodson, and Pacey

Proxies: Aramouni, J. Fallin, Tinker

Liaisons: Monty Nielsen

1. Andy Bennett, Chair, called the meeting to order at 3:35 pm. The 2015-2016 chair election and discussion about committee assignments took place first.
2. The minutes of the April 21, 2015 meeting stood approved as submitted.
3. Course and Curriculum Changes
 - A. Undergraduate
 1. A motion was made by Washburn and seconded by Haar to approve the following course and curriculum changes as approved by the College of Business Administration on April 9, 2015 (sent out to the listserv by Alice Niedfeldt on April 13, 2015):

COURSE CHANGES

Department of Accounting

Changes to:

ACCTG 342 - Taxation I

ACCTG 432 - Managerial Reporting

ACCTG 433 - Financial Reporting

ACCTG 434 - Not-for-Profit

ACCTG 442 – Auditing

Department of Finance

Changes to:

FINAN 510 - Financial Institutions/Markets

FINAN 520 - Investments

FINAN 575 - Intermediate Finance

Department of Management

Changes to:

ENTRP 440 - Entrepreneurship

ENTRP 466 – Digital Business

ENTRP 520 – Social Entrepreneurship

ENTRP 540 – Entrepreneurial Consulting

MANGT 535 - Employment Law

MANGT 541 - Management of Quality

MANGT 550 - Organizational Training/Develop

MANGT 560 - Management/Diversity/Work

MANGT 570 – Systems Design

Department of Marketing

Changes to:

MKTG 541 - Retailing

MKTG 544 - International Marketing

MKTG 543 - Integrated Marketing Communication
MKTG 545 - Marketing Channels
MKTG 546 - Services Marketing
MKTG 550 - Business Marketing
MKTG 560 - Sales Management
MKTG 570 - Advanced sales

CURRICULUM CHANGES

Dean of Business Administration

Changes to the Bachelor of Science in Business Administration (BAPP)

Discussion: There was a concern raised by Agriculture about the delay that may be caused to their students by having to get approval to gain entrance to these courses. The actual proposal language seems to contradict the impact statement. Clarification was asked for. Business needs to speak to Ag and Arts and Sciences to be clear what effect this will have and that they're in agreement. D. Fallin moved to table the Business Administration proposals as listed above, Washburn seconded. Motion carried. Bennett will relay to Stacy Kovar that some additional conversation will need to take place before a vote is taken on these changes, hopefully at the May 19 meeting.

2. A motion was made by Washburn and seconded by Haar to approve the following course changes as approved by the College of Human Ecology on April 12, 2015 (sent out to the listserv by Marqueta Wall on April 13, 2015):

COURSE CHANGES:

School of Family Studies and Human Services

Add:

ECED 300 Problems in Early Childhood Education

PFP 300 Problems in Personal Financial Planning

PFP 456 Financial Counseling and Communication

PFP PFP 462 Personal Investment Concepts I 460 Retirement Planning Concepts

PFP 464 Estate Planning Concepts

PFP 466 Personal Risk Management and Insurance Planning

PFP 472 Personal Income Tax Concepts

PFP 482 Personal Investment Concepts II

Haar gave brief background information on the proposals as presented. Motion carried.

4. Old Business

- A. Approval, Routing, and Notification procedures for course and curriculum changes – edits to instruction manual

Bennett presented revisions to the instruction manual to include references to the Undergraduate Research Course form, as well as language regarding the resource aspect of new programs. Bennett briefly outlined where the changes were made and reminded all about why these were made. Academic Affairs is the body who approves these changes. However, it is certainly appropriate, if desired to have Faculty Senate endorsement. This seems appropriate. Hartman moved approval of the changes, Washburn seconded. Brief discussion. Two minor edits were made, replacing the word "should" with "must" and adding more clarity to who should be notified when resource issues are resolved. Motion carried. Bennett will inform Faculty Senate about this change at the May meeting and will have then have it placed on the June Faculty Senate agenda for their endorsement.

- B. Bennett reported that he communicated with Rod Howell and others in Engineering to update them about the proposal regarding retake standards for three CIS courses (CIS 115, 200, and 300) that were tabled by Academic Affairs at the April 21 meeting. After visiting with executive committee members, as was agreed on by academic affairs, it was determined this fundamental issue did not need resolved by changing the retake policy language in the University Handbook, but rather the department needs to resolve the matter in another way. Some suggestions were offered by executive committee members.
- C. Bennett notified members that one of the proposals approved by Academic Affairs at the April 21 meeting is on the discussion agenda for the FS meeting, instead of the consent agenda, due to concern raised about how the course load will be offered by the department. Bennett has informed the department head that they will likely need to be at the FS meeting next week.
- D. CAPP's proposal regarding how AP/transfer credit is received by the university has been worked on and will be brought forward to Academic Affairs for a vote, likely at the next meeting. The proposal will be to modify Section F76 of the University handbook, which discusses grades, etc.

5. New Business:

- A. Academic Affairs Committee chair election 2015-2016
Bennett opened the floor for nominations. Haar nominated Hartman, Washburn seconded the nomination. No further nominations were given and nominations were closed. The vote was unanimous to elect Teresa Hartman as 2015-2016 chair.
- B. 2015-2016 appointments for the following committees:
 - 1. CAPP – Bennett gave brief information about the committee's role. The committee meets once a month, on the second Wednesday, from 10:30 am-noon.
 - 2. KSIS – Bennett also briefly outlined what KSIS' role is. They meet once a month from 9:30-10:30 am on the second Wednesday. Many of the members also participate in CAPP.
 - 3. University Library Committee – approximately one meeting a month
Haar briefly explained the background about what attending the University Library committee entails.

These committee assignments will be made at the final meeting of Academic Affairs on May 19.

6. Announcements/for the good of the University

- A. New committee members will officially begin at the next meeting on May 19.
- B. New faculty senator orientation – May 12, 2 pm, Union Big 12 room
- C. Brief discussion took place about Seaton Hall Construction.

7. The meeting was adjourned at 4:26 pm

Next meeting: Tuesday, May 19, 2015; 3:30 pm; Union room 204