

MINUTES
Faculty Senate Academic Affairs
November 19, 2013, 3:30 pm
Union room 204

Present: Bennett, Bolton, Bormann, Goodson, Linville, Narayanan, Pacey, Pankl, Satzler, Zajac, and Wang
Absent: Jani, Unruh
Visitors/Liaisons: Monty Nielsen

1. Andy Bennett, chair, called the meeting to order at 3:35 pm
2. The minutes of November 5, 2013 were approved as submitted.
3. Course and Curriculum Changes
 - A. Undergraduate Education
 1. A motion was made by Zajac and seconded by Wang to approve the following curriculum change as approved by the College of Human Ecology on October 1, 2013 (sent out to the listserv by Marqueta Wall on October 2, 2013):

CURRICULUM CHANGES

Center on Aging

Changes to the Secondary Major in Gerontology. See supplemental information.

Motion carried. Bennett made committee members aware of possible future proposals from Gerontology. They idea of having post bacc secondary majors is being considered. Some remember when post bacc minors were discussed and a new policy had to be created to allow for this. The same would apply with post bacc secondary majors, since this has not been done yet.

2. A motion was made by Wang and seconded by Bormann to approve the following course additions as approved by the College of Human Ecology on October 29, 2013 (sent out to the listserv by Marqueta Wall on November 7, 2013):

COURSE ADDITIONS

School of Family Studies and Human Services

FSHS 475 Introduction to Child Life

FSHS 575 Research Practicum

Motion carried.

3. A motion was made by Linville and seconded by Zajac to approve the following course addition as approved by the College of Business Administration on October 30, 2013 (sent out to the listserv by Alice Neidfeldt on November 1, 2013):

COURSE ADDITION

College of Business Administration

GENBA 430 K-State Business: Professional Advantage

A brief question was asked about the terminology in the course description stating students are not able to enroll. They've seen instructor permission, etc before, but this language seems a bit confusing. Bennett will contact Business Administration to clarify wording at the end of the course description. Motion carried.

4. A motion was made by Satzler and seconded by Zajac to approve the following course and curriculum changes as approved by the College of Technology & Aviation, K-State Salina on November 1, 2013 (sent out to listserv by Karen Solt on November 7, 2013):

COURSE CHANGES

Aviation

Add:

AVT 120. Aeronautical Programs Flight Familiarization

AVT 200. Introduction to Airport Management

AVT 462. Airport Planning and Management II

Changes:

AVT 461. Airport Planning and Management; K-State 8: ~~Ethical Reasoning and Responsibility;~~
Historical Perspective

CURRICULUM CHANGES

Aviation

DROP: Bachelor of Science in Aviation Technology, Air Traffic Control Management Option (BATN-AT)

RATIONALE: This degree option has had chronic low enrollment. The department feels that departmental resources are better utilized in other degree options.

DROP: Air Traffic Control Certificate (CATCC)

RATIONALE: This certificate option has had chronic low enrollment. The department feels that departmental resources are better utilized elsewhere.

Changes to the Bachelor of Science in Aeronautical Technology, Airport Management Option (BATN-AP)

Motion carried.

5. A motion was made by Zajac and seconded by Pankl to approve the following course changes and curriculum addition as approved by the College of Arts and Sciences on November 7, 2013 (sent out to listserv by Karen Solt on November 7, 2013):

COURSE CHANGES

Biology

Add:

BIOL 504 – Plant Ecology; K-State 8: Natural and Physical Sciences

Communication Studies

Add:

COMM 465 – Communication and Conflict; K-State 8: Ethical Reasoning and Responsibility

Dean of Arts and Sciences

Add:

DAS 155 – Business Communications for Non-Native Speakers; K-State 8: Human Diversity within the US

DAS 400 – Undergraduate Research in Arts & Sciences

English

Changes:

ENGL 287 – Great Books; K-State 8: Aesthetic Experience and Interpretive Understanding;
Historical Perspectives

Modern Languages

Add:

ITAL 333 – Italian 5; K-State 8: Global Issues and Perspectives; Historical Perspectives

Physics

Changes:

PHYS 115 – Descriptive Physics
PHYS 213 – Engineering Physics I
PHYS 214 – Engineering Physics II

Women's Studies

Add:

WOMST 325 –Queer Studies: Concepts, History, and Politics; K-State 8: Human Diversity within the US; Historical Perspectives

WOMST 460 – Coming Out and Sexual Identity; K-State 8: Human Diversity within the US; Ethical Reasoning and Responsibility

CURRICULUM CHANGES

Women's Studies

Add:

Queer Studies Minor

Questions were raised about Physics 213 and 214 with regard to the pre and co requisites. A motion was made by Satzler to table PHYS 213 & 214 until next meeting; motion was seconded by Pacey. Motion to table passed. Bennett will contact the department regarding the concern. It was noted the effective date of this was Spring 2014; however, since spring enrollment has already occurred and this would not have been approved by FS until December, this delay will not change that.

Also, The appropriateness of the title of the new minor being proposed was briefly discussed. It was noted the designation “Queer Studies” has been used for many years already in that unit.

Main motion carried.

- B. Graduate Education – A motion was made by Zajac and seconded by Bormann to approve the following course additions and curriculum change as approved by the Graduate Council on November 5, 2013:

COURSE ADDITIONS

Veterinary Medicine

DMP 893 Principles of Biosafety and Biocontainment

CS 795 Advanced Surgical Experience

Human Ecology

GERON 705 Sexuality and Aging

GERON 715 Aging Veterans

GERON 720 Design for Aging in the Modern World

FSHS 808 Research Application in Personal Financial Planning

HMD 800 Topics in Hospitality Management and Dietetics

HMD 896 Financial Management and Cost Control in Dietetics

Education

EDACE 824 Teaching Online in Adult Education

EDACE 835 Developing Teams and Leaders in Adult Education

EDACE 837 Quality Programs and Staff Management in Adult Education

CURRICULUM CHANGE

Human Ecology, Gerontology

Changes to the Gerontology Graduate Certificate

Motion carried.

4. Follow-up items from Nov. 5 meeting

A. ECON 599 – technical issue

Bennett reported that in discussion with Registrar office personnel, they asked it be put through the process, either as expedited or non-expedited to have the approval trail documented. Bennett asked for the committee's consensus as to whether this should be expedited or non-expedited. It appears this course was dropped from the iSIS catalog many years ago, but not the undergraduate catalog. In order to re-establish authenticity of the course it would seem it appropriate to go through the course approval process. The question was posed again whether this should be expedited or non-expedited. It was moved by Satzler and seconded by Narayanan to treat this correction as an expedited change. Something such as this could be included under "other minor changes" in course changes in the future. Motion carried.

B. ATM courses – pre-requisites

Bennett reported these are pre-requisites.

C. Modern Language courses – tagging question

A motion was made by Bormann and seconded by Zajac to bring these courses back to the table. The department would like to keep the Global Issues tag and remove the other. A general question was asked as to whether tagging could be variable. Bennett smiled, along with many other committee members, and reported that when K-State 8 tagging was being created that very question was raised and it was determined it would be extremely difficult to manage. Motion carried to accept department's request and move these courses forward with the one tag.

5. Graduation list request – Approve the following graduation list addition:

December 2012: Kaitlyn Marie Tompkins, BS in Education

This was added to the agenda late in order to allow it to be on the FS agenda in December rather than February. However, there was a question though about some of the details. Bennett contacted the college of Education and was awaiting a response. On occasion due to licensure, etc. backdating the degree is acceptable. Committee members speculated it could be the course was incomplete and is now completed. If the committee would like to wait on more details that would be fine, or if the committee wishes to vote conditionally, that would be acceptable as well. Zajac moved to vote electronically on this when the details are relayed. Narayanan seconded. During the conversation the details were learned. The earlier motion was withdrawn and Goodson moved approval of the request, Bolton seconded. Motion carried.

6. Old Business

A. University Handbook revisions to Section F

Committee members picked up their review beginning at section F87 and continued through the rest of the section. Several edits were made. Committee members were reminded that this section, once approved by Academic Affairs, will go forward to Faculty Affairs. Background: This was originally put forward as part of the review by the University Handbook and Policy committee and made its way through Faculty Affairs. However, at the Executive committee meeting it was noted Section F had many academic policies, which should be reviewed to be sure they are accurate and current; therefore it was sent to the Committee on Academic Policy and Procedure and was then sent to FS Academic Affairs for their input and review prior to going forward again through Faculty Affairs.

A motion was made by Pacey and seconded by Zajac to send Section F, along with the edits by Academic Affairs, on to Faculty Affairs for their final review and edits before sending it back through Executive committee to be placed on Faculty Senate's agenda. Motion carried.

B. Approval, Routing, and Notification for Course and Curriculum changes

Jackie Spears has sent the revised version of the approval, routing, and notification policy to subcommittee members for their review. This will be on Academic Affairs agenda for December.

7. New Business - none

8. Committee reports:

A. CAPP – Bennett

In response to the request made by Academic Affairs, the Committee on Academic Policy and Procedure reviewed current procedures for posthumous degrees and how they are handled in each college. It was determined not to make changes to the University Handbook. However, to be sure these are handled equitably within each college it was decided to add another item to the list of items that are cared for when a student dies. If a student dies who was in good academic and conduct standing, the dean's office will contact the family to see if they wish to pursue a posthumous degree. Internal policies will be amended to reflect this.

B. iSIS – Satzler

Satzler reminded all that grades are due on Monday, December 23. Since grades are not typically due on a Monday, and this only happens once every six years, more reminders will be given. Also, DARS will be updated. This is scheduled to occur on December 9. The biggest impact will be to the dean's offices with regard to reports offered.

C. Library Committee – Bormann

Bormann reported the committee's main discussion at their last meeting was their collections. Also their budget is six million, but five and a half of that is committed to journal subscriptions, so they have a small budget for new things.

D. CCAPIIC - Bennett/LaBerge

Bennett reported the two subcommittees gave reports at the full committee meeting. Many ideas were shared. This project will take some time, and much will depend on the system the university can afford to purchase or create.

9. Announcements/for the good of the University

10. The meeting adjourned at 5:04 p.m.

Next meeting: Tuesday, December 3, 2013; 3:30 pm; Union room 204