

MINUTES
Faculty Senate Academic Affairs
October 15, 2013, 3:30 pm
114 Hale Library
Polycam number: 785-532-7282

Present: Bennett, Bolton, Bormann, Goodson, Jani, Linville, Narayanan, Pacey, Pankl, Satzler, Unruh, and Zajac
Proxy: Wang
Visitors/Liaisons: Ruth Dyer, Monty Nielsen

1. Andy Bennett, Chair, called the meeting to order at 3:35 pm
2. The minutes of October 1, 2013 were approved as submitted, with one punctuation edit.
3. Course and Curriculum Changes
 - A. Undergraduate Education
 1. A motion was made by Zajac and seconded by Narayanan to approve the following course addition as approved by the College of Human Ecology on October 1, 2013 (sent out to the listserv by Marqueta Wall on October 4, 2013):

COURSE CHANGES

Center on Aging

Add:

GERON 400 Biogerontology: K-State 8 Tag: Natural and Physical Sciences

Motion carried.

- B. Graduate Education – A motion was made by Zajac and seconded by Unruh to approve the following course additions and curriculum changes as approved by the Graduate Council on October 1, 2013 (see supplemental information for further details):

COURSE ADDITIONS:

College of Veterinary Medicine

DMP 963 Advanced Molecular Biology of Foodborne Pathogens

DMP 971 Seminal Papers in Molecular Biology

CURRICULUM CHANGES:

College of Education

Changes to the M.S. in Academic Advising

Changes to the College Student Development Emphasis (MS)

College of Human Ecology

Changes to the Marriage and Family Therapy Specialization within the Human Ecology PhD

Changes to the Personal Financial Planning Specialization within the Human Ecology PhD

Motion carried.

4. Old Business
 - A. Approval, Routing, and Notification for Course and Curriculum changes
Ms. LaBerge reported that Jackie Spears will be working on this over the weekend and will send it to the subcommittee for final review next week. Then it should be to the Academic Affairs committee by November.
 - B. University Handbook revisions to Section F
Bennett directed members' attention to the file sent to them with the revisions to section F. These revisions have gone through CAPP and been edited as well by Senator Ransom, Chair of the University

Handbook and Policy committee, and Senator Bennett. These changes are here today as a first reading and for discussion and suggestion.

Bennett went through various changes that have been proposed to this section of the handbook. Some of the changes involve policy change; others are just updates to outdated language. It was mentioned that certain terminology, such as iSIS, could eventually be outdated. That is true, and if that happens, it seems an editorial change could be made to correct it, such as when an office name changes, etc. There was lengthy discussion regarding students who wish to drop their last course. This is in effect, withdrawing from the university. However, it was conveyed students do not always see it that way. It seemed appropriate that somewhere it should clearly state you are withdrawing. A student *can* withdraw and enroll for other courses within six months without having to be readmitted. However, after six months, readmission would be required. It was noted that sections F45, F63, and F83 all discuss dropping. Perhaps some of these could be deleted as it seems redundant to have similar language in all those places. Withdrawal dates were discussed at length and Bennett noted these dates were also discussed at CAPP. If there is a desire to change these dates, now would be the time. Members moved forward to F50 regarding the departmental schedule. It would seem reasonable to delete the last sentence in the paragraph. Other sections were discussed in detail such as auditing courses in F66 and credit by examination in F76.

Bennett thanked members for the productive discussion. The goal will be to work with this document at the next meeting and have it approved and sent to Faculty Affairs during November.

5. New Business

A. Transfer Credit Policy

Bennett directed attention to the file sent to members electronically. The language has been approved by CAPP and was in response to a Board of Regents mandate. Because the language written down has new policy included in it – the appeals process - it is appropriate that Academic Affairs and Faculty Senate approve it. Zajac moved to approve the policy and Linville seconded. A few questions were raised related to the limitations of transferability of credit section. It was offered that perhaps using the phrase “spoken English language courses” instead of just “English language courses” in one of the sentences might be clearer as to the intent. It might be wise to discuss with our English Language Program if this would be the correct terminology to use in this policy. Bennett will follow up on this. A motion was made by Pacey to table this item until the next meeting. The motion was seconded by Narayanan. Motion carried. The committee will discuss this at its next meeting.

6. Committee reports:

A. CAPP – Bennett

Bennett briefly related that he discussed posthumous degrees with CAPP.

B. iSIS – Satzler

Satzler reported that DARS will be updated near the end of the semester.

C. Library Committee – Bormann

Bormann reported they met last week. An overview of the Library budget and numbers of circulation were discussed. They don't have a good way of tracking e-usage at this point. An Open Access publishing policy was also presented. This is being vetted by Faculty Affairs as a policy proposal and once approved will come to Faculty Senate for approval.

D. CCAPIIC – Bennett/LaBerge

Ms. LaBerge reported that CCAPIIC met earlier this afternoon. Two subcommittees have been formed. One subcommittee is reviewing current processes used here and has determined there is much to be improved upon. The other subcommittee is researching what other universities do with regard to course and curriculum approvals.

7. Announcements/for the good of the University - none

8. The meeting was adjourned at 5:07 p.m.

Next meeting: Tuesday, November 5, 2013; 3:30 pm; Union room 204