

MINUTES
Faculty Senate Academic Affairs
May 20, 2014, 3:30 pm
Union room 204

Present: Bennett, Bormann, J. Fallin, Goodson, Haar, Hartman, and Pacey

Absent: Armbrust, Charney, D. Fallin, Kennedy

Proxies: Hoeve, Washburn

Visitors: Rick Zajac

Liaisons: Monty Nielsen

1. Andy Bennett, chair, called the meeting to order at 3:35 p.m. and recognized new members.
2. The May 6, 2014 minutes were approved as submitted.
3. Course and Curriculum Changes
 - A. Undergraduate Education
 1. A motion was made by Goodson and seconded by Hartman to approve the following course addition approved by the College of Technology & Aviation, K-State Salina on May 16, 2014 (approval sheets sent out by Kathy Sanders on May 16, 2014):

COURSE ADDITIONS

Arts, Science, and Business

BUS 410 Managerial and Project Economics; K-State 8: Social Sciences

Discussion: Bennett noted that this item was placed on today's agenda even though it wasn't sent out to the listserv 10 calendar days before the AAC meeting; however, since this is the last meeting of the year and it has an effective date of Fall 2014, we are placing it on today's agenda. Brief discussion occurred about whether this would be *effective* Fall 2014 if it goes through the June FS meeting. The Approval, Routing, and Notification procedures state that course or curriculum changes with an effective date of fall be approved by Faculty Senate at their May meeting, which means they need to be voted on by Academic Affairs during their April meetings. Even so, courses may still come through on the agenda for the committee to review in May and then be approved at the June FS meeting. However, whether they will be ready to go and available in the system in time for students to enroll in them for fall is not guaranteed.

Motion carried to include this as a discussion agenda item on the June FS agenda due only to the timing of the approval, not any controversy.

- B. Graduate Education – A motion was made by Pacey and seconded by Haar to approve the following course additions as approved by the Graduate Council on May 6, 2014:

Architecture: ENVD 654 Study Abroad Orientation

Arts and Sciences: MATH 725 The Mathematics of Data and Networks I

Arts and Sciences: MATH 726 The Mathematics of Data and Networks II

Arts and Sciences: PHILO 610 Special Topics in Logic

Engineering: IMSE 785 Big Data Analytics

Discussion: A comment was made that the impact statement on MATH 725 and MATH 726 is very brief. Bennett, in his role as Department head of Math, was able to respond in detail and noted Statistics had no issue with the courses. There was also a question about IMSE 785 and whether it should say "pre-requisites", not just "requisites". Bennett noted it should and will contact the department and confirm with them. Motion carried.

4. A motion was made by J. Fallin and seconded by Pacey to approve the following graduation list correction:

August 2013

Add: Aaron Barak Favre, Bachelor of Science, College of Arts and Sciences

Discussion: Bennett briefly reviewed with new committee members why these come before Academic Affairs and the various reasons the requests are made. Motion carried.

5. Committee Reports and Appointments

- A. CAPP – Bennett

Bennett reported to new members what this committee is responsible for and that they jointly report to the Provost and the FS Academic Affairs committee. Bennett reported on their recent meeting discussions including 3 + 3. KU is already doing this and now K-State would have the option to do this. CAPP is also looking into changing the definition of what a full time student is during the summer session. They are looking at changing the hours from 6 to 9. Various comments were made regarding the proposed change. It seems to be tied to a federal definition. Bennett will be discussing this with David Griffin, the incoming chair of CAPP. Fundamental conversation took place regarding the question of what advantages or disadvantages are there to being a “full-time” student. This is a larger conversation that will continue. Also, it was asked whether fees, such as privilege fees, be different if this changes.

- B. iSIS

Bennett noted the iSIS steering committee met, however, there was not a representative from Academic Affairs on the committee as of yet, so no report was made. A new representative from Academic Affairs was requested. No one came forward at this time; however, several members were not able to attend today. The steering committee meets once a month on the second Wednesday. Bennett will inquire of a few members.

- C. Library Committee – Bormann

Bormann reported on the last meeting of the University Library committee. They are working to obtain more funding. During their final meeting they had a visit from the President and Provost and various topics were discussed. It seems a complete re-haul of how SRO distributions are made will be instituted over the next few years to create a standardized process. Also, standardized startup packages were discussed. The Library could be viewed as the “lab”, so to speak, for someone starting in the History department, for example. They also discussed their master plan. Their future involves possibly moving IT out of their facilities to create more space for Library. Haar was willing to volunteer for this committee. Committee members were grateful to Haar for coming forward.

- D. Undergraduate Grievance Committee – approval of nominations

Bennett indicated Academic Affairs approves the appointments to the Undergraduate Grievance Board. Faculty Senate sends out notice each spring for volunteers needed for various committees, including this one. Bennett shared the two individuals who have indicated their interest for service on the committee. A motion was made by Haar and seconded by Hartman to approve the two individuals. Motion carried. The FS Executive Committee will appoint and recommend individuals for the other various committees at their June meeting. The individuals who volunteered for the Undergraduate Grievance committee will be a part of that larger list sent to Exec for final review.

- E. CCAPIC – Bennett

Bennett reported on the Course and Curriculum Approval Process Improvement Committee. They are at the point of being ready to put out requests for proposals. However, there was a request made for them to postpone asking for proposals due to wanting to wait for a software package for the VP of Human Capital to standardize the hiring flow process. Discussion ensued. Committee members agreed waiting may not be the wisest course. Bennett will keep committee members posted.

6. Old Business

A. Honor & Integrity System Constitution change – Steven Starrett
Chair Bennett indicated Steven Starrett was unable to attend due to being out of town. Starrett submitted a few minor revisions to the document committee members reviewed at their last meeting. Bennett provided background for the request, which is to add members to the Honor Council Membership. There was still much discussion among committee members. It was agreed to keep the changes tabled until Starrett can meet with Academic Affairs. Members felt there were too many questions to move it forward at this time. There is still confusion about who appoints and approves.

7. Announcements/for the good of the University
Nielsen reminded all that grades are due today.

8. The meeting was adjourned at 4:46 p.m.

Next meeting: Tuesday, September 2, 2014; 3:30 pm; Union room 204