

MINUTES
Faculty Senate Academic Affairs
May 6, 2014, 3:30 pm
Union room 204

Members present: Bennett, Bormann, Satzler, Wang, Zajac
Visitors/Liaisons: Shannon Washburn, Monty Nielsen, Ruth Dyer

1. Andy Bennett, chair, called the meeting to order at 3:33 p.m.
2. The minutes of April 15, 2014 were approved as submitted.
3. Course and Curriculum Changes
 - A. Undergraduate Education
 1. A motion was made by Bormann and seconded by Zajac to approve the following course additions approved by the College of Architecture, Planning & Design on April 11, 2014 (approval sheets sent out by Lisa Shubert on April 14, 2014):

COURSE ADDITIONS

Architecture

ARCH 401 Accelerated Architectural Design Studio I

ARCH 434 Building Construction Systems in Architecture II

Office of the Dean

ENVD 400 Undergraduate Research

Motion carried.

2. A motion was made by Wang and seconded by Zajac to approve the following course and curriculum changes approved by the College of Human Ecology on April 17, 2014 (approval sheets sent out by Marqueleta Wall on April 18, 2014):

COURSE CHANGES AND ADDITIONS

School of Family Studies and Human Services

Changes to:

FSHS 405 Advanced Personal and Family Finance

FSHS 590 Capstone Experience in Family Studies and Human Services; K-State 8: Social Sciences, Ethical Reasoning and Responsibility

Human Nutrition

Add:

HN 558 Advanced Athletic Training Techniques

HN 589 Professional Preparation for Athletic Training

CURRICULUM CHANGE

School of Family Studies and Human Services

Changes to the BS in Personal Financial Planning

There was a brief question about the two tags on FSHS 590 and why no rationale is given for Social Sciences tag. Bennett will inquire if they can add a line or two about the social sciences tag. The motion was amended by Bormann and seconded by Zajac to approval all items, including the social sciences tag on FSHS 590, providing a receipt of further rationale from the School of Family Studies and Human Services is received before the time it is to be placed on the Exec committee agenda. **ACTION:** Chair Bennett will contact the unit. Motion carried.

B. Graduate Education – none

4. Follow up item from the March 4, 2014 meeting (pending clarification from department):
- A. Update on the following curriculum change approved by the College of Arts and Sciences on February 20, 2014 (approval sheets sent out by Karen Solt on February 20, 2014):

Sociology, Anthropology, & Social Work
Changes to the Certificate Program in Nonviolence Studies

Bennett reported to the committee he received an email from the department regarding the questions Academic Affairs had about the format of the certificate program. The department requested to retain the electives list in the original format as presented.

In reviewing the March 4 Academic Affairs minutes, this item was not acted on; it was sent back to the department for clarification on questions that were raised. Therefore, a motion was made by Bormann and seconded by Zajac to bring this item back to the table for action. Motion carried. A motion was made by Wang and seconded by Bormann to approve the change, as originally proposed. A discussion continued surrounding how iSIS handles these kinds of programs. Motion carried.

Further discussion ensued regarding Undergraduate Academic Credit programs. There was brief conversation regarding the implementation that took place of giving a paper certificate to those who complete academic certificate programs.

It was agreed the format of undergraduate certificate programs is most likely something that should be discussed by Academic Affairs and perhaps CAPP next academic year.

5. Graduation list corrections/additions, etc: none

6. New Business

A. Academic Affairs Chair election 2014-2015

Bennett entertained nominations for chair. Zajac nominated Bennett and Bormann seconded. Bennett agreed to the nomination. No further nominations. Zajac moved to cease nominations, Satzler seconded. Motion carried. Bennett will serve as chair for the 2014-2015 year.

B. Committee assignments – Assignments for these committees will be cared for at the May 20 meeting.

1. CAPP –
2. iSIS -
3. Library Committee -

C. Honor & Integrity System Constitution change

A motion was made by Bormann and seconded by Zajac to approve the proposed changes to the Honor & Integrity System constitution. Bennett noted the changes are to add members to the honor council membership. These changes have gone through the appropriate process and are now coming before Faculty Senate Academic Affairs for approval and submission to the full Faculty Senate for approval since it is a change to the Honor & Integrity System constitution language.

Discussion: There were various questions about who nominates or appoints students to the honor council. It was agreed current language, indeed previous constitution language regarding this, was somewhat confusing. Committee members were in general approval of the addition of extra persons to assist in processing honor violation cases, but clarification is needed about who appoints or nominates, etc. The process should be made clearer in the language. Who nominates students from leadership studies and IT; again there were questions. Perhaps the Honor Director could request nomination from all areas and submit to the Student Senate Body President for approval.

After further discussion it was determined the changes, as presented today, need clarification before being voted on. Therefore, the original motion shall not be acted on. A motion was made by Zajac and seconded by Wang to table this item until further clarification can be given. Motion carried.

ACTION: Bennett will contact Steven Starrett to invite him to the May 20 meeting to bring forward clarification and possibly revisions to the constitution as presented to committee members today.

D. University Honors Program- Bennett

Bennett received a request and met with Robert Auten, Assistant Registrar, just this morning regarding the University Honors Program. The program director has asked to have an iSIS plan (terminology may be incorrect) created. The intent seemed that at some future point they could offer honors classes with a UHP prefix. This program was approved in 2007, which was prior to iSIS. There was brief conversation about academic homes for various programs. Discussion ensued concerning cross listing honors courses and other options to track when an Honor's student completes the requirements. It was suggested that Academic Affairs invites the Honors program director and associate director to a future meeting to discuss more specific information about their request, rather than try to interpret. Lengthy discussion continued. Perhaps the May 20 meeting would be appropriate to invite them to. Bennett will contact the Honors Program personnel to see if this will work. Registrar office personnel would be happy to attend as well. (*Update: May 20 will not work for the University Honors Program director and associate director as they will be out of state.*)

E. Minors vs. Certificate Programs

Ruth Dyer requested input from Academic Affairs committee members regarding Academic Credit Certificate Programs. Currently, there are guidelines from the Board of Regents on how many credit hours a minor may have. Minors are different from an area of emphasis or an option/track. However, the question arose, should there be a maximum number of hours allowed for academic credit certificate programs. An updated policy regarding undergraduate academic credit certificate programs was approved recently through Faculty Senate, which specified the minimum hours (12) a program may have, but not a maximum number. There are a few certificate programs that have 18 or 20 credit hours and also Technology & Aviation has a few higher credit hour certificates, but these are not common and have reasons for allowing this. There was conversation about how industry views a certificate, or even how an incoming student may interpret the terminology. Are certificates considered to be a slightly lower option than a minors? Do certificate programs need to have a limit enforced? These are questions that may need addressed in future by this body. It was commented the Board of Regents is the one who sets a limit on minors, not K-State. Secondary Majors were also mentioned. Committee members had lengthy discussion about the variety of terminology used on this campus, as well as in the industry. There is no action at this time on this conversation; however, it may come to the committee again later down the road.

7. Announcements/for the good of the University

8. The meeting adjourned at 4:55 p.m.

Next and final meeting: Tuesday, May 20, 2014; 3:30 pm; Union room 204