

**MINUTES**  
**Faculty Senate Academic Affairs**  
**April 1, 2014, 3:30 pm**  
**Union room 204**

Present: Bennett, Bormann, Goodson, Linville, Mosier, Pacey, Pankl, Satzler, Wang, Zajac  
Absent: Bolton, Jani, Unruh,  
Visitors/Liaisons: Ruth Dyer

1. Andy Bennett, Chair, called the meeting to order at 3:35 p.m.
2. The e-minutes of March 18, 2014 were approved as submitted.
3. Course and Curriculum Changes
  - A. Undergraduate Education
    1. A motion was made by Bormann and seconded by Zajac to approve the following course and curriculum changes approved by the College of Agriculture on March 10, 2014 (approval sheets sent out by Janet Roggenkamp on March 11, 2014):

COURSE CHANGES

*Horticulture, Forestry, and Recreation Resources*

*Park Management and Conservation*

Add:

- PMC 113. Shooting Sports Certification
- PMC 114. Kansas Park and Wildlife Regulations
- PMC 115. Adventure Challenge Certification
- PMC 120. Outdoor Recreation Certification

*Wildlife and Outdoor Enterprise Management*

Add:

- RRES 561. Waterfowl Hunting and Guiding and Wetlands Management; K-State 8: Ethical Reasoning and Responsibility and Natural and Physical Sciences.

CURRICULUM CHANGES

*Animal Sciences & Industry*

- Changes to the B.S. in Agriculture: Animal Sciences and Industry: Animal Products Option
- Changes to the B.S. in Agriculture: Animal Sciences and Industry: Biosciences/Biotechnology Option
- Changes to the B.S. in Agriculture: Animal Sciences and Industry: Business Option
- Changes to the B.S. in Agriculture: Animal Sciences and Industry: Production/Management Option
- Changes to the B.S. in Agriculture: Animal Sciences and Industry: Science/Pre-Vet Option

*Food Science & Industry*

- Changes to the B.S. in Food Science and Industry: Business & Operations Management Option
- Changes to the B.S. in Food Science and Industry: Science Option
- Changes to the Undergraduate Certificate in Meat Science

*Horticulture, Forestry, and Recreation Resources*

Drop:

- BS in Agriculture, Park Management and Conservation: Interpretation Option
- BS in Agriculture, Park Management and Conservation: Law Enforcement Option
- BS in Agriculture, Park Management and Conservation: Recreation Business Option

Changes:

Changes to the B.S. in Agriculture: Park Management and Conservation  
Changes to the B.S. in Wildlife and Outdoor Enterprise Management

Discussion: There was a question regarding text in the RRES 561 course description referring to an enrollment cap. No one took issue with the cap, but wondered about it being in the description itself. Bennett will contact the department to see if this should be removed. Also, a few typos were corrected in the rationale of some curriculum changes (page 34 of supplemental information).

Motion carried.

2. A motion was made by Zajac and seconded by Pacey to approve the following course additions approved by the College of Technology & Aviation, K-State Salina on March 21, 2014 (approval sheets sent out by Kathy Sanders on March 24, 2014):

COURSE ADDITIONS

*Department of Aviation*

AVT 300. UAS Powerplant Fundamentals; K-State 8: Ethical Reasoning and Responsibility and Natural and Physical Science

AVT 318. Composites I Laboratory

*Department of Engineering Technology*

ETB 480. UAS Senior Design I

ETB 481. UAS Senior Design II

Discussion: A brief question came up about course AVT 300 and why the ethical reasoning and responsibility tag is associated. Zajac responded. There is precedent for these courses having this specific tag. The tag applies with regard to the code of ethics Aviation students must follow in connection with FAA standards. Members mentioned for future proposals, it may be wise to include that information; however, there were no objections to the tag for this course.

Motion carried.

3. A motion was made by Goodson and seconded by Bormann to approve the following course additions and curriculum changes approved by the College of Education on March 25, 2014 (approval sheets sent out by Janel Harder on March 25, 2014):

COURSE ADDITIONS

*School of Leadership Studies*

Add:

LEAD 510. Foundations of Community-Engaged Leadership

LEAD 520. Approaches to Community-Engaged Leadership

LEAD 560. Experiences in Community-Engaged Leadership

CURRICULUM CHANGES

*Curriculum and Instruction*

Changes to the Social Studies (EDSST)

*School of Leadership Studies*

Add:

Undergraduate Certificate in Community-Engaged Leadership

Discussion: One question came up about the comment that “all relevant departments were contacted”. At this time, it was determined right to be acceptable; however, in future, due to changes in the forms, it will be requested that names of departments and dates they were contacted will be requested.

Motion carried.

B. Graduate Education – None

4. Follow up item from the March 4, 2014 meeting (pending clarification from department):
  - A. Update on the following curriculum change approved by the College of Arts and Sciences on February 20, 2014 (approval sheets sent out by Karen Solt on February 20, 2014):

*Sociology, Anthropology, & Social Work*  
Changes to the Certificate Program in Nonviolence Studies

Bennett reported he has contacted both the proposal originator and department head and has not heard back at this time. This will remain on the agenda.

5. Follow-up item from Nov. 19 meeting (pending discussion between Engineering and A&S)
  - A. Update on course changes approved by the College of Arts and Sciences on November 7, 2013.

COURSE CHANGES

*Physics*

PHYS 213 – Engineering Physics I

PHYS 214 – Engineering Physics II

Bennett reported a meeting was held on Friday, March 14 between the colleges of Arts and Sciences and Engineering to discuss these course proposals. Satzler reported that after discussion it was agreed these courses will remain the same. Therefore, they have been withdrawn by the originators. Bennett was in attendance at the meeting and confirmed the department of Physics was comfortable pulling the proposal. This will no longer be an agenda item.

6. Committee reports:

A. CAPP – Bennett

CAPP is still working on unofficial withdrawals. Also, Governor Brownback put out the state calendar and it was determined that December 24 is going to be a ½ day holiday this coming year. Due to this change, grades will be due at noon on Tuesday. Also discussed was the future of the iSIS committee.

B. CCAPIC – Bennett

The committee has worked to create a business flowchart that will help to lay out how changes will move through the approval process. In this way, they can move forward with determining how an automated system would process this.

C. iSIS – Satzler

Satzler reported they are discussing the future membership of the committee. David Delker, the chair, is retiring this summer. Due to change in leadership of the committee it raised other questions, one being whether the committee is needed. This conversation will continue.

D. Library Committee – Bormann

The committee will meet on April 2; therefore, no report is available today.

7. Announcements/for the good of the University

Bennett informed committee members about a recent change having to do with course transfers between regents' institutions. The regents set up a committee, the Transfer and Articulation Council, who assist in setting guidelines for what courses students are allowed to transfer for credit to regents' universities. This fall, an issue arose where two universities both agreed their courses, in certain areas, were not transferrable. However, the board disagreed. There is concern over this.

The Faculty and Unclassified Professionals Retiree Ceremony, hosted by Faculty Senate, will be held on April 15, 2014 at 4 p.m. in the Alumni Center Banquet rooms. Bennett reminded committee members the next Academic Affairs meeting will be at 2:30 p.m. in order to allow everyone who wishes to attend the ceremony at 4 p.m.

A brief discussion occurred about posthumous degrees, since one was recently approved (Carly Marie Gassman). Bennett reminded committee members of the discussion that took place last year within FS Academic Affairs and CAPP. It was noted the dean's office is able to decide when the degree would best be conferred. Due to the conversation that occurred last year, procedures are now in place to ensure there is consistency and equity in offering a posthumous degree.

8. The meeting was adjourned at 4:11 p.m.

Next meeting: Tuesday, April 15, 2014; **2:30 pm; Union room 204**