

MINUTES
Faculty Senate Academic Affairs
October 18, 2011, 3:30 pm
503 Hale Library

Present: Bennett, Bonella, DeRouchey, Dille, Easton, Roberts, Sachs, Stewart, and Zajac

Absent: Arthaud-Day, Bormann, Ganta, and Spears

Guests: Brian Niehoff, Esther Maddux, Monty Nielsen, and Shannon Washburn

1. Andy Bennett, Chair, called the meeting to order at 3:35 pm
2. The September 20, 2011 minutes were approved as submitted
3. Course and Curriculum Changes
 - A. Undergraduate Education -

1. A motion was made by Zajac and seconded by Dille to approve the following curriculum change as approved by the College of Veterinary Medicine on September 9, 2011 (approval sheets sent out by Gail Eyestone to the listserv on September 13, 2011):

CURRICULUM CHANGE:

DVM curriculum change

Motion carried.

2. A motion was made by Zajac and seconded by Dille to approve the following course and/or curriculum changes as approved by the College of Arts and Sciences on October 6, 2011 (approval sheets sent out by Karen Solt on October 7, 2011):

COURSE CHANGES:

Dean of Arts and Sciences

Add:

DAS 032 Training in Organization, Wellness, Academics, Responsibilities and Discipline in the ELP

DAS 159 Digital English for International Students

Communication Studies, Theatre and Dance

Add:

DANCE 350 West African Styles of Social Dance and Music

English

Add:

ENGL 570 Law, Politics, and Literature

Kinesiology

Add:

KIN 101 Topics in Strength and Conditioning

KIN 102 Topics in Aerobic Exercise

Music

Add:

Music 232

Change:

MUSIC 511
MUSIC 512

CURRICULUM CHANGES

English

Changes to the BA in English in the Literature Track, Literature and Creative Writing Track, and Literature with Teacher Licensure Track.

Rationale: The following changes are designed to correct catalogue anomalies, make the catalogue descriptions parallel and coherent, and clarify requirements. Nothing is substantially changed from previous catalogue. The name change from Teacher Certification to Teacher Licensure aligns the English Department's name for the degree with that of the College of Education's Teacher Licensure Program.

Geography

Changes to the Geographic Information Systems Certificate. Addition of minimum GPA for courses taken.

Music

Changes to the Bachelor of Music Education (BME). Changes to core requirements as well as electives.

Rationale: This change is part of a curriculum reorganization that will have several benefits: (a) provide music education coursework during a students' sophomore year made up of one credit hour from MUSIC 511 and one credit hour from MUSIC 512; (b) enhance student perception of content relevance by taking components of secondary general methods that had been split between two courses and focusing on the topic of a course of its own; (c) prepare students; ability to write lesson plans before the more advanced method's courses; and (d) further develop the electronic portfolio already in place.

Motion carried.

- B. Graduate Education – A motion was made by Roberts and seconded by Dille to approve the following course and curriculum changes as approved by the Graduate School on October 4, 2011:

COURSE CHANGES:

Add:

Architecture, Planning and Design

ARCH 347 Structural Systems in Architecture I

ARCH 448 Structural Systems in Architecture II

Veterinary Medicine

CS 831 Veterinary Ultrasonography

CS 791 Veterinary Implications of Animal Behavior

CS 792 Advanced Topics in Veterinary Soft Tissue Surgery

CURRICULUM CHANGES:

Changes:

Human Ecology – Personal Financial Planning Certificate

Architecture – Masters of Architecture

Veterinary Medicine – Veterinary Biomedical Sciences Masters

Add:

Human Ecology – Financial and Housing Counseling Certificate

Agriculture – Masters in Agricultural Education and Communication

Agriculture – Advanced Horticulture Certificate

Esther Maddux from Human Ecology was present and gave a little background on the Personal Financial Planning Certificate changes as well as the new Financial and Housing Counseling Certificate. Easton questioned the deletion of the fundamentals class in the first program. Maddux indicated the information taught in that course has been integrated into the other course material. Maddux also discussed the new certificate program. Easton asked about how many hours can be transferred between certificate programs. It doesn't seem there are any hard and fast rules regarding this currently. Perhaps in the future Academic Affairs could review the KSU Certificate policy now in effect and see if revisions are needed. Maddux commented also that the groups of students interested in these two programs would differ and so would not likely take the same courses. Students interested in the new certificate program will be more likely to pursue the masters after the certificate. The graduate council may need to be contacted regarding this question as well to see if they have any policies or regulations regarding use of credit hours between certificate programs or if that has been an issue.

Shannon Washburn was also in attendance to answer any questions regarding the Master's program in Agricultural Education and Communication. He visited briefly about the proposal. It was asked how students will complete the coursework. Washburn responded that the program could be offered completely by distance, but he noted they also have the means whereby a student could take the courses on campus should they desire this. Bennett thanked both visitors for being available for questions.

Easton had a concern with the changes to the Masters in Veterinary Medicine having to do with the number of allowable transfer hours. It was agreed by committee members that the motion to approve would be divided. The Veterinary Medicine item will be voted on separately. Discussion continued regarding the item from Veterinary Medicine. After further discussion between committee members it seemed reasonable to accept the proposal as it stood.

Motion carried regarding all items, with exception of the Veterinary Medicine item.
Motion carried regarding the Veterinary Medicine program.

Bennett thanked all for the discussion and questions.

4. Graduation additions – A motion was made by Dille and seconded by Stewart to approve the following graduation list additions

May 2011

Dana R. Murrell, Bachelor of Science, K-State Salina (coursework completed)

December 2008

Shuang Hao, Master of Science, Graduate School (clerical error)

Motion carried.

5. Committee Reports

- A. iSIS – Dille

The iSIS task force met last Wednesday. As normal, they reported on the list of what is being worked on. They are considering filling a position for an iSIS trainer, which was in place before, but is now vacant. Grade changes were discussed as well as final exam schedules. They want to be sure faculty members are double checking their final exam schedules. Also, mid-term feedback was better this year.

- B. CAPP – Bennett

Bennett continued with the information regarding grade changes that CAPP discussed. It may be that faculty could be allowed to make grade changes 5 years later; however, after that time any change would go through the dean's office. The exception would be if the student had graduated and then this would go directly to the dean's office. There are some changes the faculty member cannot change, such as an XF so the iSIS committee is discussing how this will be set up in iSIS. Easton asked about

notification back to the instructor of grade changes. Is that possible? Basically there needs to be a check point. Dille commented it would be good to see the process described in more detail. Conversation continued between committee members and visitors regarding this topic. It needs to be suggested to CAPP and the iSIS committee that an automated email should happen if a grade is changed. Security issues were a concern, however, it was pointed out that a paper system also has security issues. Another topic discussed was a possible electronic system for course and curriculum approval. There is an open source system being looked at entitled KUALI that has a module which works with course and curriculum approval. A demonstration will be provided and Bennett will ask that perhaps they schedule a separate meeting for some in Academic Affairs who are interested in viewing it as well as others who are interested.

C. Library Committee – Sachs

The committee met and talked about what the Library needs to do in order to contribute to the K-State 2025 visionary plan. A possibility would be working towards becoming part of the Association of Research Libraries; which can be a time-intensive process. The Library will be hosting the HLC (Higher Learning Commission) visit in April of 2012.

6. Announcements/for the good of the University

Brian Niehoff, Associate Provost for Institutional Effectiveness, briefly discussed the HLC site visit coming up in April 2012. During the visit, five criteria will be reviewed, with teaching and learning being one of the criteria. He discussed the background work that has been going on to be prepared for the visit.

Bennett brought up a concern that arose recently about graduation ceremony and how many students there are who “walk” and then do not complete their degree. Many comments were made from committee members and visitors alike. It was commented that the student “walking” has to do with the commencement ceremony and this is really a public relation event. Discussion continued. Committee members requested that Bennett take this issue to CAPP for their input and data regarding how often this happens.

7. The meeting adjourned at 5:04 p.m.

Next meeting is Tuesday, November 1, 2011, Union room 204, 3:30 pm