

MINUTES
Faculty Senate Academic Affairs
May 15, 2012, 3:30 pm
Union room 204

Present: Bennett, Cox, Dille, Easton, Garcia, Narayanan, Sellers, Zajac
Absent: Hill, Ehie
Proxies: Hoag, Pankl, Spears
Guests: Lauri Baker

1. Andy Bennett, Chair, called the meeting to order at 3:33 pm
Introductions were made.
2. Overview of committee charge
Bennett informed new members of Academic Affairs charge.
3. A motion was made by Zajac and seconded by Dille to approve the May 1, 2012 minutes. Motion carried.
4. Course and Curriculum Changes
 - A. Undergraduate Education
 1. A motion was made by Cox and seconded by Easton to approve the following curriculum change approved by the College of Arts and Sciences on February 2, 2012 (approval sheets sent out by Karen Solt on February 5, 2012):

Women's Studies

Changes to the BA and BS in Women's Studies

Bennett noted one change that needed made in the proposal before moving it forward. WOMST 305 was not listed in the core courses, but was supposed to be there. Also, an updated title change was made to WOMST 510. He contacted the department head to confirm this change. Motion carried.

- B. Graduate Education – A motion was made by Dille and seconded by Cox to approve the following course and curriculum changes approved by the Graduate School on May 1, 2012:

New Courses:

HORT 780 Health-Promoting Phytochemicals: Fruits and Vegetables

PLPTH 850 Introduction to R Programming for Biologists

CNS 655 Current Trends in Construction

ARE 715 Problems in Architectural Engineering

ARE 722 Advanced Steel Design

MANGT 620 Social Entrepreneurship: K-State 8: ~~Empirical and Quantitative Reasoning~~,
Ethical Reasoning and Responsibility

DMP 862 Applied Domestic Animal Immunology

Drop Course:

ARE 710 Building Energy Analysis

Easton had a question on MANGT 620 about the Empirical and Quantitative Reasoning K-State 8 tag. He was curious where the rationale was for that particular tag. The other seemed reasonable, however that one did not. A motion was made by Easton to remove the first tag, Zajac seconded. Motion carried to remove the tag. Bennett will speak to the department. If there is concern on their part and the tag should be kept, they will need to provide more documentation as to the reason for this. Motion carried to approve all course changes.

C. Old course and curriculum Business

1. Graduate Certificate in Homeland Security – Update

Bennett informed committee members that the graduate certificate will be coming back next year, but is still on hold at this time.

2. *Department of Communications and Agricultural Education*

Changes to the BS in Agriculture: Agricultural Communications and Journalism – Agriculture Option. See approval sheets for rationale and impact.

Changes to the BS in Agriculture: Agricultural Communications and Journalism – Environment Option. See approvals sheets for rationale and impact.

Academic Affairs voted on Ag Comm courses at the April 17 meeting, which impacted the proposed curriculum. Therefore, the department revised the Ag Comm curriculum and it is presented here for the committee's action.

A motion was made by Dille and seconded by Cox to approve the revised curriculum proposals. Clarification was given by Lauri Baker that the courses not approved were withdrawn from the proposal. Motion carried.

5. Graduation List Addition:

A. A motion was made by Zajac and seconded by Dille to approve the following graduation list addition:

May 2009

Andrew Elliott, Bachelor of Arts, College of Arts and Sciences (technical error)

Motion carried.

6. Old Business

A. K-State 8 Tagging and Criteria – Taskforce report completed

A motion to approve the recommendations of the task force was made by Zajac and seconded by Dille. Discussion: Bennett gave new members an overview of where this came from and why we are looking at the report from the taskforce regarding tagging and criteria. One topic under consideration by the task force was whether a one credit course should have a tag. The new K-State 8 program was approved in May 2009. Over time it was determined a little more clarification was needed.

One committee member commented there was an area in the report which seemed more appropriate to use “or” instead of “and”. Conversation also came up about 100% content. This is with regard to teaching. There was concern over policy being too rigid. Policy should be designed to have a minimum standard. Discussion ensued. Content and assessment was discussed briefly.

Easton made a motion to amend. Narayanan seconded. The motion was to change a word on page 3 under Shared Guidelines: Tagging Recommendations & Rubric, second sentence from “and” to “or”. Motion failed.

What is the purview of FS Academic Affairs? The outcome should be for the committee to follow through with what kind of information do we want colleges to submit for Academic Affairs review.

It was also noted at Salina, it is difficult to find courses with certain tags. Therefore, an allowance was made on page 5 for units that need assistance.

Motion carried to approve the recommendations as submitted with one abstention. The report and recommendations will move forward to Executive for approval to be placed on the June FS agenda.

- B. Approval, Routing and Notification manual – create work group
Bennett gave a brief overview for new members about the process used currently for approval and routing of course and curriculum proposals. Many parts are outdated. UGE needs to be replaced with K-State 8. A workgroup could be convened over the summer. Spears was not present today, but had Cox convey that she is willing to serve on this committee and even chair if necessary. Cox also volunteered and Narayanan. A motion was made by Dille to approve this workgroup be formed. Cox seconded. Motion carried.
- C. DCE non-credit courses
A consensus was reached that there should be some clarification about these kinds of courses. Bennett will put this on hold for the summer.

7. Committee Reports

- A. iSIS – Bennett/Dille
Dille briefly outlined to new members what iSIS does. There were a couple concerns that came up in their most recent meeting. They are requesting persons who have access to student records to complete a FERPA self assessment survey. She was not certain if it was required or suggested and she has not received a response yet. She reported there is no movement right now on the student planner. They are also trying to prioritize projects due to the fact they get many suggested changes to the system.
- B. CAPP – Bennett
Bennett reported discussion surrounding students being suspended for psychological counseling took the majority of the committee’s time. Bennett also reported he has turned Section F, as revised by the Handbook and Policy Committee, over to CAPP for review prior to it being placed on an FS agenda for a vote.
- C. Library Committee
No report

8. Appointments to committees:

- A. Academic Affairs representative to CAPP
Bennett would like to continue serving on this committee as the representative. Zajac moved to approve Bennett to continue on this committee. A second was made. Motion carried.
- B. Academic Affairs representative to iSIS
Dille offered to continue serving on in this committee. Cox moved to approve appointing Dille to continue serving. Easton seconded. Motion carried.
- C. Academic Affairs representative to University Library Committee
Sellers offered to serve on this committee as the Academic Affairs representative. Zajac moved to appoint Sellers to this committee, Cox seconded. Motion carried.
- D. Approve faculty appointments to Undergraduate Grievance Committee
Bennett mentioned there were two faculty members who had volunteered. Dille moved to accept. Sellers seconded. Motion to approve carried. These faculty names will go forward to Exec along with other committee volunteers for final review and approval on Monday.

9. Announcements/for the good of the University

Committee members discussed briefly the Special Session on faculty and unclassified salaries that took place yesterday.

10. Bennett thanked all for their participation this year. The meeting was adjourned at 4:59 p.m.

Next meeting is Tuesday, September 4, 2012 Union room 204, 3:30 p.m.