

MINUTES
Faculty Senate Academic Affairs
February 21, 2012, 3:30 pm
Union room 204

Present: Bennett, Bonella, Dille, Easton, Gilson, Roberts, Sachs, Spears, Stewart, Zajac

Absent: Arthaud-Day, DeRouchey, Ganta

Guests/visitors: Monty Nielsen, Ruth Dyer, Esther Maddux

1. Andy Bennett, Chair, called the meeting to order at 3:34 pm and introduced Hunter Gilson, the new student representative who will attend Academic Affairs this semester.
2. The February 7, 2012 minutes were approved as submitted.
3. Course and Curriculum Changes
 - A. Undergraduate Education -
 1. A motion was made by Stewart and seconded by Dille to approve the following course and curriculum changes as approved by the College of Arts & Sciences on February 2, 2012 (approval sheets sent out by Karen Solt to the listserv on February 3, 2012):

COURSE CHANGES:

Department of English

Add:

ENGL 500 Writing Center Theory and Practice

CURRICULUM CHANGES:

Department of English

Changes to the Bachelor of Arts:

Corrects an anomaly in list of courses that count for the major in English with emphasis in Creative Writing. Whereas ENGL 761 and 763 now count towards the major, ENGL 765 does not. In addition, ENGL 762 does not count towards the major, and should be omitted from the list of required advanced creative writing options. (See supplemental information for detail).

Department of Music

Changes to the Bachelor of Arts in Music: Revisions reflect current practice more accurately and are easier to follow for the catalog copy. (See supplemental information for detail).

Changes to the Bachelor of Music: Revisions reflect current practice more accurately and are easier to follow for the catalog copy. (See supplemental information for detail).

Changes to the Bachelor of Music Education:

Rationale: This change is part of a curriculum reorganization that will have several benefits: (a) provide music education coursework during a students' sophomore year made up of one credit hour from MUSIC 511 and one credit hour from MUSIC 512; (b) enhance student perception of content relevance by taking components of secondary general methods that had been split between two courses and focusing on the topic of a course of its own; (c) prepare students' ability to write lesson plans before the more advanced method's courses; and (d) further develop the electronic portfolio already in place. (See supplemental information for detail)

Motion carried.

2. A motion was made by Roberts and seconded by Zajac to approve the following curriculum changes as approved by the College of Human Ecology on February 14, 2012 (approval sheets sent out by Marqueta Wall on February 15, 2012):

CURRICULUM CHANGES:

Department of Gerontology - Center on Aging

Name change:

FROM: Long-Term Care Administration ~~Secondary Major~~

TO: Gerontology Secondary Major/Long-Term Care Administration Emphasis

Rationale: In 2010/2011 the Center on Aging and associated faculty revised our Secondary Major in Gerontology/Long-term Care Emphasis to be more closely aligned with the industry. At the same time we attempted to simplify the program title. In the process of moving these changes through various committees, this name change was misinterpreted and in the end our secondary major in gerontology lost its title and was renamed a secondary major in long-term care. We have been told that the best way to correct this error is to return to our original titles. That is the purpose of this proposal. We are reinstating the Secondary Major in Gerontology and the Gerontology Secondary Major/Long-Term Care Administration Emphasis.

Department of Hospitality Management and Dietetics

Changes to the Bachelor of Science: Dietetics

Rationale: Over the last few years, practicum options for providing the 1200 required hours of accreditation-required supervised practice have diminished within the Coordinated Program. These resource constraints for supervised practice placement during students' senior year have created a very competitive environment for dietetics majors wishing to apply to the coordinated program in dietetics. Didactic Program (DPD) students who want to become Registered Dietitians must apply for a dietetic internship which provides 1200 hours supervised practice experience. In the last five years, admittance to internships has become competitive with only 50% of those who apply being accepted at the national level.

Both programs in dietetics at KSU propose new grade requirements for program acceptance that realistically reflect the demands of supervised practice and the national credentialing exam. Implementation of the new grade requirements fall 2012 will better reflect the reality of the current coordinated program selection process and the post-graduation internship selection process.

Academic advising will include specific attention to grade performance earlier in the dietetic curriculum. This attention to academic performance will allow students to assess the likelihood of didactic or coordinated program acceptance based upon current course grades in order to make academic career decisions well in advance of program application. This will save student time and tuition dollars encouraging students to retake dietetics-required courses or select a different major earlier in their college career if needed. The new criteria for acceptance into the coordinated program and the didactic program will apply to those selecting dietetics as a major fall 2012 and after.

In addition, the recent changes in the coordinated program application packet and the didactic application packet specific to additional employment experience expectations and packet content need to be reflected in the university catalog. This will allow both programs to replace work experience projects difficult to assess with a clearer expectation of the employment/volunteer experience required.

Discussion: Easton had a question about the change to the dietetics program grade requirements and noted this would have an impact on several departments by their request to have students receive above a C in certain courses. Discussion ensued about these kinds of changes and *how* they impact other units. This change is regarding what a student will need in order to gain admittance to a program. It was noted that departments are to notify one another of changes, but it should not be the case that one department can stop another from making a change which they feel is needed. It is a department's right and responsibility to review and guide their department's curriculum. It was the consensus this should be moved forward to exec. Bennett will notify the departments affected to see whether they have concerns about the change and will report back.

Motion carried.

B. Graduate Education

1. A motion was made by Dille and seconded by Stewart to approve the following course additions, curriculum changes, and curriculum drop as approved by the Graduate Council on February 7, 2012:

COURSE ADDITIONS

College of Agriculture

AGRON 602 Agronomy Capstone Experience
AGRON 695 Climate Change and Agriculture
AGRON 832 Grassland Plant Identification
GRSC 645 Pet Food Processing

College of Architecture, Planning and Design

CDPLN 624 Community Developer as Community Educator
CDPLN 625 Participatory Action Research Methods (PAR)
PLAN 640 Urban Design and Development
PLAN 665 Planning Professional Internship
PLAN 703 Off-Campus Studies
PLAN 705 Master's Project
PLAN 720 Infrastructure and Plan Implementation
PLAN 730 Planning Administration

College of Technology and Aviation (Salina)

COT 662 Aviation Management

College of Human Ecology

FSHS 784 Foundations and Principles of Family and Community Services
FSHS 785 Family Dynamics
FSHS 786 Lifespan Development
FSHS 787 Resilience in Families
FSHS 791 Parenting Education

CURRICULUM CHANGES

College of Architecture, Planning and Design

Changes to the Master of Architecture Program
Changes to the Non-Baccalaureate Master of Regional & Community Planning
Changes to the Post-Baccalaureate Master of Regional & Community Planning

College of Technology and Aviation (Salina)

Changes to the Professional Master of Technology

College of Human Ecology

Changes to the M.S. Lifespan Human Development
Changes to the M.S. Marriage and Family Therapy
Changes to the Ph.D. Marriage and Family Therapy

Graduate School

Changes to the Master of Public Health

CURRICULUM DROP

College of Architecture, Planning and Design

Drop the Graduate Certificate in Community Planning and Development

Motion carried.

2. A motion was made by Dille and seconded by Bonella to approve the following curriculum additions as approved by the Graduate Council on February 7, 2012:

CURRICULUM ADDITION

College of Agriculture

Graduate Certificate in Grassland Management

College of Human Ecology

M.S. in Family and Community Services

Discussion: A brief comment on assessment of student outcomes in the M.S was made. It seemed that all the courses students would be assessed in are “recommended electives” and that could make it difficult to fulfill. Esther Maddux was able to respond and it was noted some of the language in the proposal could be cleaned up to make it clearer that Kansas State students would be required to take FSHS 675 or 881 and this would be part of the assessment outcomes. Since the MS will be part of the GPIDEA program, it has been more difficult to be sure the wording conveys the correct intention. Maddux will send clarifying language to Ms. LaBerge so she may include it on the exec agenda.

Motion carried.

4. Graduation lists and additions – A motion was made by Zajac and seconded by Roberts to approve the following graduation lists and addition to that list:

December 2011 Graduation list as submitted by the Registrar’s office

December 2011

Edina Patrice Brooks, Bachelor of Science, College of Arts and Sciences (Application error – technical)
Benjamin Harvey (requirements completed)

Motion carried.

5. Old Business

A. Students participating in commencement a semester before graduating

There was a request made to review how many students participate in commencement and then do not complete graduation requirements. Bennett reported CAPP reviewed the information presented to them, which was compiled by the colleges and includes undergraduates only. It was reported approximately 10% of students who were on the program then didn’t complete the requirements. After discussion, it was the consensus of the committee that the numbers are not great enough to instigate more research being done at this time. Easton moved and Steward seconded a motion to this effect. Motion carried. It was suggested that possibly for future years, documentation could be kept on this. Bennett will correspond with those who made this request and inform them of the decision of the committee.

B. Approval, Routing and Notification manual

Spears started off by requesting some feedback from committee members on Appendix O in the manual. Could Grad Council and FS be considered as the bigger bodies reviewing this type of proposal, or does it need vetted by an intermediate group, such as a department or some other committee? The consensus was that a more intermediary body needs to review a proposal such as this. Preferably one closer in discipline to what is being proposed so that they know the right questions to ask. Bennett reported the interdisciplinary programs task force has been formed and the charge meeting is March 1. He also commented that the Graduate School invited Faculty Senate Leadership

Council to meet with a visiting Grad School dean from Virginia and one topic they discussed was how interdisciplinary programs are handled at that institution. It is a much lengthier process there. Bennett noted with the many possible and probable future changes, such as implementing K-State 8 tagging criteria; instituting an electronic curriculum management system; and others, it seems appropriate not to wait to make changes to the instruction manual, since it could be a little while before all of these are instituted. Rather, a review of the current instruction manual should begin, outside of Appendix O, to clear up any antiquated language and propose other revisions as needed. Committee members were in agreement with this and it will be placed as a standing item on future agendas.

C. Honorary degree update

Bennett gave more background to committee members regarding the change that took place at Faculty Senate meeting last week regarding Honorary Degree procedures. This is the first time in 30 years an honorary degree has been given here and it was the first time these new procedures were used.

6. Committee Reports

A. iSIS – Bennett/Dille

Designated access was discussed, but this would not be rolled out until at least 2013. This would allow a student to give access to a parent or guardian who could then find out financial information, for starters. Also, a demonstration of the Quali curriculum management system was given on Friday, February 10. Ms. LaBerge attended the demonstration and gave a brief report to the committee. It is possible this could be used, but most likely not for a couple years.

B. CAPP – Bennett

CAPP discussed procedures for documenting why a student receives an “F” in a course. It needs to be known whether the student attended and did work or whether they didn’t attend at all. This is in compliance to a federal mandate.

C. Library Committee – Sachs

No report.

7. Announcements/for the good of the University

Bennett distributed a possible resolution coming from FSCOT regarding how textbook reporting is done for the university. Discussion continued about publication costs. Members were fine with the submitted language. Bennett indicated some changes will most likely be made to the resolution by FSCOT at their meeting, currently going on.

8. The meeting adjourned at 4:58 pm

Next meeting is Tuesday, March 6, 2012 Union room 204, 3:30 pm