

MINUTES
Faculty Senate Academic Affairs
February 7, 2012, 3:30 pm
Union room 204

Present: Arthaud-Day, Bennett, Bonella, Easton, Roberts, Sachs, Spears, Stewart

Absent: Bormann, DeRouchey, Dille, Ganta, Zajac

Guests/Visitors: Monty Nielsen

1. Andy Bennett, Chair, called the meeting to order at 3:33 pm
2. The December 20, 2011 minutes were approved as submitted.
3. Course and Curriculum Changes
 - A. Undergraduate Education -
 1. A motion was made by Roberts and seconded by Spears to approve the following course and curriculum changes as approved by the College of Education on January 24, 2012 (approval sheets sent out by Janel Harder to the listserv on January 25, 2012):

CURRICULUM CHANGE:

Curriculum and Instruction

Changes to the Business Teacher Licensure Program: Replace MANGT 440 and EDSEC 415 with GENBA 240.

Rationale: MANGT 440 was the requirement for Business Education majors. The College of Business, Business Management Department created a new major. They changed the content of MANGT 440 to make it more rigorous and created an introductory entrepreneurship course (GENBA 240) as part of the requirements for the new major. GENBA 240 content includes writing a business plan and fits into our requirements better. In a separate action EDSEC 415 is being deleted. (See Appendix B EDSEC 415)

Spears gave a brief background on the request. Motion carried.

2. Update on the following curriculum addition approved by the Graduate Council on November 1, 2011:

CURRICULUM ADDITION

New Graduate Certificate in Homeland Security

Bennett informed the committee that discussion has taken place with Dean Shanklin in the Graduate School. No final decision has been made as to how this will move forward. There is continued discussion over interdisciplinary programs and their future. Kansas State will most likely be having more of these not less.

4. Old Business
 - A. Credit Hour definition update

The Credit Hour definition was approved at the Executive Committee to be placed on the February 14 Faculty Senate agenda. Bennett reported there may be one amendment from the floor regarding adding a sentence about grad courses requiring more work outside of the classroom than undergrad courses.
 - B. Approval, Routing and Notification manual – workgroup

The current instruction manual has been in place for over three years now and a few areas need updated as well as modified. Bennett reported that an interdisciplinary program work group is being formed by Provost Mason and FS President Tom Vontz in order to re-evaluate the process by which graduate interdisciplinary programs are approved. Undergraduate programs that are interdisciplinary also need

to be addressed. Spears mentioned questions she has received about Appendix O and so this is very timely that it be addressed. Bennett mentioned three issues that came to light during the approval process for the homeland security grad certificate: Who are the faculty in authority to vote on a proposal at the initial phase; where should interdisciplinary programs be housed; and the management of the program (part-time vs full-time, etc.). Conversation ensued about how best to approach these programs because there will more. Spears mentioned three different ideas from past conversations: having a college of interdisciplinary studies; placing these programs with the provost office; or housing them in continuing ed. Arthaud-Day mentioned there is a fourth option and that is just having the program have a departmental home. Bennett felt that in conjunction with working towards K-State 2025 a more inclusive outcome will happen that does *not* require everything to be in a department. Arthaud-Day noted that simply because a home department is assigned does not necessarily mean it has to be administered in the exact same manner. Easton added that having a home department does provide some stability and responsibility.

C. Course and Curriculum proposals – what should be included?

K-State 8 has brought this to light and changes may need to wait until criteria are outlined for those courses. The committee believed that the details, as far as resources and money issues go, are looked at by the college and those should be trusted. Ms. LaBerge also mentioned other questions that have come up recently such as expedited and non-expedited items and whether those need reviewed. Bennett would like to have a few academic affairs members review the manual and come up with suggested changes. Perhaps at the next meeting or the first one in March this can be done. Sachs mentioned that typically games with few rules rather than many are better overall. The consensus of the committee was to work on this at the next meeting.

D. Stewart asked about the POLSCI course numbers and was this clarified. Bennett reported POLSCI 325 and 344 will be changed this year. The other two will be changed next year. Bennett also reported ENGL 756 and 758 are moving forward with 758 being titled Scientific Writing not Communications. These will both be on the February FS consent agenda.

5. Committee Reports

A. iSIS – Bennett/Dille

Dille was previously engaged and could not attend the last meeting and cannot make it tomorrow. However, no one else was available to attend tomorrow either. Bennett will pay attention to the minutes and report back. Bennett reported that a possible curriculum management system will be demoed on Friday. Bennett will not be available to attend; however, Ms. LaBerge will be attending. Bennett also reported that student senate had proposed that in addition to textbooks being available, course syllabai should also be. This did not have traction and did not move forward for further action.

B. CAPP – Bennett

Bennett reported on discussion about recording attendance for students who receive aid due to the fact they are required to attend in order to receive aid. Bennett will report at the next Academic Affairs meeting what the results are on a request made of CAPP to find out how many students who have been approved to “walk” at a graduation ceremony and then do not end up fulfilling the degree requirements. There is also a request to CAPP about adding the students’ major to a diploma. CAPP has revised their charge since it was quite old. They are seeking input from Academic Affairs. The committee was in agreement that this proposed revision to the charge of CAPP is reasonable and should be adopted.

C. Library Committee – Sachs

At the last meeting collections librarians gave a report about challenges they are dealing with. Continuing business is the Association of Research Libraries and whether K-State should apply to be a part of this. They also talked about a new “discovery tool” for our resources. It looks into our own databases and sees what access we have. Bonella added to Sachs information. There was also a report on what the Library is doing in response to the K-State 2025 initiatives.

6. Announcements/for the good of the University

Spring open forums will be on March 26 in Salina and April 12 in Manhattan. FS elections are starting.

7. The meeting was adjourned at 4:38 pm.

Next meeting is Tuesday, February 21, 2012, Union room 204, 3:30 pm