

**MINUTES**  
**Faculty Senate Academic Affairs**  
**May 17, 2011, 3:30 pm**  
**Union Room 204**

Present: Arthaud-Day, Bennett, Bonella, Cox, DeRouchey, Dille, Moser, Spears, Zajac

Proxies: Easton

Absent: Bormann, Ganta, Roberts, Sachs

1. Dan Moser, past chair, called the meeting to order and turned the meeting over to Bennett – Moser welcomed new members. Bennett extended his gratitude on behalf the committee to Moser for his work this year as chair of the committee.
2. A motion was made by Zajac and seconded by Cox to approve the May 3, 2011 minutes. Motion carried.
3. Course and Curriculum Changes
  - A. Undergraduate Education -

1. A motion was made by Spears and seconded by Cox to approve the following course changes as approved by the College of Agriculture on March 28, 2011 (approval sheets sent out by Janet Roggenkamp to the listserv on March 29, 2011):

**CURRICULUM CHANGES:**

*Agricultural Economics*

Changes to the Agribusiness degree, three options: Agribusiness; International; Food Industry (see pages 9-12 of approval sheets for further details)

Changes to the Agricultural Economics Academic Plan, three options: Quantitative; Specialty; Farm Management (see pages 13-17 of approval sheets for further details)

Discussion: Cox and others noted several errors in credit hours and course titles.

Motion carried with the understanding there are several typos that were found in the curricula changes and these must be corrected and those curricula must be reviewed for other errors by the time Executive Committee meets on Monday to send forward for inclusion on the June senate agenda. It was also noted that there was a philosophical objection to one of the changes made in the curricula. It was briefly discussed how much Academic Affairs gets involved in these types of objections. Bennett will contact the College of Ag regarding both the typos and suggestions from the committee regarding the objection noted. It was also asked for them to include the written documentation about the objection as it goes on to Exec.

2. A motion was made by Cox and seconded by Spears to approve the following course and curriculum changes as approved by the College of Veterinary Medicine on April 29, 2011 (approval sheets sent out by Gail Eyestone to the listserv on May 2, 2011):

**NEW COURSE:**

*Dean's office*

DVM 704 Ethics and Jurisprudence

Motion carried.

3. A motion was made by Zajac and seconded by Spears to approve the following course and curriculum changes as approved by the College of Business Administration on May 3, 2011 (approval sheets sent out by Alice Neidfeldt on May 4, 2011):

**COURSE CHANGES:**

Changes:

*Department of Management*

MANGT 366 Information Technology for Business

MANGT 521 Quantitative Management

Discussion: Zajac spoke with Business Admin regarding MANGT 366 since it impacts Salina and a resolution was reached. Motion carried.

4. A motion was made by Spears and seconded by DeRouchey to approve the following curriculum changes as approved by the College of Human Ecology on May 4, 2011 (approval sheets sent out by Marqueleta Wall on May 5, 2011):

**CURRICULUM CHANGES:**

*General Human Ecology*

Changes to the Family and Consumer Sciences Teacher Licensure Program (B.S.): FSHS 105 will become a required course and FSHS 400 will become an elective choice. Also, DED 318 now requires admission to teacher education for enrollment. (See pages 2-3 of approvals sheets for further details).

Changes to General Human Ecology (B.S.): See pages 4-5 of approvals sheets for further details.

Motion carried.

- B. Graduate Education – A motion was made by Spears and seconded by Dille to approve the following course and curriculum changes as approved by the Graduate Council on May 3, 2011 (see pages 25-41 of the Grad Council agenda. Numbers in parentheses is page number item can be found on GC agenda. Expedited items are not acted on):

**NEW COURSES:**

*College of Agriculture (3-28-11)*

AGCOM 844 Theory in Agricultural Communications (25)

AGEC 615 Global Agricultural Development (25)

AGED 810 Social Data Analysis in Communications and Agricultural Education (25)

AGED 830 The History and Leadership of the Land Grant University (25)

AGED 840 Advanced Theory and Methods of Teaching Agriculture (26)

AGED 858 Program Plan. & Evaluation in Agricultural & Extension Education (26)

AGED 859 Management of Volunteers in Agricultural and Extension Education (27)

AGED 890 Master's Project (27)

AGED 899 Master's Thesis (27)

ENTOM 837 Plant-Virus-Vector Interactions (29)

GENAG 712 Occupational and Agricultural Injury Prevention (30)

GENAG 812 Managing Occupational and Agricultural Safety and Health (30)

HORT 630 General Viticulture (33)

HORT 695 Introduction to Permaculture (34)

HORT 715 Advanced Interiorscaping (34)

HORT 720 Environmental Nursery Production (34)

HORT 760 Business Management for Horticultural Enterprises (35)

HORT 775 Plant Breeding Methods in Horticulture (35)

HORT 820 Quantitative Agricultural Remote Sensing (35)

*College of Engineering (4-7-11)*

CIS 755 Advanced Computer and Information Security (27)

CIS 833 Information Retrieval and Text Mining (28)

CIS 834 Machine Learning for Bioinformatics (28)

*College of Human Ecology (3-23-11)*

FSSH 765 Military Personal Finance (29)  
FSSH 909 Topics in Personal Financial Planning (29)  
GERON 700 Gerontechnology (31)  
GERON 710 Creativity and Aging (31)

*Graduate School (4-5-11)*

GRAD 850 Foundations of Homeland Security (32)  
GRAD 851 Homeland Security Threats (32)  
GRAD 852 Organizations Amid Crisis (32)  
GRAD 853 Homeland Security Process & Management (33)

*College of Arts and Sciences (4-7-11)*

STAT 701 Fundamental Methods of Biostatistics (36)

**COURSE CHANGES:**

*College of Business Administration (5-3-11)*

MKTG 642 Marketing Research (18) *(was listed on GC agenda as expedited, but is non-expedited)*

*College of Agriculture (3-28-11)*

PLPTH 837 Plant-Virus-Vector Interactions (41)

**CURRICULUM CHANGES:**

*Graduate School (3-11-11)* Changes to Food Safety and Defense Certificate (36)

*Graduate School (5-3-11)* Changes to Master of Public Health (38)

*Graduate School (5-3-11)* Changes to Certificate in Public Health (39)

*College of Engineering (4-7-11)* Changes to Master of Software Engineering (40)

Discussion: Cox had a question about Food Safety and Defense Certificate as to when the effective date. After review, it was noted it is Fall 2011. Motion carried.

4. Graduation List addition – A motion was made by Cox and seconded by Dille to approve the following graduation list addition. Motion carried.

August 2006: Levi Neal Brown, Bachelor of Science, Associate of Technology, K-State Salina (clerical error)

5. Committee Reports

- A. CAPP (Committee on Academic Policies and Procedures)

Bennett attended and reported there was discussion over a 28-year old grade change that was submitted to the Registrar office by a faculty member who no longer worked here; he had retired. This was discussed at length at CAPP. They are working on setting a standard for how long of a time period to allow a grade change to be made and who can approve them. Most likely it will be a two-year limit, after which time the dean's office will have to approve any requests for changes. Also, the 2013 calendar year was discussed. A short term solution to remedy grades being due on Christmas is that grades will be due Monday, December 23. They discussed finals schedules and how they are administered at this time and if there a way to alter this for future years.

- B. iSIS

Bennett requested another member of Academic Affairs to attend this meeting, starting in Fall. They meet the second Wednesday of the month from 9:00-10:30 am and he is in class at this time. Anita Dille volunteered. Committee members thanked her. Bennett reported that an iSIS upgrade will be implemented over the summer. Grad applications deadlines will also be changing. The group is continuing to work on post-bacc minors and how to handle within iSIS. They also are working on "The List" and priority setting on this.

6. New Business: Suggested language for Course Syllabus (came from FSCOT and was discussed at FS on May 10). Bennett introduced what Dave Rintoul had discussed at the May 10 senate meeting and also offered replacement language for what was noted as below.

*The following will be considered violations of the KSU Honor Pledge:*

1. *Sharing of class materials, without written permission from the instructor, in any format that allows access by the public or by students who are not currently enrolled in the class. Class materials include, but not limited to, handouts, presentation files or printouts, or study guides.*
2. *The use of or reference to materials from other students without written permission from the instructor. These include but are not limited to graded assignments, papers, quizzes, and tests from current or past semesters.*

He spoke at length with Rintoul about the intent of FSCOT. Then he and another colleague created some language as well as examples of what could possibly be added to course syllabi. Two options: we can send this forward to exec on Monday or it can wait until student government returns and also reviews and passes language. Committee members discussed the language. It was noted by Bonella that students will at times ask a librarian for help with a specific question and it is very clearly part of a take home test. It's challenging for them to know where the limit is as to how to help students.

Zajac moved and Arthaud-Day seconded to postpone consideration of this until the fall so students can have input. Bennett will informally share the handout he presented today with the Executive committee on Monday (May 23). Motion carried.

7. Announcements/for the good of the University
8. The meeting was adjourned at 4:55 p.m.

Next meeting is Tuesday, September 6, 2011, Union Room 204, 3:30 pm