

MINUTES
Faculty Senate Academic Affairs
May 18, 2010, 3:30 p.m.
K-State Student Union, Room 204

Present: Bennett, Cox, DeRouchey, Easton, Hornsby, King, Sachs, Zajac
Absent: Baillargeon, Ganta, Moser, Oliver, Spears
Proxies: Roberts
Guests: Vicki Clegg, Fred Guzek, Monty Nielsen

1. Barney King, past chair, called the meeting to order at 3:35 p.m. Introductions were made of members as well as visitors. It was noted Daniel Moser is the new chair for the 2010-2011 year, however he was out of town and could not chair the first meeting and therefore King chaired the meeting in his place.
2. The May 4, 2010 minutes were approved as submitted
3. Course and Curriculum Changes
 - A. Graduate Education –
 - 1a. A motion was made by Bennett and seconded by Cox to approve the following course changes as approved by the Graduate Council on May 4, 2010 (see grad council agenda for complete detail - page number is listed below in parentheses):

COURSE CHANGES:

College of Agriculture (March 23, 2010 approval sheets)

AGRON 660 Range Research Techniques (17)
ENTOM 732 Introduction to Plant Resistance of Pests (17)
GRSC 601 Practicum in Bakery Science (17)
GRSC 620 Extrusion Processing for Feed and Food Industries (18)
GRSC 680 Milling Science II (18)
GRSC 681 Milling Science II Laboratory (18)
GRSC 684 Milling Processing Technology Management (19)
GRSC 637 Baking Science II (19)
GRSC 638 Baking Science II Lab (19)
GRSC 690 Feed Technology II (20)
PLPTH 732 Introduction to Plant Resistance to Pests (20)

Motion carried

- 1b. A motion was made by Cox and seconded by Bennett to approve the following course additions from Agriculture and Arts & Sciences as approved by the Graduate Council on May 4, 2010 (see grad council agenda for complete detail - page number is listed below in parentheses). This motion excluded the Technology and Aviation courses.

COURSE ADDITIONS:

College of Agriculture (March 23, 2010 approval sheets)

AGRON 661 Grassland Monitoring and Assessment Lab (23)
AGRON 685 Tropical Soil Management (23)
AGRON 706 Remote Sensing of the Environment (23)
AGRON 732 Introduction to Plant Resistance to Pests (23)
GRSC 656 Pneumatic Conveying of Dry Solids (24)
GRSC 691 Faculty-Led Study Abroad (24)
GRSC 920 Professional Development in Grain Science (24)
HORT 691 Urban Agriculture (24)
HORT 692 Urban Food Production Practicum (24)

College of Arts & Sciences (April 15, 2010 approval sheets)

ART 616 3D Animation in Graphic Design (24)

GEOG 740 Fluvial Geomorphology (25)

GEOG 837 Political Ecology of Land Cover Change (25)

POLSC 601 Topics in Political Science (25)

College of Technology & Aviation (April 2, 2010 approval sheets)

COT 632 RF Technology (25)

COT 650 Analytical and Computational Tools for Engineering Technology (25)

COT 661 Airport Planning and Management (26)

COT 701 Advanced Technical Communication (26)

COT 702 Applied Research Skills and Methods (26)

COT 713 Advanced Aviation Safety Management (26)

COT 720 Application of Lean Six Sigma Methods (26)

COT 721 Reliability Centered Maintenance of Plant Equipment (26)

COT 731 Applied Electromagnetics (27)

COT 781 Capstone Experience for Professional Master of Technology (27)

COT 792 Problems in Professional Master of Technology (27)

COT 799 Special Topics in Professional Master of Technology (27)

Committee members wanted to pass the masters degree and courses together. Motion carried.

- 2a. A motion was made by Bennett and seconded by Zajac to approve the following curriculum changes as approved by the Graduate Council on May 4, 2010 (see grad council agenda for complete detail - page number is listed below in parentheses):

CURRICULUM CHANGES:

College of Education (March 23 and April 27, 2010 approval sheets)

MS in EDLEA (29)

EdD in EDLEA (30)

EdD in EDLEA (KSU-WU Collaborative Program) (31-32) (April 27 sheets)

Graduate School (April 9, 2010 approval sheets)

MS in Food Science (33-34)

College of Agriculture (March 23, 2010 approval sheets)

Graduate Certificate in Horticultural Therapy (35)

Motion carried.

- 2b. A motion was made by Zajac and seconded by Easton to approve the following curriculum additions as approved by the Graduate Council on May 4, 2010 (see grad council agenda for complete detail - page number is listed below in parentheses):

CURRICULUM ADDITIONS:

College of Agriculture (March 23, 2010 approval sheets)

Concurrent B.S. & M.S. Horticulture Degree Program (36-37)

M.S. in Horticulture – Urban Food Systems Specialization (38-39)

Motion carried.

- 2c. A motion was made by Bennett and seconded by Easton to approve the following curriculum addition as well as technology and aviation courses (above) as approved by the Graduate Council on May 4, 2010 (see grad council agenda for complete detail - page number is listed below in parentheses):

College of Technology & Aviation (April 2, 2010 approval sheets)

Professional Master of Technology (40-157)

Questions regarding the basic need and purpose for the program were answered by Fred Guzek, Technology and Aviation faculty member. A lengthy discussion took place regarding elective courses. An editorial change was made to the proposal to include other courses approved in the electives section. Also touched on was a question about scholarship work for graduate faculty and students. Motion carried.

4. Reports

A. CAPP (Committee on Academic Policies and Procedures)

Nielsen reported that CAPP met last week. A few non-standard courses were approved and other questions regarding textbook reporting status were answered. There was discussion surrounding the stand alone minor. A subcommittee was appointed (Kevin Lease, Larry Satzler, and Monty Nielsen) to review issues that need to be resolved in implementation of the stand alone minor. Jeff Hornsby volunteered to assist on this committee. Nielsen suggested Hornsby contact Anand Desai, who will be chairing CAPP this upcoming year.

B. iSIS Steering Committee

Nielsen reported that Lynn Carlin reviewed the status of various projects, including K-State 8, academic advising, and other projects that are being worked on. The new tool for iSIS was demonstrated for committee members. Hornsby commented on grade submission using iSIS. He noted it takes the faculty member or person entering the grades in an infinite loop, even after they complete what they are asked to do. Other committee members voiced the same concern and it was suggested by several committee members that the message in iSIS needs to desist from indicating the person needs to take action when they have already done so. Nielsen will take their comments back to the steering committee.

5. Old Business

A. K-State 8 Course Tagging –

Link to all college course lists: <http://www.k-state.edu/kstate8/CourseLists.htm>

Vicki Clegg was in attendance. After the April 20th Academic Affairs meeting, she requested department heads to review tagged courses to determine whether or not their students would be able to fulfill the K-State 8 requirements with the courses that had been tagged. On April 21st a message was sent out to departments and several reminders were sent thereafter. Forty-six out of 56 responded. Out of the 46, all believed there were enough courses. There were comments from a few departments that advising would need to be more intense in order to make certain students are aware of what they need to do to fulfill the requirements in certain programs.

Easton commented on the program and courses that were tagged. He had a concern that this will fundamentally change the way classes are taken at K-State. Also, he discussed assessment and concern about all courses needing to have an assessment piece for each.... Clegg interjected that assessing will not be done within each and every course offered, but rather for the program as a whole. This was a relief to some members.

In discussion of the courses tagged, Clegg commented that departments themselves were the responsible groups in charge of determining the tagging on courses. She stated that trust was extended to departments in this process and it was the strong desire of the task force to handle the process in this manner.

During discussion, some committee members felt persons in the university would simply take the path of least resistance in advising students what to take and students as well may fulfill the requirements without too much thought and consideration given to their overall education. Clegg noted that individuals who are already trying to take the path of least resistance are still going to do this. However, those who are truly interested in the best interest of the university and students will give the time and attention to this that it deserves.

Lengthy discussion ensued regarding assessment of the program. The assessment piece *is* being worked on by a committee. Comments were given regarding taking the two items separately; tagging and assessment. There was continued discussion about what kind of assessment we're talking about.

It seems that assessment must be completed and acceptable prior to going forward with the implementation process.

After much discussion, the Academic Affairs committee felt action was necessary from this committee.

Bennett moved for a resolution to be made: Be it resolved that it is the sense of the committee that the K-State 8 tagging procedures, as outlined, will be approved, once an acceptable outline of an assessment procedure plan is provided. Zajac seconded the motion. Motion carried.

- B. College of Arts and Sciences, African Studies – New certificate and minor program
King reported this program will not be voted on at this time as there are still unanswered questions regarding courses being used in part of assessment and whether those departments have given their approval.

6. New Business

- A. Catalog designations for semester offerings (springs, summer, and fall)
After brief discussion, it was realized this was more of an administrative issue about how to submit multiple course changes having to do with semester change. Ms. Becker assisted in addressing what needed to be done and will contact those involved.

7. For the good of the University

8. The meeting was adjourned at 5:53 p.m.

Next meeting is Tuesday, September 7, 2010