

MINUTES
Faculty Senate Academic Affairs
September 16, 2008, 3:30 p.m.
K-State Student Union, Room 204

Present: Carroll, Charney, Hendrix, Huschka, King, Rintoul, Roberts, Sump, Turvey-Welch

Absent: Chengappa, Devore, Rogers, Staggenborg

Guests: Melody LeHew, Monty Nielsen

1. Doris Carroll, Chair, called the meeting to order at 3:30 p.m.
2. A motion was made by Turvey-Welch and seconded by King to approve the September 2, 2008 minutes. Minutes were approved as amended. The following sentence was added per Charney's request within the conversation regarding the general education task force: "Also, to what degree does the proposal responds to our status as a comprehensive land grant institution."
3. General Education Task Force – Proposal for "The K-State 8: General Education Program" – **Attachment 1**
A motion was made by Hendrix and seconded by Rintoul to place the proposal on the agenda as a second reading. Motion carried. Carroll commented that additional information was provided by Karen Myers-Bowman regarding the request this committee made about what courses had been tagged thus far as possible credit for this proposal.

As requested in the last meeting, committee members took the proposal to their respective caucuses for discussion. Rintoul commented when his caucus met two items that came to the fore throughout the conversation were regarding the global and human diversity section. The other was that allowing non-tuition bearing courses to count as part of the program is not sensible. In a time where university funds are limited, this is not wise. LeHew, as a member of that task force, responded it was their understanding that credit-bearing courses were also tuition-bearing. Sump's caucus noted concerns regarding: the implementation process; the workload on students, advisors and other employees; and assessment of the program. Discussion between committee members and visitors ensued regarding assessment of the proposed requirements. LeHew interjected that an assessment plan was purposefully not put into place at this time because it was agreed the proposal itself could change while going through the approving bodies. However, it was discussed in detail by members of the task force. Charney commented that in his caucus' discussion one question from the beginning was why is the system changing, what are the challenges now, and how will this system go about addressing those challenges?

Turvey-Welch asked how transfer courses would satisfy the program requirements. Were there any examples the task force looked at. LeHew did not recall if this was done since there were several sub-committees. Nielsen wondered if some courses could possibly be on-line courses. Sump responded there are currently on-line UGE courses because she is enrolled in one.

LeHew thanked Academic Affairs for their comments and questions and will take these back to the task force. She took a moment to review some key points to return with:

- 1) Why are we changing, what will be addressed with the new proposal?
- 2) How will transfer students/non-traditional students be affected
- 3) Regarding Salina campus– will there be enough courses tagged to make it plausible to fulfill the requirements?
- 4) Implementation challenges – Are they aware how some of these may be addressed?
- 5) Assessment plan
- 6) Workload concerns
- 7) Credit-bearing VS tuition-bearing
- 8) Eight areas seem unbalanced in leaning towards the social sciences
- 9) Why can one course not count for two different areas if it would ease implementation?

Carroll thanked everyone for their input. LeHew will discuss these items with the task force and update Academic Affairs. It was decided more detail is necessary before a vote can be taken.

4. Plagiarism definition update

Carroll thanked the committee for their work on this item. The changes to the University Handbook regarding plagiarism were approved at the Faculty Senate meeting last week.

5. Graduation list additions –

- A. A motion was made by Turvey-Welch and seconded by King to approve the following additions to the August 2008 graduation list:

Ashley Lynn Perkins, Bachelor of Science, College of Arts and Sciences
Mandi Rae Pratt, Bachelor of Science, College of Arts and Sciences
Eric James Wilson Robinson, Bachelor of Science, College of Arts and Sciences

Motion carried.

- B. A motion was made by Hendrix and seconded by Sump to approve the following posthumous degree for the December 2008 graduation list:

Derrick Scott Elsen, Bachelor of Science in Business Administration, College of Business Administration

Background: Mr. Elsen was a student in good standing and was expected to graduate in fall 2008. Despite being sight impaired, he continued his studies and his most recent cumulative GPA (as of Spring 2008) was 2.615, and was close to realizing his goal of completing his degree at Kansas State University. Unfortunately, he passed away on August 26, 2008. The College of Business Administration would like to award him a posthumous degree at the fall 2008 commencement.

Motion carried.

6. Committee Reports

- A. University Library Committee – No report
B. Committee on Academic Policy and Procedures (CAPP) – Doris Carroll
Carroll deferred to the item under new business having to do with iSIS.
C. Student Senate – Andrew Huschka

Two new committees were approved by Student Senate: Support of Athletics (revamping of ICAT system), chaired by Huschka, and the Ticketing Procedures Committee, chaired by Lydia Peele (ticket prices, cutting back on student seats). Carroll asked about having faculty representation on these committees. Huschka will talk to Bill Muir about a faculty representative. Other items of note included a student survey being sent out regarding Lafene; the Big 12 conference will be Oct. 10-16; voter registration is being pushed as well as the smoking ban; an architect has been chosen for the rec center expansion, however, the name will not be released until the contract is official; intern interviews for student senate are concluding; and the financial planning center and study abroad fees will also be addressed in the near future.

7. Old Business

- A. Appointment of CAPP alternate
Carroll needs a member of Academic Affairs to attend these meetings when she is not available to do so. CAPP meets monthly on the second Wednesday of the month. Turvey-Welch offered to serve in this capacity.
B. 2008-2009 Co Chair for Academic Affairs
Carroll will continue to discuss this item with the committee. She would like to have someone elected as chair for next year by the beginning of the spring semester.
C. Academic Affairs representative on University Library Committee
This committee meets monthly over the lunch hour. Please contact Carroll if you are interested.

8. New Business

- A. iSIS – Change to Instructor Submission Deadline – Carroll
The concern was raised in CAPP about the current policy regarding the instructor submission deadline and it was requested that it be moved to the second week because it creates a bottleneck during the first seven days. It is felt this would ease enrollment. Sump verbalized the need not to overfill the classroom size. Nielsen responded that

iSIS should take care of some of those problems now regarding capacity in a classroom. It was mentioned that other ongoing items are becoming apparent as iSIS is being used more. Carroll will do further investigation on this before bringing it back to Academic Affairs.

- B. Carroll requested someone fill in for her at the Sept. 29th Executive Committee meeting as she will be out of town. Hendrix agreed to present the Academic Affairs report.

9. For the good of the University

Carroll commented on the emails sent out recently regarding the interim search for Director of the School of Leadership Studies. She encouraged members to discuss this amongst their caucuses.

Also, there is an internal search for the special assistant to the provost for the spring semester. That person's work will mainly focus on faculty retention.

Carroll is serving on a Second Life task force. This committee will be discussing the virtual world and how K-state faculty members are making use of this avenue. Also they will discuss how persons are bound by intellectual property within this realm.

President Fairchild will be attending the KBOR meetings tomorrow and Thursday. One item on their agenda will be the naming the School of Leadership Studies.

10. The meeting was adjourned at 4:50 p.m.

Next meeting: October 7, 2008; 3:30 p.m.; Union room 204